Notice Inviting Tenders for
“Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB, Noida.
Tender No. 39/2019-2020/NIB/Engg. (C)

SCHEDULE OF BID

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tender Sale / downloading Period</td>
<td>05.02.2020 to 25.02.2020</td>
</tr>
<tr>
<td>2</td>
<td>Last Date &amp; time of submission of Tenders</td>
<td>26.02.2020 at 3:00 P.M</td>
</tr>
<tr>
<td>3</td>
<td>Date &amp; Time of Pre Bid meeting</td>
<td>20.02.2020 at 3:00 P.M</td>
</tr>
<tr>
<td>4</td>
<td>Date &amp; time of Opening of Technical Bids</td>
<td>26.02.2020 at 4:00 P.M</td>
</tr>
<tr>
<td>5</td>
<td>Opening of Price Bids</td>
<td>To be intimated separately only to the technically eligible bidders.</td>
</tr>
</tbody>
</table>
| 6   | Tender Fee                                       | (i) Rs. 560/ if tender document purchased from NIB  
(ii) No Tender fee, if downloaded by the bidder at their end. |

Name of Bidder Agency

Address of Bidder Agency

Phone Nos. of Bidder Agency
i- Landline Nos.
ii- Mob. Nos.

E-mail Id

Contact Persons & their mobile nos.
i-
ii-
iii-

February – 2020

NATIONAL INSTITUTE OF BIOLOGICALS
(Ministry of Health & Family Welfare)
A-32, SECTOR- 62 (INSTITUTIONAL AREA),
NOIDA – 201 309 (U.P)
Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014
e-mail: info@nib.gov.in Website: www.nib.gov.in
NOTICE INVITING TENDERS

Tender No. 39/2019-2020/NIB/Engg. (C)

Invitation to Tenders for “Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB NOIDA.

Sealed tenders are invited in two bid system from the experienced landscaping agencies/horticulture work contractors on the attached tender form for “Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB Noida. Bidders are advised to quote competitive rates for this work, on the enclosed tender price format indicating applicable GST etc. required for proper completion of the work. Tender forms can be purchased from Finance Section of NIB, on all working days from 10:00 AM to 5:00 PM on payment of Rs. 560/- (Rs. Five hundred sixty only) by demand draft drawn in favour of “National Institute of Biologicals” payable at Noida. The tender form can also be downloaded from NIB Website www.nib.gov.in or Central Procurement Portal of Govt. of India, from 05.02.2020 to 25.02.2020.

Sealed tender should be dropped in tender box, kept at Entrance/ Reception Lobby of Administrative Building of NIB, Noida, on or before the closing time & date, i. e. up to 3:00 P. M on 26.02.2020. Technical bid shall be opened on the same day at 4:00 P.M. in presence of the representatives of the bidders, who are present during opening of the tenders. Late tenders will not be received and will be treated as rejected.

Prospective bidders are advised to regularly scan through NIB website tender portal www.nib.gov.in as corrigendum/ amendments etc., if any, will be notified on this portal only and no separate intimation/ advertisement will be made in this regard.

(W.Z. Quazi)  
i/c Administrative Officer
Tender No. 39/2019-2020/NIB/Engg. (C)

Invitation to Tenders for “Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB Noida”.

Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India, established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, eight laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. This Institute plays a vital role in collaboration with CDSCO, to strengthen the regulation of biologicals in India by averting the Not of Standard Quality (NSQ), Biologicals reaching the consumer, thereby promoting and protecting public health.”

1. Scope of Work:

Plants mentioned in the Bill of Quantity (BOQ) are to be supplied, planted and displayed in FRP pots. All other materials required for completing the job work will be arranged by the agency. The work will be carried out by deploying workers who have good experience in this field.

The plants will be maintained for a period of three months from the date of completion declared by NIB and the same shall be handed over to NIB in well maintained lush green condition. The work will be carried out following good practices in this field. The bidding agencies are strongly advised to visit the site and participate in the Pre-Bid Meeting to understand the scope of work before quoting their rates. The shape of FRP pots will be as per the images given in the tender.

