



NATIONAL INSTITUTE OF BIOLOGICALS
Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 309 (U.P)
Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014
E-mail: info@nib.gov.in Website: www.nib.gov.in

SHORT TERM NOTICE INVITING TENDERS

Tender No. 09/2018-2019/Engg. (C)

Invitation to Tenders for "Repairs & Maintenance Works in Animal Facility" in NIB Noida.

Sealed tenders are invited from experienced Civil work Contractors for "**Repairs & Maintenance Works in Animal Facility**" in NIB Noida. Bidders are advised to quote competitive rates for this work, on the enclosed Price-Bid format including Goods & Services Tax (GST), labour, T & P etc. required for proper completion of the work. The tender document can be downloaded free of cost from NIB Website www.nib.gov.in or Central Procurement Portal of Govt. of India from **27.07.2018** to **06.08.2018**.

Sealed tender should be dropped in tender box of NIB Noida, on or before the closing date, i. e., **07.08.2018** up to **3:00 P.M.** and technical bid shall be opened on the same day at **4:00 P. M.** in presence of the representatives of the bidders, who are present during opening of the tenders. Late tenders will not be received and treated as rejected.

Prospective bidders are advised to regularly scan through NIB website tender portal www.nib.gov.in as corrigendum/ amendments etc., if any, will be notified on this portal only and no separate intimation/ advertisement will be made in this regard.

Shikha

(Dr. Shikha Yadav)
Head Engineering Division I/c
(For & on behalf of Director, NIB, Noida)

National Institute of Biologicals (NIB)



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Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India, established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, eight laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to strengthen the regulation of biologicals in India by averting the Not of Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health.” NIB intends to carryout civil repair works in its Animal Facility on urgent basis.

1. Scope of Work:

Existing damaged Gypsum board false ceiling is to be repaired in line & level and then to be painted with fresh coats of epoxy paint matching with surrounding colour shades.

All materials, labours T & P etc. required for carrying-out the work as per tender are to be arranged by the contractor. The works are to be carried out in the functional Animal House Building. Therefore the contractor will take necessary precautions and plan the work in such a manner that routine activities of the Institute are not affected. Contractor is also required to provide material challans showing quantities and Make/ Brand of the materials while bringing the materials in NIB campus.

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2. **Earnest Money Deposit (EMD):**

The Bidder shall furnish EMD of *Rs.3,000/-* (Three thousand only) along with the tender in the shape of demand draft in favour of "*National Institute of Biologicals*" payable at *Noida*. EMD of unsuccessful bidders shall be returned after award of the work. The tender not accompanied with requisite amount of EMD shall be rejected. No interest will be paid on EMD.

EMD can also be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with Date & Time etc. Bank details of NIB are as below:

For Payment of EMD through Bank transfer:

NAME OF BANK	BANK OF BARODA, SEC-29, NOIDA (U.P)
NAME OF ACCOUNT	NATIONAL INSTITUTE OF BIOLOGICALS
S.B. ACCOUNT	26290100001774
IFSC CODE	BARB0NOIDAX (5 th digit is zero)

In case of MSME unit, copy of relevant trade of Registration with MSME, need to be provided. If core MSME Certification is not for a relevant trade, same may not be considered for EMD exemption. If the selected bidders fails to start & execute the work, his EMD will be forfeited as per Government rules.

3. **Submission of Tender:**

The contractor shall submit the tender in the sealed envelope in the following manner.

Envelope No. 1 - shall contain EMD in the form of bank draft for Rs. *3,000/-* (Three thousand only).

Envelope No. 2 - A copy of tender document duly signed and stamped by the bidder as a token of acceptance of terms & conditions. If the EMD is not submitted, the tender document will not be opened.

Envelope No. 3 - Shall contain Price-Bid (Price part only). Price shall be filled by the bidder only in the format given by NIB with the Notice Inviting tenders. Price on any other format shall be rejected.

