



**SINGLE TENDER ENQUIRY**

**Due date of submission of offer up to 27.12.18 (15.00 hrs.)**  
**Due date of opening of offer: 27.12.18 (15.30 hrs.) onwards.**

No.Q/NIB/14-15/39

Dated: 07.12.2018

To

Sub: Tender enquiry for Spares for DG Set. – Reg.

Sir,

I am to refer to the above mentioned subject and to request you to submit your best competitive offer for the following items / spares on the said terms and conditions:

S.No.	Item	Quantity
1.	Speed Assembly (Speed Controller – 2301 A, Woodward)	01 No.

**Terms and Conditions:**

I.	<p><b>Earnest Money Deposit: (i) EMD of Rs. 8000/- (Eight thousand only) in the form of Demand Draft in the name of “National Institute of Biologicals” Payable at Noida / New Delhi. Tenderer to bear exchange rates fluctuation at the time of refund, if any.</b></p> <p><b>(ii) EMD can be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with date &amp; time etc. Bank details of NIB are as below:</b></p> <table border="1"><tbody><tr><td>NAME OF THE BANK</td><td>BANK OF BARODA, SECTOR 29, NOIDA (UP)</td></tr><tr><td>NAME OF ACCOUNT</td><td>NATIONAL INSTITUTE OF BIOLOGICALS</td></tr><tr><td>S.B. ACCOUNT</td><td>26290100001774</td></tr><tr><td>IFSC CODE</td><td>BARB0NOIDAX (5<sup>th</sup> digit is zero)</td></tr></tbody></table> <p>EMD deposited through NEFT/RTGS must be transferred before the due date of submission of the bid / tender.</p>	NAME OF THE BANK	BANK OF BARODA, SECTOR 29, NOIDA (UP)	NAME OF ACCOUNT	NATIONAL INSTITUTE OF BIOLOGICALS	S.B. ACCOUNT	26290100001774	IFSC CODE	BARB0NOIDAX (5 <sup>th</sup> digit is zero)
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IFSC CODE	BARB0NOIDAX (5 <sup>th</sup> digit is zero)								
II.	<b>Price : FOR Destination NIB, NOIDA, U.P.</b>								
III.	<b>Taxes: Percentage of GST should be clearly mentioned. Otherwise, offer will be rejected.</b>								

IV.	<b>Custom Duty:</b> NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23 <sup>rd</sup> July, 1996, Notfn. No. 28/2003 – Customs dt. 01.03.2003, Notfn. No. 43/2017-Customs dt. 30.06.2017 & Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018-Integrated Tax (Rate) dt. 25.01.2018 and Notfn. No. 45/2017- Central Tax (Rate) dt. 14.11.2017, Notfn. No. 45/2017-Union Territory Tax (Rate) dt. 14.11.2017 & Notfn. No. 9/2018-Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018-Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
V.	<b>Delivery:</b> 2-3 weeks. Offered by vender-----
VI.	<b>Payment:</b> 100% Payment within 30 days from the date of satisfactory receipt and acceptance of spares and consumables for the # 2.6 MW Caterpillar DG Sets.
VII.	<b>Authorization Certificate:</b> - Please enclose valid authorization certificate of M/s Caterpillar, USA.
VIII.	<b>Warranty / Guarantee:</b> 12 months form the date of supply, installation and acceptance of items at NIB, NOIDA.
IX.	<b>Transit Insurance:</b> For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 140% of the value of goods from “Warehouse to warehouse” (ultimate destination) on “all risks” basis including strikes.
X.	<b>Delay Delivery Discount</b> – In case of delayed delivery of all or any item (s) of goods, the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or , risk purchase will be affected at your risk and expenses.
XI.	<b>Price Reasonability:</b> Please provide alongwith your offer copies of recent orders received from other Govt. Institutions for the similar items to establish price reasonability
XII.	Tender No., Item description and Due Date of opening should be clearly mentioned on the envelopes.
XIII.	Validity of the offer should be kept open for a period of not less than three months.

Please indicate item, our enquiry number and opening date on the top of your sealed envelope positively.

**General Conditions: -**

1. If offer to be given by authorized dealer/distributor and the authorization certificate given by the principal should accompany the offer.
2. Tender No., item description and due date of opening should be clearly superscribed mentioned on the envelope of the Quotation.
3. If the items are available on Gem, copy of the same may please be provided / enclosed.
4. Please attach the copies of Orders received from other Govt. Departments for the above items.

5. Please submit your quotation with full details, catalogues & delivery period within the stipulated date and time as indicated. The validity of the offer should be for a period 90 days from the date of opening. A specific confirmation in this regard must be made in the offer.
6. **To submit "Fall Clause Certificate" as per attached format.**

Yours faithfully,



(W.Z. Quazi)  
Procurement Officer

**(Note: - It is to be printed on the latter head of the Bidder)**

**FORMAT OF FALL CLAUSE CERTIFICATE**

If any subsequent date after submission of quotation or placing of supply order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower than the price charged/chargeable against supply order placed by the National Institute of Biologicas, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them will forth-with notify such reduction in Sale price to National Institute of Biologicals, Noida and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp.)