

राष्ट्रीय जैविक संस्थान

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

NATIONAL INSTITUTE OF BIOLOGICALS
Ministry of Health & Family Welfare, Government of India



A-32, Sector - 62 (Institutional Area)

NOIDA - 201309 (U.P.) - INDIA

Phones : 0120 - 2400022, 2400072

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e-mail : info@nib.gov.in Website : www.nib.gov.in

Speed post
TENDER ENQUIRY

No.Q/NIB/17-18/96

Date: 05.10.2017

Due Date of submission: 27.10.2017; Time: 15.00 Hours
Due Date of Opening : 27.10.2017; Time 15.30 Hours onwards

To

Sub: Tender Enquiry for supply of Common Salt (Karkach) :Reg

Dear Sir,

This Institute intends to procure the following items. Please submit your most competitive offer for the same:-

Sl.No.	Item	Qty.
1.	Common Salt (Karkach) free from moisture and dirt, packed in 50/60 kg Plastic/HDPE bags for water treatment plant.	46Tons (46000 Kgs)

- I. **Price:-** FOR NIB/ Free Delivery at A-32, Sector-62, Noida-201309.
- II. **Validity of price:** The price will be valid for a period of one year from the date of placement of Supply Order. No change in price during the contract period will be accepted.
- III. **Taxes:-**Applicable rate of GST.
- IV. **Excise Duty/Custom Duty:** NIB is registered with DSIR for the purpose of availing custom Duty exemption in terms of Government Notification No.51/96-Custom dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No.10/97-Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
- V. **Payment:-**100% payment within 30 days from the date of receipt of items in good condition as per specification at NIB.
- VI. **Delivery:-**As and when required basis spread over the period of one year. These quantity is tentative annual requirement and may increase or decrease during contract period.
- VII. **Delay Delivery Discount-** Delay delivery discount- In case of delayed delivery off all or any item (s) this Institute shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late of each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted /unreduced contract price for the relative good/items, and /or, risk purchase will be affected at your risk and expenses.
- VIII. **Transit Insurance:-** FOR delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes.

- IX. Economic Order Quantity:** The vendor has to mention in their offer about the minimum order quantity/truck load keeping in view of the transportation and labour charges.
- X. Weigh of materials:** The vendor has to weigh the truck load in presence of the NIB representative and the Weigh Bridge charges will be paid by vendor.
- XI.** If required, the quantity can be increased / decreased by 25% of the above quantity.
- XII. Period of Contract:** The eligible Techno-commercial lowest bidder will be awarded to supply the Common Salt for initially period of one year from the date of issue of Supply Order. If, the services / performance of supplier found to be satisfactory, the work / contract will re-awarded for another one year on mutual consent.
- XIII. Performance Guarantee:** Within 15 days after the supplier's receipt of Notification of Award, the supplier shall furnish Performance Security to the NIB in shape of Bank Guarantee (Annexure-I) or Demand Draft for an amount of 10% of the contract value, valid up to 60 days after the date of completion of performance obligations.
- XIV. Unloading of salt:** The unloading and stacking of the salt at NIB site will be done by vendor free of cost.
- XV.** Tender No., Item description and Due Date of opening should be clearly superscribed on the envelop of the Quotation.
- XVI.** Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc. may please be enclosed. The procurement from NSIC/SSI/MSEs will be done as per the following conditions:
- XVII.** The sample of the salt may also be submitted along with the tender enquiry (Minimum 1 Kg.)

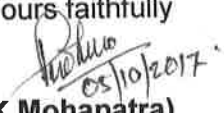
TERMS & CONDITIONS FOR MSME

1. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises (MSEs) registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or consortia of Micro and Small Enterprises formed by National Small Industries Corporation, if the price quoted by the MSEs is within 15% of L- 1 price (L-1 price means Landed Lowest price) quoted by any other bidder, for the tendered items for which they are the L-1.
2. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE and the MSEs accept the L- 1 price.
3. In case of an MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.
4. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
5. In case of more than one MSEs participates in the tender and their prices are within 15% of L- 1 price and L-1 bidder is an enterprise other than MSEs then 20% of the tendered quantities shall be shared proportionately between participating MSEs on their acceptance of L- 1 price.
6. In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance

7. In case of more than one MSEs participates in tender and their prices are within 15% of L- 1 bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non-SC/ST owned MSEs subject to their acceptance of L-1.
8. In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Please submit your quotation with full details, catalogues & delivery period at the earliest. The validity of the offer should be for a period of 90 days from the date of receipt of your offer at NIB.

Yours faithfully


05/10/2017
(P.K.Mohapatra)

Section Officer (Admin.)

