

राष्ट्रीय जैविक संस्थान

स्वास्थ्य एवं परिवार कल्याण मंत्रालय

NATIONAL INSTITUTE OF BIOLOGICALS  
Ministry of Health & Family Welfare, Government of India



A-32, Sector - 62 (Institutional Area)

NOIDA - 201309 (U.P.) - INDIA

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PROCUREMENT DEPARTMENT

TENDER ENQUIRY

Due date of submission of offer up to 01/11/2017 (15:00 Hrs.)

Due date of opening of offers 01/11/2017 (15:30 hrs. Onwards)

12

No.Q/NIB/17-18/113/

BY SPEED POST

Dated: 10/11/2017

To

Sub: Tender Enquiry for Electrical Consumable – reg.

Sir,

I am directed to send you this Tender Enquiry with the request to submit the most Competitive offer at the earliest for of items as per the details mentioned below:-

| S.No. | Description of Items              | Qty.     |
|-------|-----------------------------------|----------|
| 1     | Hammering Drill Bit 6mm           | 10Nos.   |
| 2     | Hammering Drill Bit 8mm           | 05Nos.   |
| 3     | Hammering Drill Bit 10mm          | 02Nos.   |
| 4     | Hammering Drill Bit 12mm          | 02Nos.   |
| 5     | Line Tester                       | 20Nos.   |
| 6     | PVC Batten ¾"                     | 01Bundle |
| 7     | PVC Batten 1"                     | 01Bundle |
| 8     | PVC Batten 1.5"                   | 01Bundle |
| 9     | PVC Batten 2.0"                   | 01Bundle |
| 10    | PVC Bend 1"                       | 02Pkt    |
| 11    | PVC Conduit Pipe 1"               | 01Bundle |
| 12    | PVC Flexible Pipe ¾"              | 01Roll   |
| 13    | PVC Flexible Pipe 1"              | 01Roll   |
| 14    | Batten Nail                       | 25Pkt    |
| 15    | PVC Gitti 35/8                    | 10Pkt    |
| 16    | PVC Gitti 35/40                   | 05Pkt    |
| 17    | Wooden Screw 35/8                 | 05Pkt    |
| 18    | Wooden Screw 2"                   | 05Pkt    |
| 19    | TC PVC 3mm                        | 05Pkt    |
| 20    | TC PVC 4mm                        | 05Pkt    |
| 21    | TC PVC 5mm                        | 05Pkt    |
| 22    | TC PVC 6mm                        | 05Pkt    |
| 23    | TC PVC 7mm                        | 05Pkt    |
| 24    | TC PVC 10mm                       | 05Pkt    |
| 25    | Hammering Drill Bit 16mm x18"     | 02Nos.   |
| 26    | Telephone Dabbi                   | 50Nos.   |
| 27    | Telephone Stand/Set Top Box Stand | 20Pkt    |
| 28    | Battery 1.5 V AA                  | 500Nos.  |

|    |                                   |        |
|----|-----------------------------------|--------|
| 29 | Battery 1.5 V AA (Dura Cell)      | 500Nos |
| 30 | Battery 1.5 V AAA                 | 100Nos |
| 31 | Battery 9 V                       | 10Nos  |
| 32 | PVC Tape Role                     | 60Nos  |
| 33 | PVC Connection Pipe 24"           | 30Sets |
| 34 | Glass Fuse 6A                     | 50Nos  |
| 35 | Glass Fuse 10A                    | 50Nos  |
| 36 | Fashner 4"X8mm                    | 100Nos |
| 37 | Fashner 4"X10mm                   | 100Nos |
| 38 | Combind 16/6A(Havells/Anchor)     | 50Nos  |
| 39 | Thimble 10mm Copper Bottle type   | 50Nos  |
| 40 | Hylum Sheet 10.5x8"(Junction box) | 50Nos  |
| 41 | Hylum Sheet 9x4"(Switch socket)   | 30Nos  |
| 42 | Hylum Sheet 4"X4" (Switch Socket) | 30Nos  |
| 43 | Remote Bell                       | 10Nos  |
| 44 | DPMCB 32A Havells                 | 10Nos  |
| 45 | DPMCB 40A Havells                 | 10Nos  |
| 46 | Dome 70W Light White              | 11Nos  |
| 47 | Wire 0.5.mm (TL wiring wire)      | 05Nos  |

