Ref: Q/NIB/19-20/230

Date: 17-01-2020

Due date of submission: 18.02.2020, Due Time: Up to 15:00 Hours
Due date of opening: 18.02.2020, Due Time: 15:30 hrs. Onwards.

To,

Sub: - Tender enquiry for supply of Common Salt (Karkach) - Reg:-

Dear Sir,

I am to send you this Tender Enquiry with the request to submit the most competitive offer to enter in rate contract for above item as per details given below.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Material</th>
<th>Quantity</th>
<th>Estimate of item</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Common Salt (Karkach) free from moisture and dirt, packed in 50/60 kg Plastic/HDPE bags for water treatment plant</td>
<td>46Tons (46000 Kgs)</td>
<td>Required throughout the year on as &amp; when required basis</td>
</tr>
</tbody>
</table>

Please indicate price on following terms:

1. Price: - FOR Destination NIB, NOIDA
2. Validity of Price: - The price will be valid for one year. No change in prices will be acceptable.
3. Taxes: - GST percentage should be clearly mentioned. Otherwise, Bid will not be accepted.
5. Payment: - 100% payment within 30 days from the date of satisfactory receipt and acceptance of material at NIB, NOIDA
6. Delivery: - As and when required basis spread over the period of one year. These quantity
is tentative annual requiremen and may increase or decrease by 25% during the contract period.

7. Transit Insurance – For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “warehouse to warehouse” (ultimate destination) on all risks basis including strikes.

8. Economic Order Quantity: The vendor has to mention in their offer about the minimum order quantity/truck load keeping in view of the transportation and labour charges.

9. Weigh of materials: The vendor has to weigh the truck load in presence of the NIB representative and the Weigh Bridge charges will be paid by vendor.

10. Delay delivery discount – In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

11. Period of Contract: The eligible Techno-commercial lowest bidder will be awarded to supply of Common Salt for initially period of one year from the date of issue of Supply Order. If, the services / performance of supplier found to be satisfactory, the work/contract will be re-awarded for another one year on mutual consent and same terms & conditions.

12. Performance Guarantee: Within 15 days after the supplier’s receipt of Notification of Award, the supplier shall furnish Performance Security to the NIB in shape of Bank Guarantee (Annexure-III) or Demand Draft for an amount of 10% of the contract value, value up to 60 days after the date of completion of performance obligations.

13. Uploading of salt: The uploading and stacking of the salt at NIB site will be done by vendor free of cost.

14. Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc. may please be enclosed. The procurement from NSIC/SSI/MSEs will be done as per the following condition.

15. The sample of the salt may also be submitted along with the tender enquiry.

16. Fall Clause Certificate- To be submitted as per format.

17. Copy of GST registration certificate should be enclosed.

18. Preference will be given to Make in India.

Terms and conditions for MSME

The latest Govt. Notification No. S.O.567 (E) dated 9th November, 2018 for MSMEs shall be applicable.

Please indicate item, our enquiry number and opening date on top of the envelope positively.

Yours faithfully

(W.Z. Quazi)
Procurement Officer

Encl.: (I) Annexure I - Fall Clause Certificate
(II) Annexure II – BOQ-CUM-PRICE BID
(III) Annexure III - Bid Security Form (EMD – BG)
PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of supply order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forthwith notify such reduction in sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tender with Rubber Stamp.)
### ANNEXURE-II

**Tender No. Q/NIB/19-20/230**

**BOQ-CUM-PRICE BID FOR SUPPLY OF COMMON SALT (KARKACH)**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item Description</th>
<th>Qty. in (Nos.)</th>
<th>Price for each Unit</th>
<th>Ex-Works Price</th>
<th>Packing &amp; Forwarding</th>
<th>Inland transp., insurance and other local costs incidental to delivery etc.</th>
<th>Unit price INR</th>
<th>Applicable GST</th>
<th>Total Price in INR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Common Salt (Karkach) free from moisture and dirt, packed in 50/60 kg Plastic/HDPE bags for water treatment plant</td>
<td>46Tons (46000 kgs)</td>
<td>(a) (b) (c)</td>
<td>(a)</td>
<td>(b)</td>
<td>(c)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**

6. Delivery Schedule: Material required by NIB – 15 days from the date of receipt of Supply order. Delivery offered by supplier: ............. days/week.
7. In case of discrepancy between unit price and total price, the unit price shall prevail.
8. Destination of material: National Institute of Biologicals, Noida (UP)
9. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, Freight separately in terms of Percentage of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No. 51/96-Customs dt. 23.7.1996 and 10/97-Central Excise dated 01.03.1997
10. "Technical Bid" (Un-price bid) to contain this price schedule keeping price as ‘Blank’. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for Packing & Forwarding, GST, Freight etc.

