



NATIONAL INSTITUTE OF BIOLOGICALS
Plot No.A-32, Sector-62(Institutional Area), NOIDA-
201309

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in

Website:

www.nib.gov.in

INVITATION TO QUOTATIONS

No. S.1-444/2018/NIB/Engg. (E)

Invitation to Quotations for "AMC of EPABX System MD-110" of NIB, Noida"- regarding

Sealed tenders are invited from Authorized dealer/ service partners of M/s MITEL (formerly Ericsson) for "**AMC of EPABX System MD-110**" on the attached format. Please quote your competitive rates for this work, on the enclosed format including all taxes, duties, etc. Tender enquiry form may be down loaded from NIB Website www.nib.gov.in and [CPP portal](#) from **29.06.2018 to 13.07.2018. Last date for submission of tender is up to 3:00 P.M. on 16.07.2018**

Sealed tender should be dropped in NIB tender box or reach NIB, Noida on or before the closing date, i. e., **16.07.2018** up to **3:00 P.M.** and the same shall be opened on the same day at **4:00 P.M.** in presence of the representatives of the Firm, who wish to be present during opening of the quotations. Late quotations will not be received and treated as rejected.

In charge Engg. Division



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1. Introduction:

"National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, five laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health."

2. Scope of Work:

The scope of work includes;

- i) The proposal is for Comprehensive Annual Maintenance Contract.
- ii) The support pack includes both services and spares required (if any).
- iii) All digital instrument and power supply shall be covered in contract.
- iv) All spares will be replaced FREE of charge and the defective spares shall be the property of the agency.
- v) The services shall be provided between 9:00 AM to 6:00 PM on Monday to Saturday excluding public holiday.
- vi) Dedicated Remote Support Engineers for instant support.

Note:- The firm/bidders are advised to visit the Institute for look the actual work to be done before submission of the quotation.

3. Eligibility Criteria:

1. Authorized dealer/ service partners of M/s MITEL (formerly Ericsson) for "AMC of EPABX System MD-110". MITEL authorisation letter will be submitted with the tender enquiry.
2. Work order copies of similar nature of work need to be submitted with the tender enquiry.

4. Earnest Money Deposit (EMD):

The Bidder shall furnish EMD of **Rs. 3000/-** (Three thousand only) along with the tender in the shape of demand draft in favour of "**National Institute of Biologicals**" payable at Noida. EMD shall be returned to the unsuccessful bidders after award of work. EMD of successful bidder shall be adjusted in the security deposit. The tender not accompanied with EMD shall be rejected. If the bidder fails to accept the order or start the work EMD shall be forfeited.

EMD can also be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with Date & Time etc. Bank details of NIB are as below:

For Payment of EMD through Bank transfer:

NAME OF BANK	BANK OF BARODA, SEC-29, NOIDA (U.P)
NAME OF ACCOUNT	NATIONAL INSTITUTE OF BIOLOGICALS
S.B. ACCOUNT	26290100001774
IFSC CODE	BARB0NOIDAX (5 th digit is zero)

In case of EMD deposited through NEFT/ RTGS directly in NIB's Bank Account relevant details should be provided necessarily in the Technical-Bid.

5. Tender is to be submitted in two separate sealed envelopes as under:

5.1 TECHNICAL-BID (Envelope No-1)

- i) The tender document in original including the unfilled PRICE-BID Performa (Annexure-V) duly signed and stamped as a token of

acceptance. The following additional documents shall also be enclosed and sealed, superscript with name of the tender.

- ii) Authorisation certificate of MITEL, self-attested copy of experience certificates of carrying out similar nature of work as per pre-qualification criteria particularly annual operation and maintenance contract of AMC of EPABX System MD-110" of NIB, Noida in any Government/Semi Government/ PSU's or large reputed private organization etc., satisfactorily during last three years. Please also enclose work order copies to meet the experience criteria.
- iii) GST No., and Income Tax Clearance Certificate also to be enclosed.
- iv) Earnest Money Deposit.

5.2 PRICE-BID (Envelope No.-2)

The Price-Bid as per Performa given in the tender documents as Annexure-V shall be photo copied and then price filled up and submitted in Envelope NO.-2, duly sealed superscript with name of tender. **Any conditions given in the Price-Bid may cause rejection of Bid.**

6. Pre-Bid Meeting:

A Pre-Bid meeting will organized by NIB on **06.07.2018 at 3:00 P.M.** at NIB, Noida. Bidders may seek any clarifications from NIB on their written request regarding the tender document.

7. Security Deposit:

A sum equivalent to 10% of the contract value shall be deducted as security deposit from the bills of the contractor, which shall be returned after successful completion of the Defect Liability Period of one year or the same can be released against submission of equal amount of Bank Guarantee (B.G.) valid for 60 (Sixty) days beyond the Defect Liability Period.

8. Submission of Tender:

The contractor shall submit the quotation after filling the price (Page No. 1 to 6 duly signed & stamped) in the sealed envelope addressed to the "Director, National Institute of Biologicals, A -32, Sector - 62, Noida - 201 309" and marked on top quotation for **"AMC of EPABX System MD-110" of NIB, Noida**" The tender document will be supported with a covering letter on contractor's letter head.

9. Evaluation & Award of work:

The bids will be evaluated by NIB on the basis of tendered price for carrying out the whole work. The work will be awarded to the lowest responsive bidder (L-1).

10. Time of Completion:

The work shall be award one year initially. Work may be extended further two years based on satisfactory performance of the contractor.

11. Bill of Quantity:

The quantities given in the Quotation format are approximate quantities. Payment shall be made as per the measurement of actual work done at site.

12. Payment:

Contractor will submit quarterly/ half yearly bill pre receipt bill/invoice duly supported with necessary service report/ check list etc along with the proof of deposit GST. Payment may be released within 30 days after receipt of the bills and after bill. TDS will be deducted as per rule.

13. Tools & Tackles:

All tools, tackles will be arranged by the contractor and their charges will be deemed to be included in the tendered rates, no extra payment shall be made for the same.

14. Risks:

Contractor shall be solely responsible for safety of his workers, working at site by following safety norms and by taking insurance cover.

All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a. (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
- (ii) Rebellion, revolution, insurrection, or military or usurped power, or civil war,

- (iii) Ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
 - (iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.
- b. loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.
- c. loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.

15. Disputes:

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/ Delhi unless both parties agree otherwise.

16. Right to accept or reject the Tender:

Director NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

(Signature & seal of tenderer)

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E-mail: info@nib.gov.inWebsite: www.nib.gov.in**No. S.1-444/2018/NIB/Engg. (E)****Price Bid****Name of Work: Invitation to Quotations for "AMC of EPABX System MD-110" of NIB, Noida"; regarding –**

Srl No	Description	Qty	Rate (Rs)	Amt (Rs)
1.	EPABX Ericsson make, Model Mx-One, MD-110 along with accessories, Console and Digital instruments	01 Set		
			Total	
			Add GST @-----%	
			Grand Total	

Grand Total amount in words-----**Note:**

- i) Above quoted rates shall be valid for 90 days from the date of opening of Price-bids.
- ii) If taxes are not specified in the tender, it will be taken as inclusive for bid evaluation purpose.
- iii) Rates to be quoted in figure as well as in words.
- iv) Percentage (%) and amount of GST should be clearly mentioned in the bid, any vague terms i.e. GST extra /as per rules/as per norms will not be considered for evaluation purpose.

(Signature & seal of tenderer)