



TWO BID SYSTEMS

**Speed Post
TENDER ENQUIRY**

No.Q/NIB/16-17/1013

Date: 23.06.2016

Due Date of submission: 15. 07.2016; Time: 15.00 Hours
Due Date of Opening: 15.07.2016; Time 15.30 Hours onwards

To

As per list.

Subject : Tender Enquiry for supply of misc items (Home appliances) – req.

Dear Sir,

I am directed to send you this Tender Enquiry with the request to submit your offer for supply of items as per details mentioned below :

Sl. No.	Name of Items	Qty. Required.	Detailed tech Specs	Preferable Make
1.	Bed Side Lamp	39	5W- 40W, 220V, 50Hz (Single Phase AC)	CG, Philips, Havells, bajaj and equivalent make.
2.	Door Bell	39	Ding-Dong, 220V (Single Phase AC)	Anchor or equivalent make.
3.	Wall Clock	39	1.5Volt (Single Phase AC)	Ajanta, Quartz and equivalent make
4.	Hair Dryer	02	1000W, 230V Panasonic (Single Phase AC)	Philips, Samsung, Panasonic make
5.	Iron (Steam type) 2 KW	02	2Kw/ 220V, 50Hz (Single Phase AC)	Philips, Bajaj, Havells make
6.	Ceiling Fan – 1200 mm	102	Copper winding, 1200mm sweep, speed 360-385 rpm, power 70-75W, Air Delivery -230 to 340 cu.mtr/ min, 220V, 50Hz (Single Phase AC)	CG, Bajaj, Havells make

7.	Microwave 20/21 Ltr.	02	Capacity 20/ 21 Ltr. Power Consumption 800-1500W, 230V, 50Hz, (Single Phase AC)	LG, Samsung, IFB, Panasonic make.
8.	Refrigerator (small Size)	02	Capacity 40 to 75 Ltr. Power 300 to 500W, 220V, 50Hz. (Single Phase AC)	LG, Videocon, Hair, Electrolux, godrej
9.	Geyser	45	Capacity 25 Ltr. ISI mark, 2KW 230V, 50Hz (Single Phase AC)	Bajaj, Recold, havells make
10.	LED Light Panel	50	12W Surface type, Round Shape (with gear box complete)	Bajaj, Philips CG, Syskamake.

Terms and Conditions for submission of quotation :

Please indicate price on following terms:

- I. **Price:-** FOR Destination NIB, NOIDA
- II. **Taxes:-** Sales Tax/CST without Form C/D
- III. **Excise Duty :-** NIB is having Central Excise Duty exemption certificate in terms of Govt. Notification No.10/97-Central Excise dt.1.3.97. Applicable rate of Excise Duty be given in view of exemption.
- IV. **Custom Duty:-** NIB is having Custom Duty exemption certificate in terms of Govt. Notification No51/96-Customs dated 23rd. July 1996. NIB will provide the exemption certificate to avail concessional exemption on Custom Duty.
- V. **Payment:-**100% payment within 30 days from the date of satisfactory receipt installation and acceptance of equipment.
- VI. **Delivery:-**2 weeks required by NIB. Offered by vendor _____
- VII. **Warranty/Guarantee:** 12 Months from the date of installation.
- VIII. **Transit Insurance** - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes.
- IX. **Delay delivery discount** – In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.
- X. **Tax deduction at source:** Income tax shall be deducted at source as per IT rules etc. if applicable and TDS certificates shall be issued by NIB.
- XI. **Earnest Money Deposit :** All firms are required to submit Earnest Money Deposit (EMD) of Rs.5,000/-(Rs. Five Thousand only) in the form of Demand Draft in favour of Budget & Finance Officer, NIB, Noida. The Earnest Money will be returned to unsuccessful bidders as soon as the purchase is finalized. Tenders received without prescribed earnest money shall not be considered.
- XII. **Sample :** If required / felt by NIB, a tender evaluation committee / purchase committee shall examine the samples of these items, analyse and compare the rates by bidders and shall decide the tender. Therefore, on intimation, the vendor has to provide the sample.