2. Eligibility Criteria:

2.1 Eligibility will be based on meeting the following minimum criteria by the bidder regarding their work experience, personnel and financial position, as demonstrated by the Applicant's responses in the tender.

2.2 The Applicant to meet the following minimum criteria for eligibility:
   (a) Average Annual financial turnover for related works during the three consecutive financial years, ending 31.03.2019 should be at least Rs. 5.0 lakh.
(b) Experience of having successfully completed similar works during the last seven years ending 31st Jan, 2020, should be either of the following.

a) Three similar completed works each costing not less than the amount equal to Rs. 0.43 lakh each.

or

b) Two similar completed works each costing not less than the amount equal to Rs. 0.64 lakh each.

or

c) One similar completed work costing not less than the amount equal to Rs. 0.85 lakh.

2.3 Definition of Similar Work: Experience of supplying, displaying & maintaining potted plants in FRP pots shall be essential component of the similar work experience for deciding eligibility of the bidder. Therefore the firms who do not have similar experience will not be eligible.

2.4 Eligibility of the bidder will be solely evaluated on the basis of documents submitted by them in support of Eligibility Criteria required at Clause 2.2 & 2.3 above

(a) The bidders are required to necessarily submit documents showing similar work experience certificate and balance sheet, Loss & Profit A/c statements or certificate from chartered accountant in support of their financial turnover during the three consecutive Financial Years i.e. 2016-2017, 2017-2018 and 2018-2019. Please note that if work experience and financial turn-over documents as mentioned above are not found with the technical bid, the bid may be taken as non-responsive and NIB may straight away reject the bid without seeking any further clarification / document or intimation to the bidder.

3. Earnest Money Deposit (EMD)

The Bidder shall furnish EMD of Rs. 2200/- (Two thousand two hundred only) along with the tender in the shape of demand draft in favour of “National Institute of Biologicals” payable at Noida. Alternatively, EMD can also be paid through NEFT. The Bank A/c details in which EMD can be paid is given hereunder. EMD shall be returned to the bidders after award of the work. The tender not accompanied with requisite amount of EMD shall be rejected. No interest will be paid on EMD. EMD exemption will be applicable to MSME firms as per rules.
Bank A/c details of NIB for payment of EMD through direct Bank Transfer

<table>
<thead>
<tr>
<th>NAME OF BANK</th>
<th>BANK OF BARODA, SECT.-29, NOIDA (U.P.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF ACCOUNT</td>
<td>NATIONAL INSTITUTE OF BIOLOGICALS</td>
</tr>
<tr>
<td>S.B. ACCOUNT</td>
<td>26290100001774</td>
</tr>
<tr>
<td>IFSCCODE</td>
<td>BARB0NOIDAX (5th digit is zero)</td>
</tr>
</tbody>
</table>

4. **Site Visit:**

4.1 The bidders are advised to acquaint themself with the job work, visit the site & examine site conditions, climatic conditions, labour, power, material availability, transport and communication facilities, environmental regulations, laws and byelaws of statutory, local bodies and the Govt. of India and collect all information that will be necessary for preparing the bid and entering into a contract.

The cost of visiting the site and collecting information for the purpose of submission of the bid shall be to the bidder's account.

4.2 The bidder and any of his personnel or agents will be granted permission by NIB to enter upon the site for the purpose of such inspection.

5. **Submission of Tender:**

The contractor shall submit the tender in the sealed envelope in the following manner.

