Procurement Department

E-PROCUREMENT TWO BID SYSTEM
LIMITED TENDER ENQUIRY

Q/NIB/19-20/115

Due Date of submission: 13/01/2020; Time: 15.00 Hours
Due Date of Opening Technical: 13/01/2020; Time 15.30 Hours onwards

To,

ALL

Sub: Procurement of Lab Chemicals / Reagents/ Kits. Reg

Sir / madam,

This E-Tender Enquiry with the request to submit your most competitive offer online for the supply of items as mentioned below in two bid system, ‘Technical bid’ and ‘Financial Bid’.

<table>
<thead>
<tr>
<th>S.N.</th>
<th>Item Description</th>
<th>Required Qty.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Disposable Syringe with needle (single of each required)</td>
<td>8000 Nos.</td>
</tr>
<tr>
<td>2</td>
<td>Disposable Syringe with needle (single of each required)</td>
<td>5000 Nos.</td>
</tr>
<tr>
<td>3</td>
<td>Disposable Syringe with needle (single of each required)</td>
<td>1500 Nos.</td>
</tr>
<tr>
<td>4</td>
<td>Disposable Syringe with needle (single of each required)</td>
<td>200 Nos.</td>
</tr>
<tr>
<td>5</td>
<td>Glass Syringe (Reusable) (single sample of each required)</td>
<td>200 Nos.</td>
</tr>
<tr>
<td>6</td>
<td>Glass Syringe (Reusable) (single sample of each required)</td>
<td>100 Nos.</td>
</tr>
<tr>
<td>7</td>
<td>Glass Syringe (Reusable) (single sample of each required)</td>
<td>50 Nos.</td>
</tr>
<tr>
<td>8</td>
<td>Disposable Plastic Needle (single sample of each required)</td>
<td>8000 Nos.</td>
</tr>
<tr>
<td>9</td>
<td>Disposable Plastic Needle (single sample of each required)</td>
<td>3000 Nos.</td>
</tr>
<tr>
<td>10</td>
<td>Disposable Plastic Needle (single sample of each required)</td>
<td>500 Nos.</td>
</tr>
</tbody>
</table>

Please indicate the price on following terms & Conditions

2. **Taxes / Other charges**: GST & other charges should clearly be mentioned in price bid against our DSIR/GST exemption certificate.

(Continues to page number.. 2)
3. **Custom Duty**: NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23rd July, 1996, Notfn. No. 28/2003 – Customs dt. 01.03.2003, Notfn. No. 43/2017-Customs dt. 30.06.2017 & Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018-Integrated Tax (Rate) dt. 25.01.2018 and Notfn. No. 45/2017- Central Tax (Rate) dt. 14.11.2017, Notfn. No. 45/2017-Union Territory Tax (Rate) dt. 14.11.2017 & Notfn. No. 9/2018-Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018-Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.

4. **Payment**: 100% payment within 30 days from the date of receipt of items in good condition.

5. **Delivery**: within 2-3 weeks.

6. **Delay Delivery Discount**: Delay delivery of all or any such item(s) or goods in which event the purchase shall be entitled to a discount on or reduction of the contract price in sum equivalent of 0.5% (Zero point five percent of value of goods/items delivered late for each week or part of a week of delay, subject to maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good items/ and / or risk purchase will be affected at your risk and expenses.

7. **Transit Insurance**: For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “warehouse to warehouse” (ultimate destination) on “all risks” basis including strikes. ! Unexpected end of Formula.

8. Accompanying with soft copy of valid authorization certificate of principal and COA in PDF format.

**General Conditions.**

1. The bidders should have valid class 3 Digital sign certificate with encryption.

2. Bidders are requested to register on E Tendering portal on [https://nib.euniwizarde.com](https://nib.euniwizarde.com) and also please read the instruction on our website [www.nib.gov.in](http://www.nib.gov.in) as well as on [https://eprocure.gov.in/epublish/app](https://eprocure.gov.in/epublish/app).

