



**PROCUREMENT DEPARTMENT**

**TENDER ENQUIRY**

**Due date of submission of offer up to 12.01.2017 (15:00 hrs.)**

**Due date of opening of offers 12.01.2017 (15:30 hrs. Onwards)**

**NIB/QF/04**

Date: 22.12.2016

Q/NIB/15-16/27

To,

**Sub: - Tender Enquiry for Lab Chemical & Reagent Items reg:-**

Sir,

I am to refer to send you this Tender Enquiry with the request to submit your most competitive offer at the earliest for supply of item as per the detail mentioned below in a sealed cover duly superscribed our Tender Enquiry number and due date of opening.

S.No	Item Description	Qty
1	Anti-C Monoclonal	10ml X 05 Vials
2	AHG- Polyspecific clear, Green colour	10ml X 30vials
3	Anti- D (IgG)	10ml X 02 vials
4	Anti-Fy <sup>a</sup> - Monoclonal	05ml X 04 vials
5	Anti- Fy <sup>b</sup> - Monoclonal	05ml X 04 vials
6	Anti -JK <sup>a</sup> - Monoclonal	05ml X 04 vials
7	Anti- JK <sup>b</sup> - Monoclonal	05ml X 04 vials
8	Anti- Le <sup>a</sup> - Monoclonal	05ml X 04 vials
9	Anti- Le <sup>b</sup> - Monoclonal	05ml X 04 vials
10	Anti- Lu <sup>a</sup> - Monoclonal	05ml X 04 vials
11	Anti- Lu <sup>b</sup> - Monoclonal	05ml X 04 vials
12	Anti Cw - Monoclonal	05ml X 04 vials
13	Anti- P1 - Monoclonal	05ml X 04 vials
14	Anti- M - Monoclonal	05ml X 04 vials
15	Anti-N- Monoclonal	05ml X 04 vials
16	Anti- S - Monoclonal	05ml X 04 vials
17	Anti- $\bar{s}$ (small) - Monoclonal	05ml X 04 vials
18	Anti-K - Monoclonal	05ml X 04 vials
19	Anti- $\bar{k}$ - Monoclonal	05ml X 04 vials
20	Anti Kp <sup>a</sup> - Monoclonal	05ml X 04 vials
21	Anti Kp <sup>b</sup> - Monoclonal	05ml X 04 vials

Please indicate price on following terms:

- I. **Price:** - FOR Destination NIB, NOIDA, U.P.
- II. **Taxes:-** Sales Tax/CST/VAT without Form C/D
- III. **Excise duty/Custom Duty:** NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No.10/97-Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
- IV. **Payment:-**100% payment within 30 days from the date of satisfactory receipt and acceptance of items at NIB, Noida
- V. **Delivery:** - Immediately from stock or 2-3 weeks
- VI. **Transit Insurance:** - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes.

- VII. Earnest Money Deposit:-** The Bidder shall furnish a bid security of ₹ 14000 /- (Rs. Fourteen Thousand Only) in the form of a Demand Draft drawn in favour of 'NATIONAL INSTITUTE OF BIOLOGICALS' payable at Noida / New Delhi or Bank Guarantee as per the enclosed format at Annexure-II from a Schedule Bank. The Bank Guarantee issuing branch should be situated in India and the Bank Guarantee should remain valid for a periods of 45 days after the bid validity period. Demand Draft / BG is to be enclosed along with 'Technical Bid' only.
- VIII. Delay Delivery Discount:-** In case of delayed delivery of all or any item (s) of goods, the Purchaser shall be entitled to a discount or reduction or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

**General Conditions.**

1. Copies of the purchase order received from other Govt. institutions for these items may please be enclosed.
2. Fall Clause Certificate: To submit as per format enclosed.
3. The offer should be submitted in two sets, one 'Technical Bid' and second 'Price Bid'.
  - 3.1 First set should have in a separate sealed cover containing Technical details like Literature, Catalogue, and Specification etc...
  - 3.2 Second set should have in a separate sealed cover containing Price schedule, discount and Taxes etc.
  - 3.3 Both the above said 'Technical-Bid & Price Bid' should be in a single sealed cover clearly indicating the name of documents, Tender No. & Due Date of opening on the sealed over.
4. Offer to be given by authorized dealer / distributor should have the authorization certificate given by the principal and it should be enclosed with Technical Bid. **Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.**
5. Copy of Sales Tax clearance certificate duly attested by a Gazette Offer.
6. Customer reference list for the similar / materials for last two years.
7. **Current valid certificate of registration including its annexure in case registered with DGS&D.**
8. Validity of the offer should have for a period of 120 days

**TERMS & CONDATIONS FOR MSME/NSIC**

1. The bidders in the category of Micro and Small Enterprises (MSEs) who are registered with MSME bodies like National small Scale Industries Corporation etc. are exempted from payment of Bid Security / Earnest Money Deposit. A proof regarding current registration with MSME/NSIC for the tendered items will have to be attached along with bid/quotation/offer.
2. SSI Units registered with NSIC should participate in tender directly enclosing copy of NSIC certificate and offers from their agents will not be considered.
3. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises(MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation Or Directorate of Handicrafts and Handloom or Consortia of Micro and Small Enterprises formed by National Small Industries corporation, if the price quoted by the MSEs is within 15% of L-1 price (L-1 price means Landed Lowest price ) quoted by any other bidder, for the tendered items for which they are the L-1.
4. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSEs and the MSEs accept the L-1 price.
5. In case of and MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.
6. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
7. In case of more than one MSEs participates in the tender and their prices are within 15% of L-1 price and L-1 bidder is an enterprise other than MSEs then 20% of the tendered quantities shall be shared proportionately between participating MSEs on their acceptance of L-1 price.
8. In case of more than one MSEs participates in tender and their prices are within 15% of L-1 price bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSEs subject to their acceptance of L-1.
9. In case of more than on MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Please submit your quotation with full details, catalogues & delivery period. The validity of the offer should be for a period of 120 days from the date of opening. A specific confirmation in this regard must be made in the offer.

