



## Procurement Department

### TENDER ENQUIRY

#### Speed Post

F.No. Q/NIB/15-16/23

Dated: 04.04.2016

**Due date of submission: 26.04.2016 Due Time: 15:00 Hours**  
**Due date of opening: 26.04.2016 Due Time: 15:30 Hours onwards**

To

**Sub.:** Supply & Installation of Heavy Duty Colour LaserJet Printer – Reg.

Sir,

I am directed to send you this Tender Enquiry with the request to submit the most competitive offer for supply of following items as per Technical Specification enclosed:

S.No.	Description of Item	Quantity
1.	Heavy Duty Colour LaserJet Printer (Specification attached as <b>Annexure-I</b> ) Make: HP / Canon / Samsung	01 No.

**Please indicate price on following items:**

- i. Price: FOR Destination, NIB, Noida
- ii. Taxes: Sales Tax / CST without Form C/D
- iii. Taxes if not mentioned, may be treated as inclusive.
- iv. Excise Duty: Applicable Excise Duty
- v. Payment: 100% payment within 30 days from the date of satisfactory receipt of material.
- vi. Delivery required by NIB: 7 – 10 days, delivery offered by vender \_\_\_\_\_.
- vii. Installation: will be done by vendor.
- viii. Warranty / Guarantee: **12 months** from the date of satisfactory Installation.
- ix. After Sales Service: Vendor has to give an undertaking about prompt service during warranty period.
- x. Transit Insurance: For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes etc.
- xi. **The offer should be submitted in two sets i.e., (i) Technical Bid (ii) Price Bid.**
- xii. The One set containing Technical Details, Literature, Catalogue, NIB Tender Document duly signed and stamped, copy of Sales Tax Clearance Certificate, Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc., and blank Price Schedule should be put in a sealed cover and marked as "**Technical Bid**".
- xiii. The Second Set should be sent in a separate sealed cover and should contain Price Schedule (**Annexure-II**) only. The **Price-Bid** should be clearly mentioned on the cover.
- xiv. Both the Technical-Bid and Price-Bid should then be put in a single sealed cover clearly mentioned on the envelope Tender No., Item Description, and Due Date of Opening on the sealed cover.
- xv. If the items are available on DGS&D Rate Contract, copy of Rate Contract may please be provided / enclosed.

- xvi. **Delay Delivery Discount:** In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods / Items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted / unreduced contract price for the relative good / items, and / or, risk purchase will be affected at your risk and expenses.
- xvii. Validity of the offer should be kept open for a period of not less than 120 days.

**Please indicate item, our enquiry number and opening date on the top of the envelope positively.**



**(PCP Mahapatra)  
Administrative Officer & P.O. I/C**

**Encl.:** 1) Annexure-I: Specification of Colour LaserJet Printer  
2) Annexure-II: Price Schedule



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**Technical Specification for Colour Printer**

**Annexure 1**

S.NO.	Feature	Sub-Feature	Description
<b>1</b>	<b>PRINT</b>		
	Printing method		Colour Laser Beam Printing
	Print Resolution		~600 x 600 dpi
	Warm up Time (From Power)		23 seconds or less
	Auto Duplex Print		Standard
<b>2</b>	<b>COPY</b>		
	Copy Speed	Simplex	A4: Up to 20/22 ppm (Mono/Colour)
		Duplex	A4: Up to 10/10 ppm (Mono/Colour)
	Copy Resolution		Up to 600 x 600 dpi
	First Copy Time	A4	Approx 15.5/16.2 secs (Mono/Colours)
	Maximum Number of Copies		Up to 99 copies
<b>3</b>	<b>SCAN</b>		
	Scan Resolution	Optical	Up to 600 x 600 dpi
	Colour Depth		24-bit
	Dulpex Scan		Yes
	Push Scan (Scan to PC) with		Yes, USB & Network
	Scan to USB / Media		Yes, USB & Network
<b>4</b>	<b>SEND</b>		
	Sending Method		SMB, E-mail
	Colour Mode		Full Colour, Grayscale, Monochrome
	Scan Resolution		~300 x 300 dpi, 200 x 200 dpi
	File Format	SMB	JPEG, TIFE, PDF, Compact PDF
		E-mail	PDF, Compact PDF
<b>5</b>	<b>PAPER HANDING</b>		
	Auto Document Feeder (ADF)		About 50 Sheets (80 g/m2)
	Available Paper Size for ADF		A4, B5, B6, Letter, Legal, Statement
	Paper Sizes (Standard Cassette)		A4, B5, B6, Letter, Legal, Statement, Executive Office, M-Office, Government Letter, Government Legal
	Paper Sized (Multi-Purpose Tray)		A4, B5, B6, Letter, Legal, Statement, Executive Office, M-Office, Government Letter, Government Legal

