



PROCUREMENT DEPARTMENT

TENDER ENQUIRY

Due date of submission of offer up to 03.07.2017 (15:00 hrs.)

Due date of opening of offers- 03.07.2017 (15:30 hrs. Onwards)

Q/NIB/16-17/126

To

Dated:- 13.06.2017

Sub: - Tender Enquiry for Lab Misc. req:-

Sir,

I am to refer to send you this Tender Enquiry with the request to submit your most Competitive offer at the earliest for supply of items as per the details mentioned below in a sealed cover duly superscribed our Tender Enquiry number and due date of opening.

S.N	Item Description	Qty
1	Surgical Gloves Size 6" (Sample required)	800pkt (25 pair/per pack)
2	Surgical Gloves Size 6.5" (Sample required)	1000pkt
3	Surgical Gloves Size 7" (Sample required)	1000pkt
4	Surgical Gloves Size 7.5" (Sample required)	1000pkt
5	Surgical Gloves Size 8" (Sample required)	100pkt
6	Zip Lock Bag Size- 7"X 10" (Sample required)	100pkt(100 pcs per pack)
7	Zip Lock Bag Size-5" X7" (Sample required)	100pkt(100 pcs per pack)
8	Zip Lock Bag Size-9" x 12" (Sample required)	100pkt(100 pcs per pack)

Please indicate price on following terms:

Price: - FOR Destination NIB, NOIDA, U.P.

Taxes:- Sales Tax/CST/VAT without Form C/D

Excise duty/Custom Duty: NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No.10/97-Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.

Payment:-100% payment within 30 days from the date of satisfactory receipt and acceptance of items at NIB, Noida

Delivery: - Immediately from stock or 2-3 week

EMD: The Bids Should accompany the **Earnest Money Deposit of Rs. 28000/- (Twenty Eight Thousand Only)** in the form of Demand Draft in favour of National Institute of Biologicals payable at Noida. The same will be returned to the unsuccessful Bidders after placement of the Supply Order. However, the EMD of successful Bidders will be returned after satisfactory receipt of the material at NIB.

Transit Insurance: - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes.

Delay Delivery Discount:- In case of delayed delivery of all or any item (s) of goods, the Purchaser shall be entitled to a discount or reduction or reduction on the contract price to a sum equivalent to 0.5% (zero point five percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

General Conditions.

1. Copies of the purchase order received from other Govt. institutions for these items may please be enclosed.
2. Fall Clause Certificate: To submit as per format enclosed.
3. The offer should be submitted in two sets, one 'Technical Bid' and second 'Price Bid'.

- 3.1 First set should have in a separate sealed cover containing Technical details like Literature, Catalogue, and Specification etc...
- 3.2 Second set should have in a separate sealed cover containing Price schedule, discount and Taxes etc.
- 3.3 Both the above said 'Technical-Bid & Price Bid' should be in a single sealed cover clearly indicating the name of documents, Tender No. & Due Date of opening on the sealed over.
4. Offer to be given by authorized dealer / distributor should have the authorization certificate given by the principal and it should be enclosed with Technical Bid. **Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.**
5. Copy of Sales Tax clearance certificate duly attested by a Gazette Offer.
6. Customer reference list for the similar / materials for last two years.
7. **Current valid certificate of registration including its annexure in case registered with DGS&D.**
8. Validity of the offer should have for a period of 90 days
9. **Sample of each item is required.**

TERMS & CONDATIONS FOR MSME/NSIC

1. The bidders in the category of Micro and Small Enterprises (MSEs) who are registered with MSME bodies like National small Scale Industries Corporation etc. are exempted from payment of Bid Security / Earnest Money Deposit. A proof regarding current registration with MSME/NSIC for the tendered items will have to be attached along with bid/quotation/offer.
2. SSI Units registered with NSIC should participate in tender directly enclosing copy of NSIC certificate and offers from their agents will not be considered.
3. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises(MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation Or Directorate of Handicrafts and Handloom or Consortia of Micro and Small Enterprises formed by National Small Industries corporation, if the price quoted by the MSE_s is within 15% of L-1 price (L-1 price means Landed Lowest price) quoted by any other bidder, for the tendered items for which they are the L-1.
4. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE_s and the MSE_s accept the L-1 price.
5. In case of and MSE_s is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSE_s firm.
6. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
7. In case of more than one MSE_s participates in the tender and their prices are within 15% of L-1 price and L-1 bidder is an enterprise other than MSE_s then 20% of the tendered quantities shall be shared proportionately between participating MSE_s on their acceptance of L-1 price.
8. In case of more than one MSE_s participates in tender and their prices are within 15% of L-1 price bidder price who is not a MSE_s and one of the MSE_s is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSE_s owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSE_s subject to their acceptance of L-1.
9. In case of more than on MSE_s owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Please submit your quotation with full details, catalogues & delivery period. The validity of the offer should be for a period of 90 days from the date of opening. A specific confirmation in this regard must be made in the offer.