Yours faithfully

  
 (P.K. Mohapatra)  
 Section Officer (Admn)

- Encl: 1) Annexure- II Price Schedule.  
 2) Annexure-III Bid Security Form (EMD-BG)  
 3) Fall Clause

No.Q/NIB/15-16/27

Date . .201

**PROFORMA OF FALL CLAUSE CERTIFICATE**

manufacturer ( the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/ chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer ( including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply/service is al so effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp.)

**ANNEXURE – II  
PRICE SCHEDULE**

1 S.No	2 Item Description	3 Quantity & Unit	4 Price of each Unit				5 Unit Price INR	6 Total Price (FOR NIB, NOIDA) INR	7 Applicable ST/CST/VAT without Form C or D and Service Tax on services.
			Ex – Works Price (a)	Excise duty, if any, applicable as per DSIR Exemption (b)	Packing & forwarding (c)	Inland transportation Insurance and other local costs incidental to delivery (d)			
1	Anti-C Monoclonal	10ml X 05 Vials					3 x 5		
2	AHG- Polyspecific clear, Green colour	10ml X 30vials							
3	Anti- D (Igg)	10ml X 02 vials							
4	Anti-Fy <sup>a</sup> - Monoclonal	05ml X 04 vials							
5	Anti- Fy <sup>b</sup> - Monoclonal	05ml X 04 vials							
6	Anti- Jk <sup>a</sup> - Monoclonal	05ml X 04 vials							
7	Anti- Jk <sup>b</sup> - Monoclonal	05ml X 04 vials							
8	Anti- Le <sup>a</sup> - Monoclonal	05ml X 04 vials							
9	Anti- Le <sup>b</sup> - Monoclonal	05ml X 04 vials							
10	Anti- Lu <sup>a</sup> - Monoclonal	05ml X 04 vials							
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18	Anti-K - Monoclonal	05ml X 04 vials							
19	Anti- k̄ - Monoclonal	05ml X 04 vials							
20	Anti Kp <sup>a</sup> - Monoclonal	05ml X 04 vials							
21	Anti Kp <sup>b</sup> - Monoclonal	05ml X 04 vials							

**Notes:**

- In case of discrepancy between unit price and total price, the unit price shall prevail.
- Destination of material : National Institute of Biologicals, Noida (UP)
- Bidders to quote Ex – works Price in Ruppes and other Charges (if any) towards Packing & Forwarding, Excise Duty, ST/CST/VAT (without Form C/D, Freight separately in terms of Percentage of Ex – Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No. 51/96 – Customs dt. 23.07.1996 and 10/97 – Central Excise dated: 01.03. 1997
- Indicate installation & Commissioning schedule \_\_\_\_\_ (days/weeks), Cost \_\_\_\_\_ if any and inclusive / exclusive in above price.
- Indicate Training (at NIB site/supplier site) schedule \_\_\_\_\_ (days/weeks), Cost \_\_\_\_\_ if any and inclusive / exclusive in above price
- “Technical Bid” (Un – price bid) to contain this price schedule keeping price as ‘Blank’. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for Packing & Forwarding, ED, ST/CST/VAT, Freight etc.

Total bid price in fig \_\_\_\_\_ In words \_\_\_\_\_

Tender No: Q/NIB/15-16/27  
Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature of Bidder \_\_\_\_\_  
Name \_\_\_\_\_  
Business Address \_\_\_\_\_

SECTION VI : BID SECURITY FORM

Whereas ..... (*hereinafter called "the bidder"*) has submitted its bid dated .....(*date of submission of bid*) for the supply of ..... (*name and/or description of the goods*) (*hereinafter called "the Bid"*)

KNOWN ALL PEOPLE by these presents that WE .....(*name of bank*) of .....(*name of country*), having our registered office at ..... (*address of bank*) (*hereinafter called "the Bank"*), are bound unto ..... (*name of purchaser*) (*hereinafter called "the Purchaser"*) in the sum of \_\_\_\_\_ for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors, and assigns by these presents. Sealed with the common seal of the said bank this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

THE CONDITIONS of this obligation are:

1. If the Bidder withdraws its Bid during the period of bid validity specified by the bidder on the bid form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of bid validity:
  - (a) fails or refuses to execute the contract form if required; or
  - (a) fails or refuses to furnish the performance security, in accordance with the Instruction to Bidders;

We undertake to pay the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including forty five (60) days after the period of the bid validity, and any demand in respect thereof should reach the Bank not later than the above date.

\_\_\_\_\_  
(Signature of the Bank)

\_\_\_\_\_  
Name of Bidder