**Envelope No. 1** - shall contain:

- EMD, in the form of demand draft for Rs. 2200/- (*Two thousand two hundred only*) in favour of “National Institute of Biologicals”, payable at Noida.
- If EMD is paid through NEFT, necessary bank transfer slip/ acknowledgement must be submitted in Envelope No. -1, as a proof of payment.
- Similar work experience certificates in support of fulfilling the eligibility criteria, by the bidder. **Experience of vertical garden work should be clearly mentioned in the experience certificate as it is essential requirement.**
- A copy of tender document duly signed and stamped by the bidder as a token of acceptance of terms & conditions and Bill of Quantities (BOQ) of the tender (*Page No. 1 to 18*)

**Envelope No. 2** – Shall contain:

- Price-Bid only. Price shall be filled up by the bidder on the Price-Bid format (*Page No. 19 to 20*) enclosed with the tender by NIB. Price on any other format or letter head of the bidder may be rejected.
Both the sealed envelopes No. 1 & 2 shall be put in a bigger envelope duly addressed to “Director, National Institute of Biologicals, A-32, Sector - 62, Noida - 201 309” and marked on top. Tender for “Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB NOIDA, Due Date of opening and complete address & contact details of bidder.

6. Opening of Bids/ Tenders

The bids (Technical Bids) will be opened on the due date & time by Bid Opening Committee. EMD envelope will be opened first. If EMD is not paid by the bidder, his bid will be rejected straight away.

7. Evaluation & Award of work:

7.1 The bids will be evaluated as per the Eligibility criteria given at Clause -2 above. The bids which are found to be fulfilling the eligibility criteria shall only be considered for opening of Price-Bids. Price Bids of ineligible bidders will not be opened. NIB may seek clarifications in the bids from the bidders during the evaluation process. The work will be awarded to the lowest responsive (L-1), evaluated bidder and Work- order will be issued to the agency. NIB may like to visit the similar completed works of the successful bidder before considering their bid/ award of work.

7.2 Substantially responsive financial bids will be checked for any arithmetic errors. Arithmetic errors are to be rectified on the basis of the standard procedure as follows:

a) If there is a difference between the amount of rate in figure and in words of an item, and the total amount is worked out, then the rate which corresponds to the amount worked by the bidder shall be taken as correct.

b) If the bidder has not worked out the amount of an item, or the same does not correspond with the rates written either in figures or in words, then the rate quoted by him in words shall be taken as correct.

c) If the rate quoted by the bidder in figures and in words tallies, but the amount is not worked out correctly, the rate quoted by the bidder shall be taken as correct and not the amount.

8. Performance Security:

8.1 Within 7 days of receipt of work order from NIB, the successful firm shall furnish the Performance Security equivalent to 10% of the contract value in the form of Bank Guarantee (from any Nationalized/Scheduled Bank) valid for 60 days beyond expiry of the Defect Liability Period in the format as per Annexure –A or in the form of Demand
Draft/Pay Order/FD in favour of “National Institute of Biologicals” payable at “Noida”.

8.2 Failure of the contractor to comply with the requirement of contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD and Security Deposit, in which event NIB may get the work done at the risk & cost of the Contractor.

9. **Contract Agreement:**

NIB will notify the successful bidder that his tender has been accepted and it will send a work order to the bidder describing the works to be carried out and the same shall be retuned duly acknowledged affirmatively by the bidder as a token of acceptance and a contract agreement will be signed between both the parties on the agreement form Annexure-B. The contractor shall present the agreement on appropriate value of stamp paper for signature of NIB.

10. **Time of Completion:**

The work shall be completed within 14 (Fourteen) days from the date of issue of work order.

11. **Liquidated Damages/ Penalty for Delay:**

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidated damages at the rate of 1% per week/part thereof delay subject to maximum 10% of the total work value shall be deducted/ recovered from the contractor.

12. **Specifications:**

The materials and plants proposed and supplied for use in the work shall be of requisite specifications as specified in the tender and also, reputed make in the industry. The agency will show proof of purchase of materials from genuine source by presenting material purchase bills/challans/Invoices / guarantee cards etc. The supplied plants shall meet the following specifications:

(i) The plants should be full of fresh and healthy foliage.
(ii) The plants should be free from insect, pest and disease.
(iii) The Plant should be healthy and vigorous growth
(iv) The height of the plants will be measured from top of the pots.
(v) The plants should be well settled and should not be newly shifted.
(vi) The plants should be true to the variety.
(vii) The rejected plants, materials should be removed from the site immediately.
(viii) The Plant should be well established and good spread.
(ix) Good earth and manure used for filling the pot/poly bag free from any inert material and mixed to proper ratio.

