Q/NIB/19-20/122(Pt)
National Institute of Biologocals
Ministry of Health & Family Welfare
(Govt. of India)
A-32, Sector 62, Noida – 201309, Uttar Pradesh

Speed Post
Procurement Department
E-TENDER
SINGLE TENDER ENQUIRY


Due date of online submission of offer up to: 13.01.2020 (15.00 hrs.)
Due date of online opening of offer: 13.01.2020 (15.30 hrs.) onwards.

Sub: Tender enquiry for Supply of Spares/ consumables for routine servicing of Sets 2.6 MW x 03 and 125 KVA, Caterpillar DG sets– Reg.

Sir,

This E-Tender Enquiry on above mentioned subject to be submitted on https://nib.euniwizarde.com with the request to submit your best competitive offer for supply, installation & commissioning of the following items/ spares on the said terms and conditions:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Part No.</th>
<th>Description</th>
<th>Qty.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>3250</td>
<td>AVR -11KV</td>
<td>01 No.</td>
</tr>
<tr>
<td>2.</td>
<td>3250KV</td>
<td>RRA AS</td>
<td>01 No.</td>
</tr>
</tbody>
</table>

Terms and Conditions:

I. **Price**: FOR Destination NIB, NOIDA, U.P.

II. **Taxes**: Percentage of GST should be clearly mentioned. Otherwise, offer will be rejected.

III. **Custom Duty**: NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23rd July, 1996, Notfn. No. 28/2003 – Customs dt. 01.03.2003, Notfn. No. 43/2017-Customs dt. 30.06.2017 &Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018-Integrated Tax (Rate) dt. 25.01.2018 and Notfn. No. 45/2017- Central Tax (Rate) dt. 14.11.2017, Notfn. No. 45/2017-Union Territory Tax (Rate) dt. 14.11.2017 &Notfn. No. 9/2018-Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018-Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty and GST.
IV. Earnest Money Deposit: (i) EMD of Rs. 54000/- (Rupees Fifty Four Thousand Only) in the form of Demand Draft in the name of “National Institute of Biologicals” Payable at Noida / New Delhi. Tenderer to bear exchange rates fluctuation at the time of refund, if any.

(ii) EMD can be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with date & time etc. Bank details of NIB are as below:

<table>
<thead>
<tr>
<th>NAME OF THE BANK</th>
<th>BANK OF BARODA, SECTOR 29, NOIDA (UP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAME OF ACCOUNT</td>
<td>NATIONAL INSTITUTE OF BIOLOGICALS</td>
</tr>
<tr>
<td>S.B. ACCOUNT</td>
<td>26290100001774</td>
</tr>
<tr>
<td>IFSC CODE</td>
<td>BARB0NOIDAX (5\textsuperscript{th} digit is zero)</td>
</tr>
</tbody>
</table>

EMD deposited through NEFT/RTGS must be transferred before the due date of submission of the bid / tender.

V. Delivery & Completion of work (Installation & Commissioning): 2 weeks. Offered by vendor……………………………

VI. Payment: 100% Payment within 30 days from the date of satisfactory receipt, installation & commissioning of spares and consumables.

VII. Authorization Certificate: -If the offer is submitted by authorized dealer then offer must be enclosed with valid authorization certificate from manufacturer.

VIII. Warranty / Guarantee: Required by Institute 12 months from the date of supply, installation and acceptance of items at NIB, NOIDA. Offered by Vendor……………………………

IX. Transit Insurance: For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 140% of the value of goods from “Warehouse to warehouse” (ultimate destination) on “all risks” basis including strikes.

X. Delay Delivery Discount – In case of delayed delivery of all or any item (s) of goods, completion of work, the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

XI. Price Reasonability: Please provide copies of recent orders received from other Govt. Institutions for the similar items along with your offer to establish price reasonability.

XII Fall Clause Certificate: The firm has to furnish Fall Clause Certificate as per proforma at Annexure-I along with offer.

XIII. Validity of the offer should be kept open for a period of not less than three months.

XIV. Performance Security: In case of award of work order, vendor is required to submit Performance Security Deposit within 7-10 days from the date of award of order for 10% of the order value in the form of DD, FDR, / B.G or through NEFT. In case of B.G. Performance Security should remain valid for a period of sixty days beyond the date of completion of all contractual obligations including warranty. The PBG format is enclosed as Annexure-III

Terms and conditions for MSME

If the vendor is registered as MSME supplier, vendor must enclose valid registration Certificate. Prevailing rules will be applicable.

