Ref: Q/NIB/19-20/ 290

Dated: 18-03-2020

Due Date of submission: 08/04/2020; Time: 15.00 Hours
Due Date of Opening Technical: 08/04/2020; Time 15.30 Hours onwards

To:

Sub: Procurement of PVC Cage Card Holder – Reg: -

Sir,

I am to send you this Tender Enquiry with the request to submit your offer for supply of PVC Cage Card Holder at NIB, Noida as per the details mentioned below:

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Item Description</th>
<th>Qty.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>PVC Cage Card Holder having provision of hanging</td>
<td>5000 pcs.</td>
</tr>
<tr>
<td></td>
<td>Size: 8 x 10 cm (approx.)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Size: 9 x 14 cm (approx.)</td>
<td>5000 pcs.</td>
</tr>
<tr>
<td></td>
<td>Specification attached</td>
<td></td>
</tr>
</tbody>
</table>

Please indicate the price on following terms & Conditions:

<table>
<thead>
<tr>
<th>Price</th>
<th>FOR Destination NIB, NOIDA, U.P.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxes</td>
<td>Percentage of GST should be clearly mentioned. Otherwise, offer will be rejected.</td>
</tr>
<tr>
<td>Delivery &amp; Completion of work</td>
<td>2-3 weeks. Offered by vendor.</td>
</tr>
<tr>
<td>Payment</td>
<td>100% Payment within 30 days from the date of satisfactory receipt and acceptance of items.</td>
</tr>
<tr>
<td>Transit Insurance</td>
<td>For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 140% of the value of goods from “Warehouse to warehouse” (ultimate destination) on “all risks” basis including strikes.</td>
</tr>
</tbody>
</table>
Delay Delivery Discount – In case of delayed delivery of all or any item(s) of goods, completion of work, the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

Sample: Prospective vendor may kindly visit NIB to see the sample of item before submitting their bid. Vendors are required to submit the free sample of the item along with their bid.

Fall Clause Certificate: The firm has to furnish FAC as per proforma at Annexure-I along with offer.

Validity of the offer should be kept open for a period of not less than three months.

General Conditions:

1. The latest Govt. Notification No. S.O. 5670(E) dated 9th November, 2018 for MSMEs shall be applicable.
2. As per latest Govt. Notification preference will be given to ‘Make in India’ manufacturers.
3. Offer to be given by authorized dealer/distributor and the authorization certificate given by the principal should be accompanied with the offer.
4. Tender No., item description and due date of opening should be clearly mentioned on the envelope.
5. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
6. Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc, if available.
7. A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
8. Copies of the order received from other Govt. institutions for these items may please be enclosed.
9. Fall Clause Certificate in NIB prescribed format (Copy enclosed) may please be provided.
10. Validity of the offer should have for a period of 90 days (3 months).
11. Copy of GST registration certificate must be enclosed.

Please indicate item, our enquiry number and opening date on top of the envelope positively.

Yours faithfully,

(W.Z. Quazi)
Sr. Administrative Officer

Encl: 1) Annexure I- Fall Clause Certificate
      2) Annexure II- BOQ-CUM-PRICE BID
      3) Annexure III- Specification
PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of supply order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tender with Rubber Stamp.)
# ANNEXURE -II

**Tender No. Q/NIB/19-20/ 290**

**BOQ-CUM-PRICE BID FOR FURNISHING OF PVC CAGE CARD HOLDER**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item Description</th>
<th>Qty. in (Nos.)</th>
<th>Price for each Unit</th>
<th>Total Price in INR</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PVC Cage Card Holder having provision &amp; hanging</td>
<td>5000 pcs., 5000 pcs.</td>
<td>(a) (b) (c)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>* Size: 8 x 10 cm (approx.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>* Size: 9 x 14 cm (approx.)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**

1. Delivery Schedule: Material required by NIB – 15 days from the date of receipt of Supply order. Delivery offered by supplier:- ....... ...days/week.
2. In case of discrepancy between unit price and total price, the unit price shall prevail
3. Destination of material: National Institute of Biologicals, Noida (UP)
4. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, Freight separately in terms of Percentage of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.03.1997
5. "Technical Bid" (Un-price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for Packing & Forwarding, GST, Freight etc.

Total bid price in fig __________________

In words __________________

Tender No: Q/NIB/19-20/ 290

Signature of Bidder ____________________

Place: ____________________

Name ____________________

Date: ____________________

Business address ____________________

*Taxes if not mentioned may be treated as inclusive*
ANNEXURE – III

SPECIFICATION OF PVC Cage Card Holder

1. Transparent Good Quality PVC Covers was used/ or I- Cards
2. Size approx. 8 x 10 cm = 5000 pcs. & 9 x 14 cm = 5000 pcs.
4. 1 year limited warranty