(x) Pot used for filling the plants should be proper size good quality and not damaged.

(xi) There should be proper drainage in pots for plants.

(xii) All plant should have the tendency of growth and should not be stunted type.

(xiii) There should be no stagnation of water in the pots.

13. **Defect Liability Period:**

The materials, plants, works of the contractor shall be under **90 (Ninety) days Defect Liability Period** (DLP). Defect/s noticed in the system during the defect liability period shall be rectified by the contractor without any cost to NIB. Further if any plant/s dies or does not grow properly the same shall be replaced by the agency without any cost to NIB, failing which the Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute.

14. **Payment:**

Payment will be made after completion of the whole work. The contractor will submit pre-receipted bill and payment shall be made within 30 (Thirty) days from receipt of the bill. TDS will be deducted from the amount payable to the contractor as per rules. No advance payment/ or payment against material supply will be made to the contractor.

15. **Bill of Quantity:**

The quantities of work given in the Bill of Quantities (BOQ) are approximate to give an idea of work. Work will be carried out as per the given scope. The quantities may vary 25% on higher or lower side. The contractor will execute the varied quantity of work on the quoted rates. Payment will be made as per actual quantity of work done at site.

16. **Validity of Bid:**

Validity of bid shall be **90 (Ninety) days** from the last date of submission of the bid.

17. a) **Tools & Tackles:**

All tools, tackles such as garden tools, drill/cutter machine etc. will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same.

b) **Water & Electricity:**

Water & Electricity will be provided free of cost by NIB, at one point near the work place, from where contractor will make arrangement of pipes, cables, power plugs, sockets etc.
to extend the same to the work place. A water point will be provided near the garden panel, water for irrigation system of vertical panel can be taped from this point.

18. **Risks:**

Contractor shall be solely responsible for safety of his workers, working at site by taking insurance cover and by following all safety norms in the trade. All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

a. (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
   (ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,
   (iii) Ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
   (iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.

b. Loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.

19. **Disputes:**

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/Delhi unless both parties agree otherwise.
20. **CHECK LIST FOR TECHNO COMMERCIAL BID**  
(Envelope No. 1)

<table>
<thead>
<tr>
<th>Srl. No.</th>
<th>Documents</th>
<th>Details of attached document</th>
<th>Attached Yes/ No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>EMD in the shape of Demand Draft (DD) Rs. 7000/- or NEFT receipt/acknowledgement of Bank.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Work experience as per Clause 2, Eligibility Criteria.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Average Financial Turnover</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Signed &amp; sealed tender document page No. 1 to 18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

21. **Particulars of bidders:**

The following details of the bidder are necessary for linking on Central Procurement Portal etc. as per Govt. of India orders. The details may be filled carefully.

**Details of Bidder**

<table>
<thead>
<tr>
<th>1.</th>
<th>Name of Company/ firm/ agency with full address</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.</td>
<td>Name of Contact Person</td>
</tr>
<tr>
<td>4.</td>
<td>Land Line Telephone No.</td>
</tr>
<tr>
<td>5.</td>
<td>E-mail address</td>
</tr>
</tbody>
</table>

22. **Right to accept or reject the Tender:**

Director, NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

*Stamp of bidder with signature of authorized signatory,*

*National Institute of Biologicals (NIB)*
PROFORMA FOR PERFORMANCE BANK GUARANTEE
(On stamp paper of appropriate value from any Nationalized Bank)

To,
M/s National Institute of Biologicals
Plot No. A – 32, Sector – 62,
NOIDA – 201 309.