General Conditions: -

(1) Supply of items shall be preferable in single lot or as per requirement of this Institute.

(2) In case of discrepancy between unit price and total price, the unit price shall prevail.
(3) Destination of material: National Institute of Biologicals, A-32, Sector-62, Noida (U.P.)

(4) Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, Freight separately in terms of Percentage & Ex value of Ex-Works price.

(5) The offer should be submitted ONLINE in two bid format: Technical bid contains technical details, Literature, Catalogue, EMD etc and Tender commercial terms should be submitted through E Tendering Portal i.e. https://nib.euniwizarde.com.

(6) ‘Price-Bid’ also be submitted through online E Tendering Portal.

(7) Copy of GST Registration Certificate

(8) Customer reference list for similar items/ materials supplied in last three years, relevant work/ supply order copies may be enclosed.

(9) Current valid certificate of registration for said tender items including its annexure in case registered with SSI/ NSIC/ MSME etc.

(10) Validity of the offer should be kept open for a period of not less than three months.

Yours faithfully,

(W.Z. Quazi)
Procurement Officer

Encl: (1) Annexure-I (Format of FAC)
(2) Annexure- II (Price Schedule)
(3) Annexure- III (Format of Performance Bank Guarantee)
(4) Annexure- IV (Deviation Sheet)
ANNEXURE-I

No. Q/NIB/19-20/122(Pt) Dated: 23/12/2019

FORMAT OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of supply order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower than the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them will forthwith notify such reduction in Sale price to National Institute of Biologicals, Noida and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Sign Stamp.)
### ANNEXURE –II

**PRICE SCHEDULE – Tender No. Q/NIB/19-20/122(Pt)**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item Description</th>
<th>Qty. in (Nos.)</th>
<th>Price for each Unit</th>
<th>Ex-Works Price</th>
<th>Packing &amp; forwarding</th>
<th>Inland transp., insurance and other local costs incidental to delivery etc.</th>
<th>Unit price INR</th>
<th>Applicable GST</th>
<th>Total Price in INR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>ACR -11KV (Part Mo. 3250)</td>
<td>01 No.</td>
<td>(a)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>RRA AS (Part No. 3250KV)</td>
<td>01 No.</td>
<td>(b)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Notes:

1. Delivery Schedule: Material required by NIB – 15 days from the date of receipt of Supply order. Delivery offered by supplier: ————- days/week.
2. Installation if required will be done by the vendor free of cost.
3. In case of discrepancy between unit price and total price, the unit price shall prevail.
4. Destination of material: National Institute of Biologicals, Noida (UP)
5. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, Freight separately in terms of Percentage of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.03.1997
6. “Technical Bid” (Un-price bid) to contain this price schedule keeping price as `Blank’. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for Packing & Forwarding, GST, Freight etc.

Total bid price in fig ________________ In words ____________________________

Tender No: Q/NIB/19-20/122(Pt)

Signature of Bidder __________________________

Place: __________________________ Name __________________________

Date: __________________________ Business address __________________________

*Taxes if not mentioned may be treated as inclusive*
ANNEXURE- III
(On Non-Judicial Stamp Paper appropriate value)

PROFORMA OF BANK GUARANTEE (PERFORMANCE)

To
National Institute of Biologicals,
A-32, Institutional Area,
Sector-62, NOIDA-201307
India

Dear Sirs,

In consideration of the National Institute of Biologicals (hereinafter called “the Institute” which expression shall include its successors and assigns) having awarded to:

M/s. _______________________________________________________ (Constitution)
_________________________________________________________________________
(Address)
_________________________________________________________________________
(hereinafter referred to as “the Contractor” which expression shall include its successors) a works/ purchase contract in terms, inter-alia, of the Institute(s) Letter of Acceptance No./Purchase Order No. ______________________ ___________________ dated ________________ and the Tender Documents (hereinafter called the “said contract” which expression shall include any and all formal contracts entered into in addition to in supersession of the said Letter of Acceptance and all amendments and modifications in the said contract upon the condition of contractor furnishing an undertaking from a Bank as performance guarantee for a sum of (currency) _______ (currency) __________________________________________ only) amounting to 10% (ten percent) of the total contract value for the payment of the Owner’s claims under the said contract.

We (Name) ______________________________________________
(Constitution) _________________________________________
(hereinafter called “the Bank” which expression shall include its successors and assigns) hereby undertake to pay the Institute in (currency) forthwith on first demand in writing and without protest or demur or proof or condition any and all moneys anywise claimed by the Institute from the Contractor under, in respect of or in connection with the said contract as specified in any notice of demand made by the Institute on the bank with reference to this undertaking up to an aggregate limit of (currency)____________________(currency-in-words)____________________________________ only).