All the three sealed envelopes No. 1 , 2 & 3 shall be then put in a bigger envelope duly addressed to "*Director, National Institute of Biologicals, A-32, Sector - 62, Noida - 201309*" and marked on top Tender for "*Repairs & Maintenance Works in Animal Facility*" in NIB Noida.

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4. Security Deposit:

An amount equivalent to 10% of the contract value shall be deducted from the bill of the contractor towards Security Deposit. EMD amount of successful bidder shall be adjusted in the Security Deposit. Security Deposit shall be released after successful completion of **Defect Liability Period (DLP)**.

5. Time of Completion:

- i) The work shall be completed within 14 *(fourteen)* days from the date of issue of work order.
- ii) Due to an event, not attributable to the contractor, causing delay occurs or a variation order is issued, which makes it impossible to complete the work by scheduled completion date, NIB may consider extending the completion date on request of the contractor.

6. Liquidated Damages/ Penalty for Delay:

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidated damages at the rate of 1% per day subject to maximum 10% of the total work value shall be deducted/ recovered from the contractor.

7. Specifications:

The work shall be carried out as per relevant CPWD specifications. The materials proposed and supplied for use in the work shall be of requisite specifications as specified in the tender and also, reputed make in the industry. The agency may be asked to show proof in support of materials source such as bills/challans/Invoices towards purchase of materials from genuine source.

8. Defect Liability Period:

The materials & work of the contractor shall be under 1 *(One)* year **Defect Liability Period (DLP)**. Defect/s noticed during the defect liability period shall be rectified by the contractor without any cost to NIB, failing which the Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute.

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9. **Payment:**

(i) Payment will be made after completion of the work & handing over of the works to NIB. The contractor will submit the bill and payment shall be made within 15 (Fifteen) days from receipt of the bill. TDS will be deducted from the amount payable to the contractor. No advance payment shall be made to the contractor. The contractor will be required to raise Invoice/ Bill as per GST Rule and GST amount should be shown properly in the invoice.

(ii) Necessary Bank details need to be provided for release of payment directly in bidder's Bank Account. Bank Details is to filled in the column by bidder as given below:

NAME OF ACCOUNT HOLDER	
NAME OF BANK & ADDRESS	
ACCOUNT NO	
IFSC CODE	
PAN NO	

10. **Bill of Quantity:**

The quantities of work given in the Bill of Quantities (BOQ) are approximate to give an idea of work. Work will be carried out as per the given scope. The quantities may vary 25% on higher or lower side. The contractor will execute the varied quantity of work on the quoted rates. Payment will be made as per actual quantity of work done at site.

11. **Validity of Bid:**

Validity of bid shall be 90 (Ninety) days from the last date of submission of the bid.

12. **a) Tools & Tackles:**

All tools, tackles will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same. Site covering and cleaning etc. charges shall be deemed to be included in the quoted item rates.

b) Water & Electricity:

Water & Electricity will be provided free of cost by NIB, at one point near the work place from where the contractor will make arrangement of pipes, cables, power plugs, sockets etc.to extend the same to the work place.

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13. Risks:

Contractor shall be solely responsible for safety of his workers, working at site by taking insurance cover and by following all safety norms in the trade.

All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a.
 - (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
 - (ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,
 - (iii) Ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
 - (iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.
- b. Loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.

14. Disputes:

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/Delhi unless both parties agree otherwise.

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15. **Particulars of bidders:**

The following details of the bidder are necessary for linking on Central Procurement Portal etc. as per Govt. of India orders. The details may be filled carefully.

Details of Bidder

1.	Name of Company/ firm/ agency with full address	
2.	Name of Contact Person	
3.	Mobile No.	
4.	Land Line Telephone No.	
5.	E-mail address	

16. **Right to accept or reject the Tender:**

Director, NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Stamp of bidder with signature of authorized signatory,

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BILL OF QUANTITY (BOQ)

Tender No. 09/2018-2019/Engg. (C))

Name of work: Tender for "Repairs & Maintenance Works in Animal Facility" in NIB Noida.