Yours faithfully

(Dr. Reba Chhabra)

I/c Deputy Director (Admn.) & Procurement Officer.

Copy Attached:- Annexure i)-Fall clause

Annexure ii) –Price Schedule

Annexure iii) – Bid Security Form

Annexure iv) – Specification

No. Q/NIB/16-17/126

Date]3.06.2017

PROFORMA OF FALL CLAUSE CERTIFICATE

manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/ chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply/service is al so effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in s ale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp.)

ANNEXURE - II
PRICE SCHEDULE

1 S.N	2 Item Description	3 Quantity & Unit	4 Price of each Unit				5 Unit Price INR	6 Total Price (FOR NIB, NOIDA) INR	7 Applicable ST/CST/VAT without Form C or D and Service Tax on services.
			Ex - Works Price	Excise duty, if any. Indicate % age applicable as per DSIR Exemption	Packing & forwarding	Inland transportation and other local costs incidental to delivery			
			(a)	(b)	(c)	(d)	(e)	(a+b+c+d+e)	3 x 5
1	Surgical Gloves Size 6" (Sample required)	800pkt (25 pair/per pack)							
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8	Zip Lock Bag Size-9" X12" (Sample required)	100pkt							

Notes:

- In case of discrepancy between unit price and total price, the unit price shall prevail.
- Destination of material : National Institute of Biologicals, Noida (UP)
- Bidders to quote Ex - works Price in Rupees and other Charges (if any) towards Packing & Forwarding, Excise Duty, ST/CST/VAT (without Form C/D, Freight separately in terms of **Percentage** of Ex - Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No. 51/96 - Customs dt. 23.07.1996 and 10/97 - Central Excise dated: 01.03. 1997
- Indicate Installation & Commissioning schedule ____ (days/weeks), Cost ____, if any and inclusive / exclusive in above price.
- Indicate Training (at NIB site/supplier site) schedule ____ (days/weeks), Cost ____, if any and inclusive / exclusive in above price
- "Technical Bid" (Un - price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to **fill up all other columns** and indicate in percentage the charges, if any, for Packing & Forwarding, ED, ST/CST/VAT, Freight etc.

Total bid price in fig _____ In words _____

Tender No: Q/NIB/16-17/126

Place: _____

Date: _____

Signature of Bidder: _____

Name: _____

Business Address: _____

SECTION VI : BID SECURITY FORM

Whereas (*hereinafter called "the bidder"*) has submitted its bid dated (*date of submission of bid*) for the supply of (*name and/or description of the goods*) (*hereinafter called "the Bid"*)

KNOWN ALL PEOPLE by these presents that WE (*name of bank*) of (*name of country*), having our registered office at (*address of bank*) (*hereinafter called "the Bank"*), are bound unto (*name of purchaser*) (*hereinafter called "the Purchaser"*) in the sum of _____ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the common seal of the said bank this _____ day of _____ 20 _____.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the bidder on the bid form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
 - (a) fails or refuses to execute the contract form if required; or
 - (a) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty five (60) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the Bank)

Name of Bidder

NATIONAL INSTITUTE OF BIOLOGICALS
MINISTRY OF HEALTH AND FAMILY WELFARE
A-32 SECTOR -62 NOIDA (UP) PIN 201309

Specification Cum compliance Sheet

1	Material	Latex	
2	Colour	Natural	
3	Fit	Ambidextrous	
4	Type	Sterile	
5	Cuff	Beaded	
6	Length	240-260mm	
7	Thickness	Palm 5.0 Mil (Min) Finger 5.5 Mil (Min) Cuff 4.00 Mil (Min)	
8	Tensile Strength	18 MPA	
9	Elasticity / Elongation on	650% Minimum	
B (i)			
a	Features:	Sterile	
b		Ambidextrous	
c		With Textured Surface	
d		Available Size: Small, Medium Large, XL	
e		Free from Chemical accelerators like MBT, Carbamate and Thiurams	
(iii)			
a	Quality Standards	AQL 1.5	
b		ISO 9001 Certification	
c		Pass Viral Penetration Test (ASTM F1671)	
d		510K/Approved for medical Use.	
e		Comply with FDA Bio-compatibility guidance for Medical device.	
f		Gloves must be pre-sterilized, PP & individually packed.	

Note: Please indicate compliance or noncompliance clearly in column.

Signature of the Bidder

Date

Seal

Signature
6/11/17