



Procurement Department
TENDER ENQUIRY

No. Q/NIB/16-17/59/1550

Date: 12.08.2016

Due Date of submission : 07.09.2016 Time: 3.00 PM
Due Date of Opening 07.09.2016 Time: 03.30 PM

To:

All Vendor

Sub: Invitation of offer for supply of Magnetic Stirrer and Hot Plate: Reg.

Dear Sir,

I am directed to send you this Tender Enquiry with the request to submit the most competitive offer for supply of following items as per Technical Specification enclosed:-

S.No.	Description	Qty
02	Hot Plate with Magnetic Stirrer (As per Specification attached at Annexure-I)	01 No.
01	Heating Bath (As per Specification attached at Annexure-I)	01 No.

Please indicate price on following terms:

1. **Price:-** FOR Destination NIB, NOIDA, U.P.
2. **Taxes:-** Sales Tax/CST/VAT with and without Form C/D
3. **Custom and Excise Duty:-** Applicable Excise Duty. NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July, 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97 - Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
4. **Payment:-** 100% payment within 30 days from the date of satisfactory receipt and installation of equipment at NIB, NOIDA.
5. **Delivery:-** 2-3 weeks, Offered by vendor _____
6. **Warranty / Guarantee :-** 12 months from the date of supply and acceptance.
7. **Transit Insurance :-** For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to Warehouse" (ultimate destination) on "all risks" basis including strikes.
8. **Delay Delivery Discount -** In case of delayed delivery off all or any item(s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week of part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or risk purchase will be affected at your risk and expenses.
9. **Installation:** The vendor will do the Installation & Training.

Tender Conditions for Benefits/Preference for Micro & Small Enterprises (MSEs)

- I. As per Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012.

- a. District Industries Centers (DIC)
- b. Khadi and Village Industries Commission (KVIC)
- c. Khadi and Village Industries Board
- d. Coir Board
- e. National Small Industries Corporation (NSIC)
- f. Directorate of Handicraft and Handloom
- g. Any other body specified by Ministry of MSME

II. MSEs participating in the tender must submit on date valid certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid. The certificate should be duly notarized.

III. The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

IV. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.

V. The MSEs registered with above mentioned agencies/bodies for the tendered item are exempted from payment of Tender Fee and Earnest Money Deposit (EMD).

VI. Purchase Preference – Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, MSEs registered with above mentioned agencies/bodies for the tendered item shall be allowed Purchase Preference as under:

1. Single item tender (shall not be split) or Multiple items tender (which cannot be split as per tender conditions):

In case the L1 price is that of a non MSE bidder, then the MSE bidder (whose price is nearest to L1 price) shall be allowed to supply total tendered value provided its price is within the price band of L1 price + 15 percent and it matches the L1 price. In case the MSE bidder (Whose price is nearest to L1 price) refuses to match the L1 price, then the next MSE bidder (whose price is 2nd nearest to L1 price and is within a price band of L1 price + 15%) shall be allowed to supply total tendered value, provided it matches the L1 price and so on. If no MSE bidder whose price is within a price band of L1 price + 15% accepts to match the price of the L1 bidder then the Purchase Order shall be placed on the L1 bidder.

2. Multiple items tender (tenders which can be split):

a) MSE bidder(s) is/are L1 for item(s) and the total evaluated price of such items $\geq 20\%$ of the total tendered value: Purchase Preference shall not be applicable for the balance items.
b) In other cases, items where the L1 price is that of non MSE bidder(s) and price of MSE bidder(s) is within a price band of L1 price + 15%, "such" items will be offered to MSE bidder(s) (whose price is nearest to L1 price) for price matching as detailed below. On price matching Purchase Order for "such" items shall be placed on the concerned MSE bidder(s):

(i) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s), is less than 20% of the total tendered value: All "such" items will be offered for price matching. In case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder.

(ii) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is $\geq 20\%$ of the total tendered value: "Such" items will be offered for price matching in such a way that the Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is at least 20% of the total tendered value. The Items to be offered to MSE bidder(s) will be selected on the basis of the % difference between the

L1 price and MSE bidder price (whose price is nearest to L1 price) in ascending order. During this exercise in case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder and will not be replaced by new item for price matching even though the above mentioned 20% of the total tendered value is not achieved.

General Terms and Condition:

- i. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
- ii. Validity of the offer should be kept open for a period of not less than three months from the date of submission.
- iii. The tender submitted after due date and time shall be rejected.
- iv. Current valid certificate or registration including its annexure in case registered with SSI/NSIC etc.

Please indicate item, our enquiry number and opening date on the top of your sealed envelope and submit on or before 03.09.2016 (3.00 PM) positively.

Yours faithfully,


(P K Mohapatra)

Section Officer (Admn.)

Encl:

1. Annexure – I (Technical Specification)

National Institute of Biologicals, Noida
Enzyme and Hormone Lab.

Specifications

Hot Plate

S.NO.	PARAMETER	SPECIFICATION
1.	Product Type	Hotplates Stirrers
2.	Stirring Range	50 to 2,000rpm
3.	Temperature Range (Metric)	400 °C to 450°C (Max Temperature 450°C)
4.	Surface Area (English) Heating	7.25 x 7.25 in.
5.	Surface Area (Metric) Heating	18.4 x 18.4cm
6.	Top Plate Material	Ceramic
7.	Voltage	230V,50/60Hz
8.	Certifications/Compliance	CE
9.	Dimensions (L x W x H)	13 x 8.2 x 3.8 in. (33 x 20.8 x 9.7cm)
10.	Electrical Requirements	230V 50/60Hz
Heating bath		
1	Bottom Surface Area (English) Heating	7. x 7. in. Approx.
2.	Capacity	Maximum 5 litre
3.	Compatible	Compatible with Hotplates Stirrers