
Sir,

I am to refer to the above mentioned subject and to request you to submit your best competitive offer for the following items on the said terms and conditions:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Items</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>HPLC Column Strong Cation exchange resin calcium from 9μm L-300 M Diameter- 6.5 mm at 85°C Part No. WAT085188</td>
<td>02 Nos.</td>
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<td>2.</td>
<td>Biosuite HR SEC (6 x 40 mm) Guard Column Part No. 186002167</td>
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<td>3.</td>
<td>Biosuite 250 5μm (7.8 x 300 mm) Part No. 186002165</td>
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Terms and Conditions:

1. Price: FOR Destination NIB, NOIDA, U.P.
<table>
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<tr>
<th>II.</th>
<th>Taxes: - GST as applicable against DSIR.</th>
</tr>
</thead>
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<tr>
<td>III.</td>
<td><strong>Custom Duty</strong>: NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 25&lt;sup&gt;th&lt;/sup&gt; July, 1996, Notfn. No. 28/2003 – Customs dt. 01.03.2003, Notfn. No. 43/2017-Customs dt. 30.06.2017 &amp; Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018-Integrated Tax (Rate) dt. 25.01.2018 and Notfn. No. 45/2017- Central Tax (Rate) dt. 14.11.2017, Notfn. No. 45/2017-Union Territory Tax (Rate) dt. 14.11.2017 &amp; Notfn. No. 9/2018-Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018-Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.</td>
</tr>
<tr>
<td>IV.</td>
<td><strong>Delivery</strong>: 3-4 weeks.</td>
</tr>
<tr>
<td>V.</td>
<td><strong>Earnest Money Deposit</strong> – The Bidder shall furnish a bid security of <strong>Rs.14,000/- (Forteen Thousand Only)</strong> in the form of a Demand Draft drawn in favour of, “National Institute of Biologicals” payable at Noida/New Delhi. Demand Draft is to be enclosed along with “Un – priced” bid only.</td>
</tr>
<tr>
<td></td>
<td>OR</td>
</tr>
<tr>
<td></td>
<td>EMD can be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with date &amp; Time etc. Bank details of NIB are as below:-</td>
</tr>
<tr>
<td></td>
<td><strong>NAME OF THE BANK</strong></td>
</tr>
<tr>
<td></td>
<td><strong>NAME OF ACCOUNT</strong></td>
</tr>
<tr>
<td></td>
<td><strong>S.B.ACCOUNT</strong></td>
</tr>
<tr>
<td></td>
<td><strong>IFSC CODE</strong></td>
</tr>
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<td></td>
<td>EMD can be deposited through NEFT/ RTGS must be transferred before the due date of submission of the bid/ tender.</td>
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<td>VI.</td>
<td>Any bid not accomplished by EMD will be rejected by the Purchaser as non-responsive.</td>
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<td>VII.</td>
<td><strong>Payment</strong>: Payment within 30 days from the date of satisfactory receipt and acceptance of items at NIB, Noida</td>
</tr>
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<td>VIII.</td>
<td><strong>Transit Insurance</strong>: For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “Warehouse to warehouse” (ultimate destination) on “all risks” basis including strikes.</td>
</tr>
</tbody>
</table>
**IX. Delay Delivery Discount** – In case of delayed delivery of all or any item(s) of goods, the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 0.5% (point five percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

**Terms and conditions for MSME**

The latest Govt. Notification No. S.O. 5670(E) dated 9\textsuperscript{th} November, 2018 for MSMEs shall be applicable.

1. **Fall Clause Certificate:** To submit as per format enclosed (Annexure II).
2. **Copies of supply orders received from other Govt. /Private organizations for the same items should be enclosed with your offer.**
3. The offer should be submitted online in two sets, one ‘Technical Bid’ and second ‘Price Bid’. If price are quoted in technical bid offer will be cancelled.
4. Bidders will not be permitted to alter or modify their bids after expiry of the deadline for receipt of bids.
5. Current valid certificate of registration including its annexure in case registered with SSI/NSIC etc, if available.
6. Customer reference list for the similar items materials for last three years.
7. If the items mentioned ”NOT QUOTED” not provided any technical details in the technical bid but in the price bid, if the vendor quotes the price of such items which has not been quoted in the technical bid or not provided any technical details the same will be treated as “NOT QUOTED” & will not be considered for further process.
8. Indian agents, who desire to quote directly on behalf of their foreign principals must be enlisted themselves with the Central Purchase Organization (eg. DGS&D). However, such enlistment is not equivalent to general registration of supplier with DGS&D.
9. Unsolicited bids will not be accepted.
10. **A bidder shall be debarred for minimum 1 year to maximum 3 years to participate in procurement process if he has been convicted of an offence under the prevention of Corruption Act, 1988; or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.**
11. The Institute reserves the right to accept the offer by individual items and reject any or all tenders without assigning any reason thereof and does not bind itself to accept lowest quotations.
12. Manufacturer’s name and country of origin of materials offered must be clearly specified. Please quote whether your organization is large scale industry or small scale industry. If you have valid
NSIC/MSME/SSI/DGS&D Certificate etc. for supply of Tender’s items, so please attach it to the quotation. Mention your registration details.

13. All supplies are subject to inspection and approval before acceptance. Manufacturer/ supplier warranty certificates and manufacturer/Government approved lab test certificate shall be furnished along with the supply, wherever applicable.