**Please indicate price on following terms & conditions:**

- I. **Price:** - FOR Destination NIB, NOIDA, U.P.
- II. **Taxes:-** GST as applicable.
- III. **Excise Duty/Custom Duty:-** NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No.10/97-Central Excise dated 1, March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable duty.
- IV. **Payment:-** 100% payment within 30 days from the date of satisfactory receipt and acceptance of items at NIB, Noida.
- V. **Delivery:-** 2 weeks. Offered by vender\_\_\_\_\_
- VI. **Earnest Money Deposit:-** The Bidder shall furnish a bid security of Rs.2000/- (Two thousand only) in the form of a Demand Draft drawn in favour of, "National Institute of Biologicals" payable at Noida/ New Delhi or Bank Guarantee as per the enclosed format at Annexure-I from a Schedule Bank. The Bank Guarantee issuing branch should be situated in India and the Bank Guarantee should remain valid for a periods of 45 days after the bid validity period. Demand Draft/BG is to be enclosed along with "Un-priced" bid only.
- VII. Any bid not accomplished by EMD will be rejected by the Purchaser as non-responsive.
- VIII. Unsuccessful bidder's bid security will be discharged / returned as promptly as possible but not later than 30 days after the expiry of bid validity period prescribed by the purchaser.
- IX. **Transit Insurance:-** For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to Warehouse" (ultimate destination) on "all risks" basis including strikes.
- X. **Delay Delivery Discount:-** In case of delayed delivery of all or any item (s) of goods, the Purchaser shall be entitled to discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good/items, and/or, rish purchase will be affected at your risk and expenses.

- XI.** Manufacturer's name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have NSIC/MSME/SSI/DGS&D Certificate etc., please attach it to the quotation. Mention your registration details.

**Notes:**

1. The offer should be submitted in Two sets, One set containing Technical details, Literature, Catalogue etc. and Tender commercial terms should be put in a sealed cover and marked as "Technical Bid" Prices should be kept blank.
  - 1.2 The second set should be sent in a separate sealed cover and should contain Price Schedule only. 'Price-Bid' should be clearly mentioned on the cover.
  - 1.3 Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
  - 1.4 Both the "Technical – Bid & Price Bid" should then be put in a single sealed cover clearly indicating the item, Tender No. & Due Date of opening on the sealed cover.
2. Offer to be given by authorized dealer / distributor and the authorization certificate given by the principal should accompany with the offer. **Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.**
3. Copy of Sale Tax clearance certificate duly attested by a Gazette Officer.
4. Customer reference list for the similar / materials for last two years.
5. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
6. Validity of the offer should be kept open for a period of not less than **three months**.  
**Please indicate item, our enquiry number and opening date on top of the envelopes positively.**

Yours faithfully



(W.Z. Quazi)

**Procurement Officer**

- Encl:** 1) Annexure – I Bid Security Form (EMD – BG)  
2) Annexure - II Price Schedule

**ANNEXURE – I**  
**(On Non-Judicial Stamp Paper appropriate value)**

**BID SECURITY FORM**

Whereas.....(hereinafter called “the Bidder”) has submitted its bid dated.....(date of submission of bid) for the supply of.....  
.....(name and/or description of the goods) (hereinafter called “the Bid”) KNOW ALL PEOPLE by these presents that WE.....(name of bank) of .....(name of country), having our registered office at .....(address of bank) (hereinafter called “the Bank”), are bound unto.....(name of purchaser) (hereinafter called “the Purchaser”) in the sum of .....for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the common seal of the said bank this.....day of .....20.....

THE CONDITIONS of this obligation are:-

1. If the Bidder withdraws its Bid during the period of bid validity specified by the bidder on the bid form; or.
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:-
  - a) fails or refuses to execute the contract form if required; or
  - a) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty five (45) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

