PROCUREMENT DEPARTMENT
SINGLE TENDER ENQUIRY

Q/NIB/20-21/32

Dated: 06/07/2020

Date of submission of offer up to 28.07.2020 (15:00 hrs.)
Due date of opening of offers 28.07.2020 (15:30 hrs. Onwards)

To,

Subject: Tender Enquiry for supply of Laboratory Chemicals / Reagents / Kits etc.- reg.

Sir,

I am to refer to send you this Tender Enquiry with the request to submit the most competitive offer at earliest for supply of the following items as per the details mentioned below:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Items</th>
<th>Quantity</th>
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<tr>
<td>1.</td>
<td>Sample Diluent Buffer, Product No. 1028-100</td>
<td>100ml x 05 Nos.</td>
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II. Taxes / Other charges: - GST & other charges should clearly be mentioned in price bid against our DSIR/GST exemption certificate.

III. Excise Duty: - NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing of custom duty exemption in terms of Government Notification No. 51/96- customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97-Central Excise dated 1st March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order, subject to above indicate applicable duty.

IV. Payment: - 100% payment within 30 days from the date of receipt of items in good condition.

V. Delivery: - Immediate from the ex-stock or within 2-3 weeks.

VI. Director, NIB has right to cancel order at any time.

VII. Delay Delivery Discount: - Delay delivery of all or any such item(s) or goods in which event the purchase shall be entitled to a discount on or reduction of the contract price in sum equivalent of 0.5% (zero point five percent of value of goods /items delivered late for each week or part of a week of delay, subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good items/ and/or risk purchase will be affected at your risk and expenses.

VIII. Transit Insurance: - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes. ! Unexpected end of Formula.

(Continues to.....2)
General Conditions

1. The latest Govt. Notification No. S.O. 5670(E) dated 9th November, 2018 for MSMEs shall be applicable.

2. As per latest Govt. Notification preference will be given to 'Make in India' manufacturers.

3. Offer to be given by authorized dealer / distributor should have the valid authorization certificate given by the principal and it should be enclosed with Technical Bid. The bids without authorizations of principal will summarily be rejected. Third party authorization will not be considered/accepted.

4. Tender No., item description and due date of opening should be clearly mentioned on the envelope.

5. **The offer should be submitted in two sets, one 'Technical Bid' and second 'Price Bid'**:
   
a. First set should have in a separate sealed cover containing a copy of this Tender Document duly signed and stamped, Technical details like Literature, Catalogue, and Specification etc.

b. Second set should have in a separate sealed cover containing Price schedule, mentioning the discount and GST etc. Fall Clause certificate, price list and copy of earlier supply order may be retained in price bid.

c. The 'Technical-Bid & Price Bid' should be in a single sealed cover clearly indicating the name of documents, Tender No. & Due Date of opening on the sealed cover.

d. Technical bids will be opened on due date of opening of bids and only the technically suitable bidders will be called for opening of price bids.

6. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.

7. Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc, if available.

8. A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

9. If the items mentioned "NOT QUOTED" not provided any technical details in the technical bid but in the price bid, if the vender quotes the price of such items which has not been quoted in the technical bid or not provided any technical details the same will be treated as "NOT QUOTED" & will not be considered for further process.

10. Copies of the order received from other Govt. institutions for these items may please be enclosed.

11. Fall Clause Certificate in NIB prescribed format (Copy enclosed) may please be provided.

12. Validity of the offer should have for a period of 90 days.

Please submit your offer at the earliest

Yours faithfully

(W.Z. Quazi)
Sr. Administrative Officer (P)

Encl.:
Fall Clause Certificate (Annexure-I)
PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of Supply Order, the Manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forth-with notify such reduction in sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tender with Rubber Stamp.)