Total bid price in fig ___________________  
In words ___________________

Tender No: Q/NIB/19-20/230

Signature of Bidder ________________

Place: ____________________________  
Name ____________________________

Date: ____________________________  
Business address ____________________

*Taxes if not mentioned may be treated as inclusive*
To
National Institute of Biologicals,
A-32, Institutional Area,
Sector-62, NOIDA-201307
India

Dear Sir,

In consideration of the National Institute of Biologicals (hereinafter called "the Institute" which expression shall include its successors and assigns) having awarded to:

M/s. ..........................................................................................................................................

..... (Constitution)

........................................................................................................................................ (Address)

........................................................................................................................................ (Hereinafter referred to as "the Contractor" which expression shall include its successors) a works/purchase contract in terms, inter-alia, of the Institute(s) Letter of Acceptance No./Purchase Order No. ........................................................................................................................................

........................................................................................................................................ dated.......................... and the Tender Documents (hereinafter called the "said contract" which expression shall include any and all formal contracts entered into in addition to in supersession of the said Letter of Acceptance and all amendments and modifications in the said contract upon the condition of contractor furnishing an undertaking from a Bank as performance guarantee for a sum of (currency) ........................................ (currency) ........................................................................................................................................ only) amounting to 10% (ten percent) of the total contract value for the payment of the Owner's claims under the said contract.

We (Name) ................................................................................................................................

(Constitution) ................................................................................................................................

(hereinafter called "the Bank" which expression shall include its successors and assigns) hereby undertake to pay the Institute in (currency) forthwith on first demand in writing and without protest or demur or proof or condition any and all moneys anywise claimed by the Institute from the Contractor under, in respect of or in connection with the said contract as specified in any notice of demand made by the Institute on the bank with reference to this undertaking up to an aggregate limit of (currency)................................................ (currency-in words) ........................................................................................................................................ only).

AND the Bank hereby agrees with the Institute that:

i) This undertaking shall be a continuing undertaking and shall remain valid and irrevocable for all claims of the Institute and liabilities of the Contractor arising up to and until the midnight of .......................................

ii) This undertaking shall be in addition to any other undertaking or guarantee or security whatsoever that the Institute may now or at any time have in relation to its claims or the Contractor's obligations/liabilities under and/or in connection with the said Contract, and the Institute shall have full authority to take recourse to or enforce this undertaking in preference to the other undertaking or security(ies) at its sole discretion, and no failure on the part of the Institute in enforcing or requiring enforcement of any other undertaking or security shall have the effect of releasing the Bank from its full liability hereunder.
iii) The Institute shall be at liberty without reference to the Bank and without affecting the full liability of the Bank hereunder to take any other undertaking or security in respect of the contract’s obligations and/or liabilities under or in connection with the said contract or to vary the terms vis-a-vis the Contractor or the said contract or to grant time and/or indulgence to the Contractor or to reduce or to increase or otherwise vary the prices or the total contract value or to release or to forebear from enforcement of all or any of the obligations of the contractor under the said contract and/or the remedies of the Institute under any security(ies), now, or hereafter held by the Institute and no such dealing(s), variation(s), reduction(s), increase(s), or other indulgence(s) or arrangements with the supplier or release or forbearance whatsoever shall have the effect of releasing the Bank from the full liability to the Institute hereunder or of prejudicing rights of the Institute against the bank.

iv) This undertaking shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution of insolvency of the contractor but shall in all respects and for all purposes be binding and operative until payment of all moneys payable to the Institute in terms hereof.

v) The Bank hereby waives all rights at any time inconsistent with the terms of this undertaking and the obligations of the Bank in terms hereof shall not be any wise affected or suspended by reason of any dispute or disputes having been raised by the Contractor (whether or not pending before any arbitrator, tribunal or court) or any denial of liability by the Contractor or any other order or communication whatsoever by the Contractor stopping or preventing or purporting to stop or prevent payment by the Bank to the Corporation hereunder.

vi) The amount stated in any notice of demand addressed by the Institute to the bank as claimed by the Institute from the Contractor or as liable to be paid to the Corporation by the Contractor or as suffered or incurred by the Corporation on account of any losses or damages or costs, charges and/or expenses shall be between the bank and the Institute be conclusive of the amount so claimed or liable to be paid to the Corporation or suffered or incurred by the Institute, as the case may be, and payable by the bank to Institute in terms hereof.

vii) The bank doth hereby declare that Shri ..........................................................(his designation) is authorised to sign this undertaking on behalf of the Bank and to bind the Bank thereby.

This........................................day of .............20 ...... .

Yours faithfully

For ........................................

(Signature)

Name ........................................

Designation ........................................

Name of Bank ........................................

Dated: ........................................

Note:
1. This Guarantee/Undertaking is not to be witnessed.
2. This guarantee/undertaking is required to be stamped as an agreement according to the stamp duty prescribed in the country in which it is executed.
3. This guarantee/undertaking is required to be sent by the Vendor's banker directly to the purchaser (the Institute).
4. The Bank Guarantee should be (Nationalized or Schedule Bank) from any Indian or foreign bank having branch in India, on non-judicial stamp paper of value commensurate with amount as per norms. The Bank Guarantee issuing branch should be situated in India.