



**TENDER ENQUIRY**

No.Q/NIB/14-15/77

NIB/QF/04  
Dated 17 / 10 / 2017

**Due Date of submission: 08 / 11 / 2017; Time: 15.00 Hours**  
**Due Date of Opening: 08 / 11 / 2017; Time 15.30 Hours onwards**

To:

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**Sub: Procurement of Lab Chemicals / Reagents. Reg**

Sir,

I am to refer to the above mentioned subject and send this Tender Enquiry with the request to submit your most competitive offer for the supply of items as mentioned below in a sealed cover duly superscribed our tender inquiry number date and time of opening on the envelope.

Sl. No	Item Description	Qty.
1	Phenol (Standard) certified reference material USP, EP (PhEur) & BP Standard	1gm X 05 nos

- I. **Price:** - FOR NIB/ Free Delivery at A-32, Sector-62, NOIDA-201309.
- II. **Taxes:**-Sales Tax/CST/VAT without form C/D
- III. **Excise Duty:** - NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing of custom duty exemption in terms of Government Notification No. 51/96- customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97- Central Excise dated 1 st March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order, subject to above indicate applicable duty.
- IV. **Payment:**-100% payment within 30 days from the date of receipt of items in good condition.
- V. **Delivery:** - 2-3 weeks
- VI. **Delay Delivery Discount:-** Delay delivery of all or any such item(s) or goods in which event the purchase shall be entitled to a discount on or reduction of the contract price in sum equivalent of 0.5% (Zero point five percent of value of goods/items delivered late for each week or part of a week of delay, subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good items/ and / or risk purchase will be affected at your risk and expenses.
- VII. **Transit Insurance:-** For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes. ! **Unexpected end of Formula.**
- VIII. **Authorization of Principal:** The offer must accompanying with valid authorization certificate of principal and COA.

**General Conditions.**

1. Copies of the purchase order received from other Govt. institutions for these items may please be enclosed.
2. Fall Clause Certificate: To submit as per format enclosed (Annexure II).
3. Offer to be given by authorized dealer / distributor should have the authorization certificate given by the principal and it should be enclosed with Technical Bid. Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.
4. Copy of Sales Tax clearance certificate duly attested.
5. Customer reference list for the similar / materials for last two years.
6. Current valid certificate of registration including its annexure in case registered with DGS&D / CPO etc.
7. Indian agents, who desire to quote directly on behalf of their foreign principals must be enlisted themselves with the Central Purchase Organization (eg. DGS&D). However, such enlistment is not equivalent to general registration of supplier with DGS&D.
8. COA is necessary to be submitted.
9. Unsolicited bids will not be accepted.
10. The Director of NIB has reserve the right to cancel process of Tender enquiry and order.

11. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
12. The resultant contract will be interpreted under Indian laws.
13. **A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.**
14. If the lowest acceptable bidder against ad-hoc requirement is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered from the next higher responsive bidder at the rates offered by the lowest responsive bidder.
15. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
16. Validity of the offer should have for a period of 90 days.
17. Taxes should clearly be mentioned in price bid. Preventing Tax shall be considered inclusive


#### **TERMS & CONDOTIONS FOR MSME/NSIC**

1. The bidders in the category of Micro and Small Enterprises (MSEs) who are registered with MSME bodies like National small Scale Industries Corporation etc. are exempted from payment of Bid Security / Earnest Money Deposit. A proof regarding current registration with MSME/NSIC for the tendered items will have to be attached along with bid/quotation/offer.
2. SSI Units registered with NSIC should participate in tender directly enclosing copy of NSIC certificate and offers from their agents will not be considered.
3. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises(MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation Or Directorate of Handicrafts and Handloom or Consortia of Micro and Small Enterprises formed by National Small Industries corporation, if the price quoted by the MSE<sub>s</sub> is within 15% of L-1 price (L-1 price means Landed Lowest price ) quoted by any other bidder, for the tendered items for which they are the L-1.
4. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE<sub>s</sub> and the MSE<sub>s</sub> accept the L-1 price.
5. In case of and MSE<sub>s</sub> is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSE<sub>s</sub> firm.
6. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
7. In case of more than one MSE<sub>s</sub> participates in the tender and their prices are within 15% of L-1 price and L-1 bidder is an enterprise other than MSE<sub>s</sub> then 20% of the tendered quantities shall be shared proportionately between participating MSE<sub>s</sub> on their acceptance of L-1 price.
8. In case of more than one MSE<sub>s</sub> participates in tender and their prices are within 15% of L-1 price bidder price who is not a MSE<sub>s</sub> and one of the MSE<sub>s</sub> is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSE<sub>s</sub> owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSE<sub>s</sub> subject to their acceptance of L-1.
9. In case of more than on MSE<sub>s</sub> owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Please submit your quotation with full details, catalogues & delivery period. The validity of the offer should be for a period of 90 days from the date of opening. A specific confirmation in this regard must be made in the offer.

**Please submit your offer latest by 08/11 /2017**

Yours faithfully

  
**( W. Z. Quazi )**  
**Procurement Officer**

**Copy Attached:-Annexure i)-Fall clause**

No. File No.Q/NIB/14-15/77

Date: .10.2017

**PROFORMA OF FALL CLAUSE CERTIFICATE**

manufacturer ( the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/ chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer ( including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tender with Rubber Stamp.)