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S.NO.	Feature	Sub-Feature	Description
<b>6</b>	<b>CONNECTIVITY AND SOFTWARE</b>		
	Standard Interfaces (Wired)	Wired	USB 2.0 High Speed, 10/100, Base- T/ Base- TX Ethernet (Network)
		Wireless	Wi-Fi 802.11b/g/n (Infrastructure mode, WPS Easy Setup)
	Network Security	Wired	IP/Mac address filtering, HTTPS, SNMPv3, IEEE802.1x
		Wireless	WEP 64/128 bit, WPA-PSK (TKIP/AES), 802.1x, (LEAP, EAP-FAST, PEAP, EAP-TLS, EAP-TTLS)
<b>7</b>	<b>GENERAL SPECIFIATONS</b>		
	Memory		512 MB or more
	LCD Display		~ 3.5" QVGA Colour LCD (320x240
	Dimensions (WxDxH)		430x484x479 mm
	Weight		31.0 Kg (with cartridge)
	Power Consumption	Maximum	1,200 W or less
		Average, During Operation	Approx 450 W (in copying)
		Average, During Standby	Approx 23 W
		Average, During Sleep	Approx 1.0 W/ 2.0 W (wireless)
	Expected Noise Levels	During Operation	Sound Pressure Level (By stander's position): 50.3 dB in Colour Printing (reference value) 50.9 dB in B/W Printing (reference value) Sound Power Level, LWAd: 64.9 dB or less in colour Printing 64.5 dB or less in B/W Printing
	Operating Environment	Temperature	~50 to 86° F (10 to 30°C)
		Humidity	20% to 80% RH (no condensation)
	Power Requirements		AC 220 to 240 V, 50 / 60Hz
	Toner Cartridge	Cartridge Black	~3400 pages, (Bundled Cartridge Black:~1200 pages )

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		Cartridge Cyan/ Magenta/Yellow:	~2900 pages, (Bundled Cartridge Cyan/ Magenta/ Yellow:~1400 pages)
	Expected Monthly Duty Cycle		Up to 40,000 pages
<b>8.</b>	<b>Compatible Operating System</b>		Windows 8 (32/64 bit), Windows 7 (32/64 bit), Windows Server 2012 (32/64 bit), Windows Server 2008 R2 (32/64 bit), Windows Server 2008 (32/64 bit), Windows Vista (32/64 bit), Windows Server 2003 (32/64 bit), Windows XP (32/64 bit)
<b>9.</b>	<b>Warranty</b>		One year onsite warranty from the date of Installation

## PRICE SCHEDULE

1	2	3	4				5	6	7	
			Price for Each Unit							
Sl. No.	Item Description	Qty / Unit	Ex-Works Price	Excise duty, if any. Indicate % age applicable as per DSIR Exemption	Packing & forwarding	Inland transportation insurance and other local costs incidental to delivery etc.	Incidental services such as Manuals, Drawing etc.	Unit price INR	Total Price (FOR NIB, NOIDA) INR	Applicable ST/CST/VAT without Form C or D and Service Tax on services
1	Heavy Duty Colour LaserJet Printer (Specification attached as Annexure-I)	01 No.								

**Notes:**

- Delivery Schedule: material required by NIB- 7-10 days from the date of supply order. Delivery offered by supplier:-.....
- In case of discrepancy between unit price and total price, the unit price shall prevail.
- Destination of material: **National Institute of Biologicals, Noida (UP)**.
- Bidders to quote EX-works price in Rupees and other charges (if any) towards Packing & forwarding, Excise Duty, ST/CST/VAT (without form C/D, Freight separately in terms of **Percentage** of Ex-works price, NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.3.1997.
- Indicate Installation & Commissioning/ Assembly schedule \_\_\_\_\_ (days/weeks), Cost \_\_\_\_\_, if any and inclusive in above price. (if applicable)
- Indicate Training (at NIB site/supplier site) schedule \_\_\_\_\_ days/weeks, Cost \_\_\_\_\_, if any and inclusive/exclusive in above price. (if applicable)
- "Technical Bid" (Un-price bid) to contain this Price Schedule keeping price as 'Blank'. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for packing & forwarding, ED, ST/CST/VAT, Freight etc.

Total bid price in figure \_\_\_\_\_ In words \_\_\_\_\_ Signature of Bidder \_\_\_\_\_

Tender No: Q/NIB/15-16/23

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\*Taxes if not mentioned, may be treated as inclusive.

Name \_\_\_\_\_

Business address \_\_\_\_\_