Limited tender Enquiry

No. S.1-534/2019/NIB/Engg. (M)

Invitation to Quotations for “Repairing of Stainless Steel (SS) trolleys in Animal Facility at NIB, Noida”; regarding -

Sealed Quotations are invited from suppliers/ distributors/ experienced contractors for supply & replacement of wheels, mounting plates stainless steel (SS-304) with clamps, nut/bolts for SS trolley on the attached quotation form. Please quote your competitive rates for this work, on the enclosed quotation format including all taxes, duties, T & P etc. required for proper completion of this work. The quotation form may be downloaded from NIB Website www.nib.gov.in and CPP portal from 21.01.2020 to 30.01.2020. Last date for submission of quotations is up to 3:30 P.M. on 31.01.2020.

Your sealed Quotation should be dropped in NIB tender box or reach NIB, Noida on or before the closing date, i.e., 31.01.2020 up to 3:30 P.M. and the same shall be opened on the same day at 4:00 P.M. in presence of the representatives of the contractor, who wish to be present during opening of the quotations. Late quotations will not be received and treated as rejected.

Director
No. S.1-534/2019/NIB/Engg. (M)

Invitation to Quotations for “Repairing of Stainless Steel (SS) trolleys at Animal Facility at NIB, Noida”; regarding –

1. Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, five laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health.”

2. Scope of Work:

The scope of work includes;

i) Supply & replacement of wheels, mounting plates stainless steel(SS-304) with clamps, nut/bolts for SS trolley in all complete respect.

ii) The cost of complete work i.e. supply, installation and testing shall be deemed to be included in the quoted rates. The site shall be cleaned off thoroughly after completion of work.

Note: The firm/bidders are advised to visit the Institute for look the actual work to be done before submission of the quotation.

3. Pre-qualification Criteria:

Only experienced agency/firm/contactors executed similar nature of works i.e. fabrication of SS furniture /SS Racks/ SS Trolley/ SS piping work in any Central Govt./State Govt./PSU/Autonomous bodies and other reputed Departments needs to apply. A proof to this effect must be submitted along with the technical bid.

4. Earnest Money Deposit (EMD):

The Bidder shall furnish EMD of Rs. 2500/- (Rupees two thousand five hundred only) along with the tender in the shape of demand draft in favour of “National Institute of Biologicals” payable at Noida. EMD of unsuccessful bidders shall be returned after award of the work. The tender not accompanied with requisite amount of EMD shall be rejected. No interest will be paid on EMD.

EMD can also be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with Date & Time etc. Bank details of NIB are as below: For Payment of EMD through Bank transfer:

Signature & seal of tenderer
5. **Security Deposit:**

A sum equivalent to 10% of the contract value shall be deducted as security deposit from the bills of the contractor, which shall be returned after successful completion of the Defect Liability Period of one year or the same can be released against submission of equal amount of Bank Guarantee (B.G.) valid for 60 (Sixty) days beyond the Defect Liability Period.

6. **Defect Liability Period:**

The work/ materials of the contractor shall be under one year’s Defect Liability Period (DLP). Defect/s noticed during the Defect Liability period shall be rectified by the contractor without any cost to NIB, failing which the Security Deposit of the Contractor shall be forfeited. In such event the contractor may also be debarred from any future tendering in the Institute.

7. **Submission of Tender:**

The contractor shall submit the quotation after filling the price (Page No. 1 to 7 duly signed & stamped) in the sealed envelope addressed to the “Director, National Institute of Biologials, A32, Sector - 62, Noida – 201 309” and marked on top quotation for “Repairing of Stainless Steel (SS) trolleys at Animal Facility at NIB, Noida” The tender document will be supported with a covering letter on contractor’s letter head.

8. **Evaluation & Award of work:**

The bids will be evaluated by NIB on the basis of tendered price for carrying out the whole work. The work will be awarded to the lowest responsive bidder (L-1).

