



**Speed post**  
**SINGLE TENDER ENQUIRY**

Q/NIB/18-19/118

Dated 10/09/2018

Due date of submission of offer up to 03.09.2018 (15:00 hrs.)  
Due date of opening of offers- 03.09.2018 (15:30 hrs. Onwards)

To,

**Subject:- Tender Enquiry for supply of Laboratory Chemicals / Reagents / Kits etc.- reg.**

Sir,

I am to refer to send you this Tender Enquiry with the request to submit the most competitive offer at earliest for supply of the following items as per the details mentioned below:-

S.No	Items	Quantity
1.	Glycerol	02 nos

**Please indicate price under following terms and conditions:**

- I. Price: - FOR NIB/ Free Delivery at A-32, Sector-62, NOIDA-201309.
- II. Taxes:-GST/IGST etc should clearly be mentioned on quotation.
- III. Excise Duty: - NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing of custom duty exemption in terms of Government Notification No. 51/96- customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97- Central Excise dated 1st March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order, subject to above indicate applicable duty.
- IV. Payment:-100% payment within 30 days from the date of receipt of items in good conditions
- V. Delivery: - Immediate from the ex-stock or within 2-3 weeks.
- VI. Director, NIB has right to cancel order at any time.
- VII. Delay Delivery Discount:- Delay delivery of all or any such item(s) or goods in which event the purchase shall be entitled to a discount on or reduction of the contract price in sum equivalent of 0.5% (zero point five percent of value of goods /items delivered late for each week or part of a week of delay, subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good items/ and / or risk purchase will be affected at your risk and expenses.
- VIII. Transit Insurance: - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes. ! Unexpected end of Formula.

(Continues to....2)

**General Conditions**

1. Offer to be given by authorized dealer/distributor and the authorization certificate given by the principal should be accompanied with the offer.
2. Tender No., item description and due date of opening should be clearly mentioned on the envelope.
3. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
4. Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc, if available.
5. If the item is available on DGS & D Rate Contract, copy of Rate Contract may please be provided/ enclosed.
6. A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
7. Copies of the order received from other Govt. institutions for these items may please be enclosed.
8. Fall Clause Certificate in NIB prescribed format (Copy enclosed) may please be provided.
9. Validity of the offer should have for a period of 90 days.

Please submit your offer at the earliest

Yours faithfully



(W.Z. Quazi)

Procurement Officer

Encl:

- Fall Clause Certificate (Annexure I)

No. File No. Q/NIB/18-19/118

Date: 13.09.2018

**PROFORMA OF FALL CLAUSE CERTIFICATE**

manufacturer ( the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/ chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer ( including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tender with Rubber Stamp.)

**(ANNEXURE II)**

**CHECK LIST**

BIDDERS SHOULD FURNISH SPECIFIC ANSWER TO ALL THE QUESTIONS GIVEN BELOW TENDERERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND/OR EVASIVE THE TENDER WILL BE LIABLE TO BE IGNORED

<b>Sl. No.</b>	<b>Question</b>	<b>Remarks</b>
1.	DULY SIGNED AND STAMPED TENDER ENQUIRY	
2.	SPECIFICATION OF PRODUCT WITH COAS.	
3.	AUTHORIZATION CERTIFICATE OF PRINCIPAL	
4.	FALL CLAUSE CERTIFICATE ON COMPANY'S LETTER HEAD	
5.	COPIES OF SUPPLY ORDER IF MATERIAL SUPPLIED ANYWHERE ELSE.	
6.	SELECTED COMPANY WILL SUBMIT ITS INVOICE WITH GST NUMBER OF NIB AFTER COMPLTION OF SUPPLY.	
7.	EMD if required.	

SIGNATURE OF THE TENDERER