Dear Sir,

In consideration of National Institute of Biologicals (hereinafter called as the Employer which expression shall include his successor and assigns having awarded to ................................................... (here in after referred to as the said Contractor or Contractor’ when expression shall wherever the subject of context so permits include its successors and assigns) a contract No. ................. In terms inter alia, of the NIB’s Letter No. ............... dated. ............... and the General Conditions of Contract and upon the condition of the contractor’s furnishing security for the performance of the contractor’s obligations and discharge of the contractor’s liability under in connection with the said contract up to a sum of Rs. .................. (Rupees............................... only) amounting to 10 % (Ten) percent of the total contract value.

1. We. .......................................................... (here in after called “The Bank which expression shall include its successors and assigns) hereby jointly and severally undertake to guarantee the payment to The Employer in rupees forthwith on demand in writing and without protest of demur or any and all moneys anywise payable by the contractor to The Employer under in respect of or in connection with the said contract inclusive of all The Employer’s losses and damages and costs, (inclusive between attorney and client) charges and expenses and other moneys anywise payable in respect of the above to this guarantee up to an aggregate limit of Rs. ............./- (Rupees............................................ only).

2. We .......................................................... Bank further agree that The employer shall be sole judge of and as to whether the said contractor has committed any breach or breaches of any of the terms and conditions of the said contract and the extent of loss, damage, cost, charges and expenses caused to or suffered by or that may be caused to or suffered by The Employer on account thereof and the decisions of The Employer that the said Contractor has committed such breach or breaches and as to the amount or amounts of loss, damage, costs, charges and expenses caused to or suffered by The Employer from time to time shall be final and binding on us.

3. The Employer shall be at liberty without reference to the bank and without affecting the full liability of the bank hereunder to take any other security in respect of the
Contractor’s obligations and liabilities hereunder or to vary the contract or the work to be done thereunder vis-à-vis the Contractor or to grant time or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices of the total contract value or to release or to forbear from enforcement of all or any of the security and/or any other security (ies) now or hereafter held by the Employer and no such dealing (s) reduction (s) increase (s) or other indulgence (s) or arrangements with the Contractor or release or forbearance whatsoever shall absolve the Bank of the fail liability to The Employer hereunder or prejudice the rights of The Employer against the bank.

4. This guarantee shall not be determined or affected by the liquidation or winding up, dissolution, or change of constitution or insolvency of the Contractor but shall in all respect and for all purposes be binding and operative until payment of all monies payable to The Employer in terms thereof.

5. The bank hereby waives all rights at any time inconsistent with the terms of this guarantee and the obligations of the bank in terms hereof shall not be anywise affected or suspended by reason of any dispute or dispute having been raised by the Contractor stopping or preventing or purporting to stop or prevent any payment by the bank to The Employer in terms hereof.

6. The amount stated in any notice of demand addressed by the Employer to the bank as liable to be paid to the Employer by the Contractor or as suffered or incurred by The Employer on account of any losses or damages of cost, costs, charges and/or expenses shall be conclusive evidence of the amount so liable to be paid to The Employer of suffered or incurred by The Employer as the case may be and shall be payable by the bank to The Employer in terms hereof.

7. This guarantee shall be a continuing guarantee and shall remain valid and irrevocable for all claims of the Employer and liabilities of the contractor arising up to and until midnight of………………………………………………………

8. This guarantee shall be addition to any other guarantee or security whatsoever that The Employer may now or at any time anywise may have in relation to the contractor’s obligations/or liabilities under and/or in connection with the said contract, and The Employer shall have full authority to have recourse to or enforce this security in preference to any other guarantee or security which The Employer may have or obtain and no forbearance on the part of The Employer in enforcing or requiring enforcement of any other security shall have the effect or releasing the Bank from its full liability hereunder.

9. It shall not be necessary for the Employer to proceed against the said Contractor before proceeding against the Bank and the Guarantee herein contained shall be enforceable against the bank notwithstanding that any security which the Employer may have
obtained or obtain from the contractor shall at the time when proceedings are taken against the said bank hereunder be outstanding or unrealized.