Encl: As above (Annexure – I)

ANNEXURE-I

(On Non-Judicial Stamp Paper appropriate value)

PROFORMA OF BANK GUARANTEE (PERFORMANCE)

To
National Institute of Biologicals,
A-32, Institutional Area,
Sector-62, NOIDA-201307, India

Dear Sirs,

In consideration of the National Institute of Biologicals (hereinafter called "the Institute" which expression shall include its successors and assigns) having awarded to:

M/s. _____ (Constitution)
_____ (Address)

_____ (hereinafter referred to as "the Contractor" which expression shall include its successors) a works/ purchase contract in terms, inter-alia, of the Institute(s) Letter of Acceptance No./Purchase Order No. _____ dated _____ and the Tender Documents (hereinafter called the "said contract" which expression shall include any and all formal contracts entered into in addition to in supersession of the said Letter of Acceptance and all amendments and modifications in the said contract upon the condition of contractor furnishing an undertaking from a Bank as performance guarantee for a sum of (currency) _____ (currency) _____ only) amounting to 10% (ten percent) of the total contract value for the payment of the Owner's claims under the said contract.

We (Name) _____
(Constitution) _____
(hereinafter called "the Bank" which expression shall include its successors and assigns) hereby undertake to pay the Institute in (currency) forthwith on first demand in writing and without protest or demur or proof or condition any and all moneys anywise claimed by the Institute from the Contractor under, in respect of or in connection with the said contract as specified in any notice of demand made by the Institute on the bank with reference to this undertaking up to an aggregate limit of (currency) _____ (currency-in-words) _____ only).

AND the Bank hereby agrees with the Institute that:

i) This undertaking shall be a continuing undertaking and shall remain valid and irrevocable for all claims of the Institute and liabilities of the Contractor arising up to and until the midnight of _____.

ii) This undertaking shall be in addition to any other undertaking or guarantee or security whatsoever that the Institute may now or at any time have in relation to its claims or the Contractor's obligations/liabilities under and/or in connection with the said Contract, and the Institute shall have full authority to take recourse to or enforce this undertaking in preference to the other under-taking or security(ies) at its sole discretion, and no failure on the part of the Institute in enforcing or requiring enforcement of any other undertaking or security shall have the effect of releasing the Bank from its full liability hereunder.

iii) The Institute shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking or security in respect of the contract's obligations and/or liabilities under or in connection with the said contract or to vary

the terms vis-a-vis the Contractor or the said contract or to grant time and/or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices or the total contract value or to release or to forebear from enforcement of all or any of the obligations of the contractor under the said contract and/or the remedies of the Institute under any security(ies), now, or hereafter held by the Institute and no such dealing(s), variation(s), reduction(s), increase(s), or other indulgence(s) or arrangements with the supplier or release or forbearance whatsoever shall have the effect of releasing the bank from the full liability to the Institute hereunder or of prejudicing rights of the Institute against the bank.

iv) This undertaking shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution of insolvency of the contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to the Institute in terms hereof.

v) The Bank hereby waives all rights at any time inconsistent with the terms of this undertaking and the obligations of the bank in terms hereof shall not be any wise affected or suspended by reason of any dispute or disputes having been raised by the Contractor (whether or not pending before any arbitrator, tribunal or court) or any denial of liability by the Contractor or any other order or communication whatsoever by the Contractor stopping or preventing or purporting to stop or prevent payment by the Bank to the Corporation hereunder.

vi) The amount stated in any notice of demand addressed by the Institute to the bank as claimed by the Institute from the Contractor or as liable to be paid to the Corporation by the Contractor or as suffered or incurred by the Corporation on account of any losses or damages or costs, charges and/or expenses shall be between the bank and the Institute be conclusive of the amount so claimed or liable to be paid to the Corporation or suffered or incurred by the Institute, as the case may be, and payable by the bank to Institute in terms hereof.

vii) The bank doth hereby declare that Shri _____ who is _____ (his designation) is authorised to sign this undertaking on behalf of the Bank and to bind the Bank thereby.

This _____ day of _____ 20 ____.

Yours faithfully

For _____
(Signature)

Name _____

Designation _____

Name of Bank _____

Dated: _____

Note:

1. This Guarantee/Undertaking is not to be witnessed.

This guarantee/undertaking is required to be stamped as an agreement according to the stamp duty prescribed in the country in which it is executed.

This guarantee/undertaking is required to be sent by the Vendor's banker directly to the purchaser (the Institute).

The Bank Guarantee should be (Nationalized or Schedule Bank) from any Indian or foreign bank having branch in India, on non-judicial stamp paper of value commensurate with amount as per norms. The Bank Guarantee issuing branch should be situated in India.