Srl. No.	Description of Item	Unit	Qty.
1.	Repairing of damaged gypsum board false ceiling by cutting it in regular shape & size. Repairing/ renewing of false ceiling G.I sections wherever required. Re-fixing 12 mm thick gypsum board in false ceiling with necessary screws, including supply of jointing compound, jointing tape, making openings for light fittings, AC grills, trap door etc. as per direction of NIB. All the materials such as gypsum board, jointing tape, jointing compound, screws, false ceiling sections etc. will be provided by the contractor,. The final line and level shall be matched with surroundings.	Sqm.	150
2.	Providing and applying plaster of paris putty of 2 mm thickness over gypsum board false ceiling surface to prepare the surface even and smooth. Complete Work.	Sqm.	150
3.	Applying primer base for epoxy coating on wall/ false ceiling. Complete work.	Sqm.	150
4.	Painting on wall/False Ceiling with epoxy paint two or more coats on new work in patches / old work with approved quality epoxy paint of MRF/ Asian or equivalent make in the colour shade matching with existing. Two or more coats to make the surface smooth. Complete Work.	Sqm.	150
5.	Disposal of building rubbish/malba/ similar unserviceable, dismantled or waste material by mechanical means, including loading, transporting, unloading to approved municipal dumping grounds beyond 50m initial lead, for all leads including all lifts involved.	Cum.	02

Stamp of bidder with signature of authorized signatory,

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Or*



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PRICE-BID

Tender No. 09/2018-2019/Engg. (C)

Name of work: Tender for "Repairs & Maintenance Works in Animal Facility" in NIB Noida.

Srl. No.	Description of Item	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1.	Repairing of damaged gypsum board false ceiling by cutting it in regular shape & size. Repairing/ renewing of false ceiling G.I sections wherever required. Re-fixing 12 mm thick gypsum board in false ceiling with necessary screws, including supply of jointing compound, jointing tape, making openings for light fittings, AC grills, trap door etc. as per direction of NIB. All the materials such as gypsum board, jointing tape, jointing compound, screws, false ceiling sections etc. will be provided by the contractor,. The final line and level shall be matched with surroundings.	Sqm.	150		
2.	Providing and applying plaster of paris putty of 2 mm thickness over gypsum board false ceiling surface to prepare the surface even and smooth. Complete Work.	Sqm.	150		
3.	Applying primer base for epoxy coating on wall/ false ceiling. Complete work.	Sqm.	150		
4.	Painting on wall/False Ceiling with epoxy paint two or more coats on new work in patches / old work with approved quality epoxy paint of MRF/ Asian or equivalent make in the colour shade matching with existing. Two or more coats to make the surface smooth. Complete Work.	Sqm.	150		
5.	Disposal of building rubbish/malba/ similar unserviceable, dismantled or waste material by mechanical means, including loading,	Cum	02		

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	transporting, unloading to approved municipal dumping grounds beyond 50m initial lead, for all leads including all lifts involved.				
	Sub-Total				
	Goods & Services Tax {GST} (as applicable) GST Rate @% and Amount Rs.				
	Total amount with taxes				

Amount (in words):

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NOTE:

- i) *Validity of Bid shall be 90 days from the last date of submission of the bid.*
- ii) *GST % (percentage) and amount not specified in Price-Bid will be treated as inclusive and value of work will be calculated on reverse calculation basis.*
- (iii) *The bidders are strongly advised to go through the complete bid document, visit the site before quoting their rates.*
- (iv) *The rate (%) and amount of GST applicable should be mentioned very clearly and any vague terms, i. e. applicable as per rule etc. will not be entertained and it will be treated as inclusive.*

Stamp of bidder with signature of authorized signatory,

1/2/20