10. We the said Bank undertake not to revoke this guarantee during its currency except with the consent of the Employer in writing and agree that any change in the constitution of the said contractor or the said Bank shall not discharge our liability hereunder.

11. We…………………………………..the said Bank further state that we shall pay forthwith the amount stated in the notice of demand notwithstanding any dispute/difference pending between the parties before the arbitrator and/or that any dispute is being referred to arbitration.

12. Notwithstanding anything contained herein above, our liability under this guarantee shall be restricted to Rs……………/- (Rupees……………………………………………………………..only) and this guarantee shall remain in force till ………………. and unless a claim is made on us within 3 (Three) months from that date, that is before ………………………………… all the claims under this guarantee shall be forfeited and we shall be relieved of and discharged from our liabilities thereunder.

Dated ………..day of …………2020.

For and on behalf of Bank.                                                                 Issued
                                                                 Under
                                                                 Seal
FORM OF AGREEMENT
(On appropriate value stamp paper)

AGREEMENT

This agreement made the ....... day of ............ two thousand twenty between the National Institute of Biologicals, Plot No. A-32, Sector-62, NOIDA, (hereinafter called “NIB”) of the one part, which expression shall include his successors and assigns and M/s .......................................................... (hereinafter called “The contractor”) which expression shall include his heirs, executors, administrators and assigns of the other part.

Whereas NIB is desirous that certain works should be executed by the Contractor, viz .......................................................... for National Institute of Biologicals at NOIDA – 201 309 (U. P) (“the works”) and has accepted a Bid of the Contractor for the execution and completion of the works and the remedying of any defects therein.

Now this Agreement witnesses as follows:

1. In this Agreement words and expressions shall have the same meaning as are respectively assigned to them in the Conditions of Contract herein after referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:

a- Tender No. .......................................................... dated: .........................

b- Letter No. .......................................................... to M/s ..............................................

c- NIB Work Order letter No. .......................................................... dated: .........................

3. In consideration of the payment to be made by the NIB to the contractor as hereinafter mentioned, the Contractor hereby covenants with NIB to execute and complete the works and remedy any defects therein in conformity in all respect with the provisions of this agreement.

4. The National Institute of Biologicals hereby covenants to pay the Contractor in consideration of the execution and completion of the works and the remedying of
defects therein the Contract Price or such other sum as may become payable at the times and in the manner prescribed by this agreement.

In Witness whereof the parties hereto have this Agreement to be executed the day and year first before written.

Signed, Sealed and Delivered by the Said ________________________________

Binding signature for and on behalf of
National Institute of Biologicals,
A-32, Sector -62, NOIDA. ________________________________

Binding Signature of Contractor ________________________________

In the presence of

Witness
(1): ..............................................
(2): ..............................................
BILL OF QUANTITY (BOQ)

Tender No. 39/2019-2020/NIB/Engg. (C)

Name of work:  Tender for “Providing & displaying indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB Noida.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Item</th>
<th>Unit</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing &amp; displaying Areca Palm plants. (0.9 mtr. to 1.20 mtr. height)</td>
<td>Nos.</td>
<td>60</td>
</tr>
<tr>
<td>2.</td>
<td>Providing &amp; displaying Snake plant (Sanserviera) (0.3 mtr. to 0.50 mtr. height)</td>
<td>Nos.</td>
<td>113</td>
</tr>
<tr>
<td>3.</td>
<td>Providing &amp; displaying Vertical type FRP Size 38 cm x 38 cm, bottom size: 25cm x 25cm and height 60 cm approx. in white Colour with NIB Logo.</td>
<td>Nos.</td>
<td>15</td>
</tr>
<tr>
<td>4.</td>
<td>Providing &amp; displaying Rectangular FRP Pots size: 60 cm (L) X 25 cm (W) X 35 cm (Ht.) approx. in white colour with NIB Logo.</td>
<td>Nos.</td>
<td>25</td>
</tr>
<tr>
<td>5.</td>
<td>Providing &amp; placing Super white polished pebbles of size 2” to 3”.</td>
<td>Kg.</td>
<td>175</td>
</tr>
<tr>
<td>6.</td>
<td>Providing &amp; placing of non-woven Geo-textile cloth of 150 GSM for above pots.</td>
<td>Sqm.</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>Providing &amp; Placing drain tray for above FRP pots.</td>
<td>Sft.</td>
<td>50</td>
</tr>
<tr>
<td>---</td>
<td>--------------------------------------------------</td>
<td>------</td>
<td>----</td>
</tr>
<tr>
<td>8.</td>
<td>Providing &amp; Placing growing Media/Mixture consisting of Coco pith, perlite, vermiculite and compost etc. in above FRP pots.</td>
<td>Kg.</td>
<td>1050</td>
</tr>
</tbody>
</table>