9. **Time of Completion and submission of documents:**

i) The work shall be completed within 30 (thirty days) from the date of issue of work order. The bidder will submit all the documents of manuals, testing reports etc.

ii) As the works has been envisaged in the already functional campus, contractor has to take care of the inconveniences of the staff working in it and the plan of action has to be prepared in close co-ordination with the occupants.

iii) Taking over: When the entire work as per work order has been completed the contractor will give a notice to NIB for taking over. When NIB finds the works in proper condition, they will issue a completion certificate will be issued.

iv) Extension of Completion Date: Due to an event, not attributable to the contractor, causing delay, occurs or a variation order is issued, which makes it impossible to complete the work by scheduled completion date, NIB may consider extending the completion date.
10. Liquidated Damages/ Penalty for Delay:

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidated damages at the rate of 1% per week or part thereof delay subject to maximum 10% of the total contract value shall be deducted/recovered from the contractor on reasonable grounds.

11. Specifications:

The materials supplied and proposed to be used in the work shall be of requisite specifications, good quality and reputed make in the industry and work will be carried out as per ISO norms.

12. Bill of Quantity:

The quantities of work given in the Bill of Quantities (BOQ) are approximate to give an idea of work. Work will be carried out as per the given scope. The quantities may vary 25% on higher or lower side. The contractor will execute the varied quantity of work on the quoted rates. Payment will be made as per actual quantity of work done at site.

13. Payment:

(i) Payment of the contracted price for respective item will be made on receipt of pre-received bill & satisfactory completion of work. Final payment will be made within 30 (thirty) days after completion of the work. No advance payment shall be made to start the work. TDS will be deducted as per rules.

(ii) Necessary Bank details need to be provided for release of payment directly in bidder’s Bank Account. Bank Details is to filled in the column by bidder as given below:

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<th>NAME OF ACCOUNT HOLDER</th>
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<td>NAME OF BANK &amp; ADDRESS</td>
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<td>PAN NO</td>
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(iii) Taxes & Duties will be deducted as per Rule

14. a) Tools & Tackles:

All tools, tackles such as welding set with welding consumables, drill machine set, cutters, ladders, ropes, working plate forms etc. will be arranged by the contractor and their charges will be deemed to be included in the tendered rates, no extra payment shall be made for the same.

b) Water & Electricity:

Water & Electricity for execution of the works will be provided free of cost by NIB at one point. Contractor has to make his own arrangement to extend the same to the desired location of work site.

Signature & seal of tenderer
15. **Risks:**

Contractor shall be solely responsible for safety of his workers, working at site by following safety norms and by taking insurance cover.

All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

a. (i) war, hostilities (whether war be declared or not), invasion, act of foreign enemies.

(ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,

(iii) ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.

(iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.

b. loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.

c. loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.

16. **Disputes:**

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/ Delhi unless both parties agree otherwise.

17. **Right to accept or reject the Tender:**

Director NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.
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<tr>
<th>S. No</th>
<th>Description of work</th>
<th>Qty.</th>
<th>Price Bid</th>
<th>Rate(Rs)</th>
<th>Amt(Rs)</th>
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<tbody>
<tr>
<td>1)</td>
<td>SS lab trolleys used for transporting Animal Feed(11 Nos.) and transportation of cages (07 Nos); Supply and replacing of Polyurethane castile SS 304 matt finish trolley wheel with trolley wheel plate, nut bolt and some repairing work.</td>
<td>18</td>
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<td>2)</td>
<td>SS lab trolleys used for water bottles for Animal Supply and replacing of Polyurethane castile SS 304 matt finish trolley wheel with trolley wheel plate, nut bolt and some repairing work.</td>
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SS lab trolleys used for Autoclaves: Supply and replacing of Polyurethane castle SS
304 matt finish trolley wheel with trolley wheel plate, nut bolt and some repairing
work.
Wheel Size: 5 x2 inches
Qty : 8 Nos ( 04 Nos simple + 04 Nos with break wheels)
Type: plate type single bearing
Capacity: 500kg
Shape: Flat
Colour: Red
Plate Size:6’x4’ and 16 Guage (SS)
Make: Rexello Castors, Royal tech Engineers, USTAR.

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**Total amount in words**

**Note:**

i) Above quoted rates shall be valid for 90 days from the date of opening of Price-bids.
ii) If taxes are not specified in the tender, it will be taken as inclusive for bid evaluation purpose.
iii) Rates to be quoted in figure as well as in words.

(Signature & seal of tenderer)