Due date of submission: 26.08.2020, Due Time: Up to 15:00 Hours
Due date of opening: 26.08.2020, Due Time: 15:30 hrs. onwards.

To,

Sub: - Tender Enquiry for Plasticware Items. - Reg:-

Dear Sir,

I am to send you this Tender Enquiry with the request to submit the most competitive offer for supply of the following items as per details below.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Description of Material</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Screw top vial 12 x 32 mm (Glass) 2.0 ml capacity 100/Pk. for HPLC with 9mm blue open top, polypropylene cap Red PTFE/White Silicone Septa preslit. Should fit into Water’s alliance 2695 for HPLC.</td>
<td>2500 Pcs.</td>
</tr>
</tbody>
</table>

Please indicate price on following terms:

i) **Price:-** FOR Destination NIB, NOIDA

ii) **Taxes:-** GST as applicable against DSIR.

iii) **Custom Duty:** NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No.51/96-Customs dated 23rd July, 1996, Notfn. No. 28/2003 – Customs dt. 01.03.2003, Notfn. No. 43/2017-Customs dt. 30.06.2017 & Notfn. No. 47/2017 – Integrated Tax (Rate) dt. 14.11.2017, Notfn. No. 10/2018-Integrated Tax (Rate) dt. 25.01.2018 and Notfn. No. 45/2017- Central Tax (Rate) dt. 14.11.2017, Notfn. No. 45/2017-Union Territory Tax (Rate) dt. 14.11.2017 & Notfn. No. 9/2018-Central Tax (Rate) dt. 25.01.2018, Notfn. No. 9/2018-Union Territory Tax (Rate) dt. 25.01.2018, as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, applicable Duty.

iv) **Payment:** - 100% payment within 30 days from the date of satisfactory receipt and acceptance of material at NIB, NOIDA

v) **Delivery:-** 4 Weeks

vi) **Transit Insurance** – For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “warehouse to warehouse” (ultimate destination) on all risks” basis including strikes.

vii) **Delay delivery discount** – In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 0.5% (Zero point five percent) of the value of goods/items delivered late for
each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

Terms and conditions for MSME

The latest Govt. Notification No. S.O. 5670(E) dated 9th November, 2018 for MSMEs shall be applicable.

Notes:
1. The offer should be submitted in two sets, One Set containing Technical details, Literature, Catalogue etc. and Tender commercial terms should be put in a sealed cover and marked as ‘Technical Bid’. Prices should be kept blank.
   1.1. The Second set should be sent in a separate sealed cover and should contain Price Schedule only. ‘Price – Bid’ should be clearly mentioned on the cover.
   1.2. Tender No., Item description and Due Date of opening should be clearly mentioned on the Envelope.
   1.3. Both the ‘Technical – Bid’ & ‘Price – Bid’ should then be put in a single sealed cover clearly indicating the Item, Tender No. & Due Date of opening.
   1.4. Offer to be given by authorized dealer / distributor shall accompany with valid authorization Certificate issued by the principal. If bidder has opted to quote more than one item and for each item their principal is different, then in such cases the bidder must submit authorization certificate for each quoted item from their principals. Please note that your offer will not be entertained without the valid authorization and the same will be summarily rejected.
   1.5. Copy of GST may please submitted.
   1.6. Customer reference list for the similar / materials for last two years.
   1.7. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
   1.8. Validity of the offer should be kept open for a period of not less than three months.

Please indicate item, our enquiry number and opening date on top of the envelope positively.

Yours faithfully

(V) Z. Quazi
Sr. A.O.(Procurement)

Encl: 1) Annexure – II Price Schedule
<table>
<thead>
<tr>
<th>S.No</th>
<th>Description</th>
<th>Quantity</th>
<th>Make/Model</th>
<th>Price (INR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Item 1</td>
<td>3</td>
<td>A</td>
<td>4000</td>
</tr>
</tbody>
</table>

**Notes:**
- In case of discrepancy between unit price and total price, the unit price shall prevail.
- All items are subject to FOB prices.
- Prices are exclusive of packaging, forwarding, and insurance.
- Delivery and installation are at the buyer's expense.
- Prices are exclusive of all taxes and duties.

**Price Schedule**

**ANNEXURE - II**
UNDEARTAKING BY THE BIDDER

We agree to accept all the terms and conditions mentioned in the Tender enquiry unconditionally.

Signature and Seal of the Bidder.