*Stamp of bidder with signature of authorized signatory,*
**PRICE-BID**

Tender No. 39/2019-2020/NIB/Engg. (C)

**Name of work:** Tender for “Supply of indoor potted plants in Fibre Reinforced Plastic (FRP) Pots”, at NIB Noida.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Items</th>
<th>Unit</th>
<th>Qty.</th>
<th>Rate (in figure &amp; words) (Rs.)</th>
<th>Amount (in figure &amp; words) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Providing and displaying Areca Palm plants. (0.9 mtr. to 1.20 mtr. height)</td>
<td>Nos.</td>
<td>60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td>Providing and displaying Snake plant (Sansevieria) (0.3 mtr. to 0.50 mtr. height)</td>
<td>Nos.</td>
<td>113</td>
<td></td>
<td></td>
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<tr>
<td>3.</td>
<td>Providing and displaying Vertical type FRP Size 38 cm x 38 cm, bottom size: 25cm x 25cm and height 60 cm approx. in white Colour with NIB Logo.</td>
<td>Nos.</td>
<td>15</td>
<td></td>
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<tr>
<td>4.</td>
<td>Providing &amp; displaying Rectangular FRP Pots size: 60 cm (L) X 25 cm (W) X 35 cm (Ht.) approx. in white colour with NIB Logo.</td>
<td>Nos.</td>
<td>25</td>
<td></td>
<td></td>
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<tr>
<td>5.</td>
<td>Providing &amp; placing Super white polished pebbles of size 2” to 3”.</td>
<td>Kg.</td>
<td>175</td>
<td></td>
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<tr>
<td>6.</td>
<td>Providing &amp; placing of non-woven Geo-textile cloth of 150 GSM for above pots.</td>
<td>Sqm.</td>
<td>25</td>
<td></td>
<td></td>
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<tr>
<td>7.</td>
<td>Providing &amp; Placing drain tray for above FRP pots.</td>
<td>Sft.</td>
<td>50</td>
<td></td>
<td></td>
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<tr>
<td>8.</td>
<td>Providing &amp; Placing growing Media/Mixture consisting of Coco pith, perlite, vermiculite and compost etc. in above FRP pots.</td>
<td>Kg.</td>
<td>1050</td>
<td></td>
<td></td>
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</tbody>
</table>

**Total**

<table>
<thead>
<tr>
<th>Description of Items</th>
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<th>Amount (in figure &amp; words) (Rs.)</th>
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</thead>
<tbody>
<tr>
<td><strong>Goods &amp; Services tax @........................and amount Rs.</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total amount with Goods &amp; Services Tax</strong></td>
<td></td>
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<td></td>
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</tbody>
</table>
i) Validity of Bid shall be 14 days from the last date of submission of the bid.

ii) Goods & Services Tax not specified in Price-Bid will be treated as inclusive and basic rate will be calculated by reverse calculation i.e by taking the rate inclusive of GST. Any vague term such as “as applicable” / “as per rules” will not be accepted.

iii) The bidders are strongly advised to visit the site and participate in the Pre-Bid meeting to understand the scope of work before quoting their rates.

Stamp of bidder with signature of authorized signatory,