**(Signature of the Bank)**

**(Name of Bidder)**

**ANNEXURE-II**  
**PRICE SCHEDULE –Tender No. Q/NIB/17-18/113**

| 1<br>Sl. No. | 2<br>Item Description    | 3<br>Quantity & Unit | 4<br>Make & Model No. | 5<br>Price for each Unit |  |                      |   | 6<br>Unit price<br>INR | 7<br>Total Price<br>(FOR NIB,<br>NOIDA)<br>INR |
|--------------|--------------------------|----------------------|-----------------------|--------------------------|--|----------------------|---|------------------------|--|
|              |                          |                      |                       | Ex-Works Price           | Excise duty, if any. Indicate % age applicable as per DSIR Exemption | Packing & forwarding | Inland transportation insurance and other local costs incidental to delivery etc. |                        |  |
|              |                          |                      |                       | (a)                      | (b)  | (c)                  | (d)   | (e)                    | 3 X 6  |
| 1            | Hammering Drill Bit 6mm  | 10Nos.               |                       |                          |  |                      |   |                        |  |
| 2            | Hammering Drill Bit 8mm  | 05Nos.               |                       |                          |  |                      |   |                        |  |
| 3            | Hammering Drill Bit 10mm | 02Nos.               |                       |                          |  |                      |   |                        |  |
| 4            | Hammering Drill Bit 12mm | 02Nos                |                       |                          |  |                      |   |                        |  |
| 5            | Line Tester              | 20Nos                |                       |                          |  |                      |   |                        |  |
| 6            | PVC Batten ¾"            | 01Bundle             |                       |                          |  |                      |   |                        |  |
| 7            | PVC Batten 1"            | 01Bundle             |                       |                          |  |                      |   |                        |  |
| 8            | PVC Batten 1.5"          | 01Bundle             |                       |                          |  |                      |   |                        |  |
| 9            | PVC Batten 2.0"          | 01Bundle             |                       |                          |  |                      |   |                        |  |
| 10           | PVC Bend 1"              | 02Pkt                |                       |                          |  |                      |   |                        |  |
| 11           | PVC Conduit Pipe 1"      | 01Bundle             |                       |                          |  |                      |   |                        |  |
| 12           | PVC Flexible Pipe ¾"     | 01Roll               |                       |                          |  |                      |   |                        |  |
| 13           | PVC Flexible Pipe 1"     | 01Roll               |                       |                          |  |                      |   |                        |  |

|    |   |        |  |  |  |  |  |  |  |  |
|----|---|--------|--|--|--|--|--|--|--|--|
| 14 | Batten Nail                             | 25Pkt  |  |  |  |  |  |  |  |  |
| 15 | PVC Gitti 35/8                          | 10Pkt  |  |  |  |  |  |  |  |  |
| 16 | PVC Gitti<br>35/40                      | 05Pkt  |  |  |  |  |  |  |  |  |
| 17 | Wooden Screw<br>35/8                    | 05Pkt  |  |  |  |  |  |  |  |  |
| 18 | Wooden Screw<br>2"                      | 05Pkt  |  |  |  |  |  |  |  |  |
| 19 | TC PVC 3mm                              | 05Pkt  |  |  |  |  |  |  |  |  |
| 20 | TC PVC 4mm                              | 05Pkt  |  |  |  |  |  |  |  |  |
| 21 | TC PVC 5mm                              | 05Pkt  |  |  |  |  |  |  |  |  |
| 22 | TC PVC 6mm                              | 05Pkt  |  |  |  |  |  |  |  |  |
| 23 | TC PVC 7mm                              | 05Pkt  |  |  |  |  |  |  |  |  |
| 24 | TC PVC 10mm                             | 05Pkt  |  |  |  |  |  |  |  |  |
| 25 | Hammering<br>Drill Bit 16mm<br>x18"     | 02Nos  |  |  |  |  |  |  |  |  |
| 26 | Telephone<br>Dabbi                      | 50Nos  |  |  |  |  |  |  |  |  |
| 27 | Telephone<br>Stand/Set Top<br>Box Stand | 20Pkt  |  |  |  |  |  |  |  |  |
| 28 | Battery 1.5 V<br>AA                     | 500Nos |  |  |  |  |  |  |  |  |
| 29 | Battery 1.5 V<br>AA<br>(Dura<br>Cell)   | 500Nos |  |  |  |  |  |  |  |  |
| 30 | Battery 1.5 V<br>AAA                    | 100Nos |  |  |  |  |  |  |  |  |
| 31 | Battery 9 V                             | 10Nos  |  |  |  |  |  |  |  |  |



wire)

**Notes:**

1. Delivery Schedule: Material required by NIB - 2 weeks from the date of Supply order. Delivery offered by supplier:- ..... weeks.
2. In case of discrepancy between unit price and total price, the unit price shall prevail
3. Destination of material : National Institute of Biologicals, Noida (UP)
4. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, Excise Duty, GST, Freight separately in terms of **Percentage** of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.3.1997
5. "Technical Bid" (Un-price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to **fill up all other columns** and indicate in percentage the charges, if any, for Packing & Forwarding.

Total bid price in fig \_\_\_\_\_ In words \_\_\_\_\_

Tender No: Q/NIB/17-18/113

Place:

Date:

Signature of Bidder \_\_\_\_\_

Name \_\_\_\_\_

Business address \_\_\_\_\_

\*Taxes if not mentioned may be treated as inclusive.