14. The Institute reserves the right to modify the quantity specified in this enquiry.

15. In case the items in the enquiry are covered by any rate contract or running contract finalized by the GeM or any other state or central Government, it should be specified in your quotation and accepted contract rates should also be mentioned.

16. Payment of GST is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations. If no indication regarding GST is recorded in the quotation, the GST will be considered as included.

17. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.

18. Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Delhi only.

19. As per latest Govt. Notification preference will be given to ‘Make in India’ manufacturers.

20. **The bidder and its authorized distributor either for supply of good or to quote against Tender Enquiry should not be blacklisted by any Government Organization/ Central and State autonomous/ statuary bodies etc. If it is found that the bidder or its authorized distributor is blacklisted, its bid will be summarily rejected at any stage of Tender process.**

21. Validity of the offer should have for a period of 90 days from the date of bid opening.

**General Conditions for E tender:**

1. The bidders should have valid class 3 Digital sign certificate with encryption.

2. Bidders are requested to register on E Tendering portal on https://nib.euniwizarde.com and also please read the instruction on our website www.nib.gov.in as well as on https://eprocure.gov.in/epublish/app.

3. Tenderer may download the Tender Enquiry documents from the website i.e., https://nib.euniwizarde.com as well as www.nib.gov.in.

4. The submission of tender online can only be done through E Tendering portal on https://nib.euniwizarde.com.

5. Tenderer should ensure that their tender complete in all respects are submitted online through e-portal only.

6. Technical bid (consisting of eligibility criteria & technical specification, viz, product specification sheets / OEM Certificate etc.). Bidders may name the files indicating the nature of content in pdf format which would be required to be attached in e-tender.

7. The price bid should be submitted online in xls format. Price-Bid of technically qualified bidders will be opened.
8. For Any Tender query call on this number: Amrendra Kumar: 9355030628, Anand Singh: 9355030602

9. Bidders are requested **NOT** to submit the hard copy of Financial Bid. In case the hard copy of financial bid is submitted in Physical form the tender shall be straightway rejected.

10. Price are to be quoted in the price bid online on e-tender portal in xls format & apply digital signature certificate.

11. Soft copies of the latest purchase order received from other Govt. institutions for these items may please be submitted in PDF format.

12. Fall Clause Certificate: To submit as per format enclosed (Annexure I) in PDF format.

13. **Offer to be given by authorized dealer / distributor should have the valid authorization certificate given by the principal and it should be enclosed with Technical Bid. The bids without authorizations of principal will summarily be rejected. Third party authorization will not be considered/accepted.**

Please read tender conditions carefully and submit your offer latest by **02/09/2020**.

Yours faithfully

(W.Z. Quazi)
Sr. Administrative Officer (P)

Encl.

1) Annexure I- Price Schedule
2) Annexure II- Fall Clause Certificate
### ANNEXURE – I

**PRICE SCHEDULE – Tender No. Q/NIB/20-21/65**

<table>
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<tr>
<th>Sl. No.</th>
<th>Item Description</th>
<th>Qty. in (Nos.)</th>
<th>Price for each Unit</th>
<th>Ex-Works Price</th>
<th>Packing &amp; Forwarding</th>
<th>Inland transp., insurance and other incidental local costs</th>
<th>Unit price Ex</th>
<th>Applicable GST</th>
<th>Total Price in INR</th>
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**Notes:**

1. **Delivery:** - 3 to 4 Weeks
2. In case of discrepancy between unit price and total price, the unit price shall prevail
3. Destination of material: National Institute of Biologicals, Noida (UP)
4. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, GST, Freight separately in terms of Percentage of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.03.1997
5. “Technical Bid” (Un-price bid) to contain this price schedule keeping price as ‘Blank’. However, bidder to fill up all other columns and indicate in percentage the charges, if any, for Packing & Forwarding, GST, Freight etc.

Total bid price in fig ______________ In words _______________________

Tender No: Q/NIB/20-21/65

Signature of Bidder ________________

Place: ____________________________

Date: _____________________________

*Taxes if not mentioned may be treated as inclusive*
PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of Supply Order, the manufacturer (the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower than the price charged/chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer (including his authorized distributor/agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forthwith notify such reduction in sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp.)
UNDERTAKING BY THE BIDDER

We agree to accept all the terms and conditions mentioned in the Tender enquiry unconditionally.
Instructions for Online Bid Submission:

The bidders are required to submit soft copies of their bids electronically on the e-tender Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-tender Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-tender Portal.

More information useful for submitting online bids on the e-tender Portal may be obtained at: https://nib.euniwizarde.com/

REGISTRATION

1. Bidders are required to enroll on the e-Procurement Portal (URL: https://nib.euniwizarde.com/ with clicking on the link “Online bidder Registration” on the e-tender Portal by paying the Registration fee of Rs. 2360/- per year charge.

2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.

3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidder.

4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.

6. Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

7. The scanned copies of all original documents should be uploaded on portal.

SEARCHING FOR TENDER DOCUMENTS

There are various search options built in the e-tender Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Item/work id, Title, Date, etc.

Once the bidders had selected the tenders in which they are interested, bidder can pay the processing fee Rs.-/ excluding GST@18% (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents etc. Once you pay both fees, tenders will be moved to the respective “Register” Tab. This would enable the e-tender Portal to intimate the bidders through e-mail in case there is any corrigendum issued to the tender document.

Please feel free to contact ITI Helpdesk (as given below) for any query related to e-tendering.

1. Helpdesk landline No: 011-49606060
2. Mr Amrendra Kumar (90155315108)
3. Mr. Sonu Kumar – 9355030631