XIII. As per the terms and conditions including the specification mentioned in the tender enquiry, NIB reserves the right to place order on single vendor for all the items who has quoted lowest rate in aggregate or item wise lowest rate on multiple vendors. NIB decision in this regard is final.

XIV. Tender Conditions for Benefits/Preference for Micro & Small Enterprises (MSEs)

I. As per Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012.

- a. District Industries Centers (DIC)
- b. Khadi and Village Industries Commission (KVIC)
- c. Khadi and Village Industries Board
- d. Coir Board
- e. National Small Industries Corporation (NSIC)
- f. Directorate of Handicraft and Handloom
- g. Any other body specified by Ministry of MSME

II. MSEs participating in the tender must submit on date valid certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid. The certificate should be duly notarized.

III. The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

IV. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.

V. The MSEs registered with above mentioned agencies/bodies for the tendered item are exempted from payment of Tender Fee and Earnest Money Deposit (EMD).

VI. Purchase Preference – Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, MSEs registered with above mentioned agencies/bodies for the tendered item shall be allowed Purchase Preference as under:

1. Single item tender (shall not be split) or Multiple items tender (which cannot be split as per tender conditions):

In case the L1 price is that of a non MSE bidder, then the MSE bidder (whose price is nearest to L1 price) shall be allowed to supply total tendered value provided its price is within the price band of L1 price + 15 percent and it matches the L1 price. In case the MSE bidder (Whose price is nearest to L1 price) refuses to match the L1 price, then the next MSE bidder (whose price is 2nd nearest to L1 price and is within a price band of L1 price + 15%) shall be allowed to supply total tendered value, provided it matches the L1 price and so on. If no MSE bidder whose price is within a price band of L1 price + 15% accepts to match the price

of the L1 bidder then the Purchase Order shall be placed on the L1 bidder.

2. Multiple items tender (tenders which can be split):

a) MSE bidder(s) is/are L1 for item(s) and the total evaluated price of such items $\geq 20\%$ of the total tendered value: Purchase Preference shall not be applicable for the balance items.

b) In other cases, items where the L1 price is that of non MSE bidder(s) and price of MSE bidder(s) is within a price band of L1 price + 15%, "such" items will be offered to MSE bidder(s) (whose price is nearest to L1 price) for price matching as detailed below. On price matching Purchase Order for "such" items shall be placed on the concerned MSE bidder(s):

(i) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s), is less than 20% of the total tendered value: All "such" items will be offered for price matching. In case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder.

(ii) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is $\geq 20\%$ of the total tendered value: "Such" items will be offered for price matching in such a way that the Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is at least 20% of the total tendered value. The Items to be offered to MSE bidder(s) will be selected on the basis of the % difference between the L1 price and MSE bidder price (whose price is nearest to L1 price) in ascending order. During this exercise in case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder and will not be replaced by new item for price matching even though the above mentioned 20% of the total tendered value is not achieved.

Notes:

1. The offer should be submitted in two sets . One Set containing Technical details, Literature, Catalogue etc. and Tender commercial terms should be put in a sealed cover and marked as 'Technical Bid' Prices should be kept blank.
2. The Second set should be sent in a separate sealed cover and should contain **Price Schedule** only. 'Price-Bid' should be clearly mentioned on the cover.
3. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
4. Both the 'Technical-Bid' & 'Price-bid' should then be put in a single sealed cover clearly indicating the Item, Tender No. & Due Date of opening on the sealed cover.
5. Copy of Sales Tax clearance certificate duly attested by a Gazette officer.
6. Customer reference list for similar equipments/ materials for last three years.

7. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
8. Validity of the offer should be kept open for a period of not less than **three months**.

Please indicate item, our enquiry number and opening date on the top of the envelope positively.

Yours faithfully


(P K Mohapatra)
Section Officer (Admn.)