3. Tenderer may download the Tender Enquiry documents from the website i.e., [https://nib.euniwizarde.com](https://nib.euniwizarde.com) as well as [www.nib.gov.in](http://www.nib.gov.in).

4. The submission of tender online can only be done through E Tendering portal on [https://nib.euniwizarde.com](https://nib.euniwizarde.com).

5. Tenderer should ensure that their tender complete in all respects are submitted online through e-portal only.

6. Technical bid (consisting of eligibility criteria & technical specification, viz, product specification sheets / OEM Certificate etc.). Bidders may name the files indicating the nature of content in pdf format which would be required to be attached in e-tender.

7. The price bid should be submitted online in xls format. Price-Bid of technically qualified bidders will be opened.

8. Bidders are requested **NOT** to submit the hard copy of Financial Bid. In case the hard copy of financial bid is submitted in Physical form the tender shall be straightway rejected.

9. Price are to be quoted in the price bid online on e-tender portal in xls format & apply digital signature certificate.

10. Soft copies of the latest purchase order received from other Govt. institutions for these items may please be submitted in PDF format.

11. Fall Clause Certificate: To submit as per format enclosed (Annexure I) in PDF format.

*(Continues to page number.. 3)*
12. **Offer to be given by authorized dealer / distributor should have the valid authorization certificate given by the principal and it should be enclosed with Technical Bid. The bids without authorizations of principal will summarily be rejected. Third party authorization will not be considered/accepted.**

13. **The offer should be submitted online in two sets, one ‘Technical Bid’ and second ‘Price Bid’.**

14. Customer reference list for the similar items materials for last three years.

15. Indian agents, who desire to quote directly on behalf of their foreign principals must be enlisted themselves with the Central Purchase Organization (eg. DGS&D). However, such enlistment is not equivalent to general registration of supplier with DGS&D.

16. **COA is necessary to be submitted (Online).**

17. Unsolicited bids will not be accepted.

18. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.

19. The resultant contract will be interpreted under Indian laws.

20. **A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.**

21. If the lowest acceptable bidder against ad-hoc requirement is not in a position to supply the full quantity required, the remaining quantity, as far as possible, be ordered from the next higher responsive bidder at the rates offered by the lowest responsive bidder.

22. If the items mentioned “NOT QUOTED” not provided any technical details in the technical bid but in the price bid. If the vendor quotes the price of such items which has not been quoted in the technical bid or not provided any technical details the same will be treated as “NOT QUOTED” & will not be considered for further process.

23. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.

24. The Institute reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.

25. Manufacturer’s name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have valid NSIC/MSME/SSI/DGS&D Certificate etc. for supply of Tender’s items, so please attach it to the quotation. Mention your registration details.

26. Complete details and ISI specification if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. If you have got any counter offer as suitable to the material required by us, the same may be shown separately.

27. All supplies are subject to inspection and approval before acceptance. Manufacturer/ supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.

28. The Institute reserves the right to modify the quantity specified in this enquiry.

29. In case the items in the enquiry are covered by any rate contract or available on GeM or running contract finalized by the DGS&D or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned. Also uploading the price bid in the Technical Bid will result in the rejection of the tender.

30. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as inclusive.

*(Continues to page number.. 4)*
31. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

32. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Delhi only.

33. The bidder and its authorized distributor either for supply of good or to quote against Tender Enquiry should not be blacklisted by any Government Organization/ Central and State autonomous/ statuary bodies etc. If it is found that the bidder or its authorized distributor is blacklisted, its bid will be summarily rejected at any stage of Tender process.

34. Quotation will be opened on due dated at 3.30 pm online.

35. Validity of the offer should have for a period of 90 days from the date of bid opening.

Please read tender conditions carefully and submit your offer latest by 13/01/2020

Yours faithfully

(W.Z. Quazi)
Procurement Officer

Encl.
1) Annexure I- Fall clause
PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of Supply Order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forthwith notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp.)