AND the Bank hereby agrees with the Institute that:

i) This undertaking shall be a continuing undertaking and shall remain valid and irrevocable for all claims of the Institute and liabilities of the Contractor arising up to and until the midnight of ____________________.

ii) This undertaking shall be in addition to any other undertaking or guarantee or security whatsoever that the Institute may now or at any time have in relation to its claims or the Contractor’s obligations/liabilities under and/or in connection with the said Contract, and the Institute shall have full authority to take recourse to or enforce this undertaking in preference to the other undertaking or security(ies) at its sole discretion, and no failure on the part of the Institute in enforcing or requiring enforcement of any other undertaking or security shall have the effect of releasing the Bank from its full liability hereunder.

iii) The Institute shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking or security in respect of the contract’s obligations and/or liabilities under or in connection with the said contract or to vary the terms vis-a-vis the Contractor or the said contract or to grant time and/or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices or the total contract value or to release or to forebear from enforcement of all or any of the
obligations of the contractor under the said contract and/or the remedies of the Institute under any security(ies), now, or hereafter held by the Institute and no such dealing(s), variation(s), reduction(s), increase(s), or other indulgence(s) or arrangements with the supplier or release or forbearance whatsoever shall have the effect of releasing the bank from the full liability to the Institute hereunder or of prejudicing rights of the Institute against the bank.

iv) This undertaking shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution of insolvency of the contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to the Institute in terms hereof.

v) The Bank hereby waives all rights at any time inconsistent with the terms of this undertaking and the obligations of the bank in terms hereof shall not be any wise affected or suspended by reason of any dispute or disputes having been raised by the Contractor (whether or not pending before any arbitrator, tribunal or court) or any denial of liability by the Contractor or any other order or communication whatsoever by the Contractor stopping or preventing or purporting to stop or prevent payment by the Bank to the Corporation hereunder.

vi) The amount stated in any notice of demand addressed by the Institute to the bank as claimed by the Institute from the Contractor or as liable to be paid to the Corporation by the Contractor or as suffered or incurred by the Corporation on account of any losses or damages or costs, charges and/or expenses shall be between the bank and the Institute be conclusive of the amount so claimed or liable to be paid to the Corporation or suffered or incurred by the Institute, as the case may be, and payable by the bank to Institute in terms hereof.

vii) The bank doth hereby declare that Shri ____________________who is ______________________ (his designation) is authorised to sign this undertaking on behalf of the Bank and to bind the Bank thereby.

This _______________day of ___________ 20 ___.

Yours faithfully

For ______________________
(Signature)

Name ______________________

Designation__________________

Name of Bank ________________

Dated: ______________________

Note:

1. This Guarantee/Undertaking is not to be witnessed.
2. This guarantee/undertaking is required to be stamped as an agreement according to the stamp duty prescribed in the country in which it is executed.
3. This guarantee/undertaking is required to be sent by the Vendor's banker directly to the purchaser (the Institute).
4. The Bank Guarantee should be (Nationalized or Schedule Bank) from any Indian or foreign bank having branch in India, on non-judicial stamp paper of value commensurate with amount as per norms. The Bank Guarantee issuing branch should be situated in India.
ANNEXURE - IV

PROFORMA FOR STATEMENT OF DEVIATIONS

The following are the particulars of deviations from the requirements of the instructions to bidders as contained in the General conditions of Contract and the T/E specifications and terms and conditions:

1. STATEMENT OF DEVIATIONS FROM THE GENERAL CONDITIONS OF CONTRACT AND THE TENDER ENQUIRY TERMS AND CONDITIONS:

<table>
<thead>
<tr>
<th>CLAUSE</th>
<th>DEVIATION</th>
<th>REMARKS</th>
</tr>
</thead>
</table>

II. STATEMENT OF DEVIATIONS FROM THE TENDER ENQUIRY SPECIFICATION:

<table>
<thead>
<tr>
<th>SL.NO OF THE SPECIFICATION</th>
<th>DEVIATION</th>
<th>REMARKS</th>
</tr>
</thead>
</table>

_________________________________________________________
SIGNATURE AND SEAL OF THE MANUFACTURER/TENDERER

NOTE : Where there is no deviation the statement should be returned duly signed with an endorsement indicating “No Deviations”