



**Speed Post
TENDER ENQUIRY**

Procurement Department

Two Bid System

No.Q/NIB/18-19/18

Date: 01/06/2018

Due Date of submission: 25.06.2018; Time: 15.00 Hours
Due Date of Opening: 25.06.2018; Time 15.30 Hours onwards

To

Subject : Tender Enquiry for supply of SS Lab Furniture :reg.

Dear Sir,

I am directed to send this Tender Enquiry with the request to submit your offer for supply of items as per details mentioned below:

Sl.No.	Description of Item	Qty
01.	SS Adjustable Height Revolving Stools	10Nos.
02.	SS Adjustable Height Revolving Stool with Back Rest	06Nos.
03.	Laboratory Charis	05Nos.

The details technical specification attached at Annexure-I

Please indicate price on following terms & conditions:

- I. **Price:** - FOR Destination NIB, NOIDA, U.P.
- II. **Taxes:-** GST as applicable.
- III. **Excise Duty/Custom Duty:-** NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No.10/97-Central Excise dated 1, March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable duty.
- IV. **Payment:-** 100% payment within 30 days from the date of satisfactory receipt and acceptance of items at NIB, Noida.
- V. **Delivery:-** 2 weeks. Offered by vender _____
- VI. **Earnest Money Deposit:-** The Bidder shall furnish a bid security of Rs.2000/- (Two thousand only) in the form of a Demand Draft drawn in favour of, "National Institute of Biologicals" payable at Noida/ New Delhi. Price bid/Technical bid only.
- VII. Any bid not accompanied by EMD will be rejected by the Purchaser as non-responsive.
- VIII. Unsuccessful bidder's bid security will be discharged / returned as promptly as possible but not later than 30 days after the expiry of bid validity period prescribed by the purchaser.
- IX. **Transit Insurance:-** For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to Warehouse" (ultimate destination) on "all risks" basis including strikes.

- X. **Delay Delivery Discount:-** In case of delayed delivery of all or any item (s) of goods, the Purchaser shall be entitled to discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good/items, and/or, rish purchase will be affected at your risk and expenses.
- XI. Manufacturer's name and country of origin of materials offered must be clearly specified.
- XII. Please mention whether your organization is large scale industry or small scale industry. If your origination is registered with NSIC/MSME/SSI Certificate etc., to this effect certificate may please be attached to your quotation. Preferences to NSIC/MSME/SSI will be applicable as per prevailing Govt. norms.
- XIII. **Warranty:-** The item should be warranted for one year from the date of acceptance by the end user.

Notes:

1. The offer should be submitted in Two sets, One set containing Technical details, Literature, Catalogue etc. and Tender commercial terms should be put in a sealed cover and market as "Technical Bid" Prices should be kept blank.
 - 1.2 The second set should be sent in a separate sealed cover and should contain Price Schedule only. 'Price-Bid' should be clearly mentioned on the cover.
 - 1.3 Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
 - 1.4 Both the "Technical – Bid & Price Bid" should then be put in a single sealed cover clearly indicating the item, Tender No. & Due Date of opening on the sealed cover.
2. Offer to be given by authorized dealer / distributor and the authorization certificate given by the principal should Accompany with the offer. **Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.**
3. Copy of Sale Tax clearance certificate duly attested by a Gazette Officer.
4. Customer reference list for the similar / materials for last two years.
5. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
6. Validity of the offer should be kept open for a period of not less than **three months**.
Please indicate item, our enquiry number and opening date on top of the envelops positively.

Yours faithfully



(W.Z. Quazi)

Procurement Officer

Encl: ANNEXURE –I (Specification)

ANNEXURE-II (Price Schedule)



Specifications

1. SS ADJUSTABLE HEIGHT REVOLVING STOOL

Size: 330mm dia top, height 500mm +75mm adjustable.

Material of Construction (MOC): Stainless steel (SS) 304 grade. Top made with 18 SWG thick sheet supported with 150mm dia, 5mm thick plate, support pipe 30mm dia with 16 SWG sheet. Base 5mm thick plate welded with 50mm rod of 20mm size.

Specification: Adjustable height revolving stool. Argon Arc welded joints, height adjustable fixture by screws. Five leg support. Clean design and increasing aesthetic appeal. Easy to clean/ wipe down. Engraved "NIB" on each item at a prominent place.

2. SS ADJUSTABLE HEIGHT REVOLVING STOOL WITH BACK REST

Size: 330mm dia top, Back rest size 320mm X300mm height 450mm-600m.

Material of Construction (MOC): Stainless steel (SS) 304grade. Perforated curved back rest and top made with 18 SWG sheet. Top supported with 150dia 5mm thick plate. Base support pipe 40mmX20mm with 18SWG sheet fitted with castor SS wheel of 50mm dia. In chrome finish.

Specifications: Argon Arc welded joints with height adjustable fixture by screws. Perforated curved back rest. Foot rest at 150mm above floor level. Clean design and increasing aesthetic appeal. Easy to clean/ wipe down. Engraved "NIB" on each item at a prominent place.

3. **Laboratory Chairs:** for standing height work benches of approx. 90Cm. height Heavy duty stainless steel/ Chrome plated tubular large base with approx. 75cm spread and approx. 55cm dia oval foot ring fixed approx. 15-20cm above the floor. 5cm dual polyurethane Costars, Vinyl, upholstered, ergonomic seat approx. 48Cm width 42cm. Depth Medium height upholstered backrest approx. 45cm width and 38cm height, synchronous titling mechanism. Cushioned foam seat and backrest. Pneumatic seat height adjustment mechanism. Finish and shape of the Chair as per the given image in Tender Document.

ANNEXURE-II
PRICE SCHEDULE – Tender No. Q/NIB/18-19/18
SS Lab Furniture items

1	2	3	4			5	6		
			Item Description	Quantity & Unit	Price for each Unit			Total Price per unit (FOR NIB, NOIDA) INR	Total Price (FOR NIB, NOIDA) INR
Sl. No.			Ex-Works Price	Packing & forwarding	Inland transportation insurance and other local costs incidental to delivery etc	Applicable GST	Unit price INR		
			(a)	(b)	(c)	(d)	(e)	(a +b +c +d + e)	3 X 5
1	SS Adjustable Height Revolving Stool	10							
2	SS Adjustable Height Revolving Stool with back Rest	6							
3	Laboratory Chair	5							

Notes:

1. Delivery Schedule: Material required by NIB – 15 days from the date of Supply order. Delivery offered by supplier:- weeks.
2. In case of discrepancy between unit price and total price, the unit price shall prevail
3. Destination of material : National Institute of Biologicals, Noida (UP)
4. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, and Freight separately in terms of **Percentage** of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.3.1997
5. “Technical Bid” (Un-price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to **fill up all other columns** and indicate in percentage the charges, if any, for Packing & Forwarding, GST, Freight etc.

Total bid price in fig _____ In words _____

Tender No: Q/NIB/18-19/18

Place: _____

Date: _____

Signature of Bidder _____
Name _____

Business address _____

*Taxes if not mentioned may be treated as inclusive.