



SPEED POST
Procurement Department
TENDER ENQUIRY

Ref: Q/NIB/17-18/109

Date: 31.1.2018

Due date of submission: 20.02.2018, Due Time: Up to 15:00 Hours
Due date of opening: 20.02.2018, Due Time: 15:30 hrs onwards.

Sub: - Refilling of Gases - Reg:-

Dear Sir,

I am directed to send you this Tender Enquiry with the request to submit the most competitive offer for supply of the following items as per details below.

S. No.	Description of Material	Quantity
1.	Refilling of Liquid Nitrogen Gas (Capacity 55 litres per cylinder)	2220 Litres
2.	Refilling of Carbon Dioxide Gas (99.5% pure with certificate of purity of Gas (Capacity 30 kgs per cylinder)	67 Nos.
3.	Refilling of Acetylene Gas (99.5% pure with certificate of purity of Gas) AAS Grade	10 Nos.
4.	Refilling of 1.2 M3 Nitrogen Gas refilling in 10 litre water capacity cylinder, Gas purity will be 99%	12 Nos.

Please indicate price on following terms:

- i) Price:- FOR Destination NIB, NOIDA
- ii) Taxes:- GST percentage should be clearly mentioned. Otherwise, Bid will not be accepted.
- iii) Excise Duty: - NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96 – Customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97 – Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
- iv) Payment: - 100% payment within 30 days from the date of satisfactory receipt and acceptance of material at NIB, NOIDA
- v) Delivery: - As and when required basis for complete one year from the date of issue of supply order.
- vi) Delivery period of order – The vendor should supply the material within 2-3 days of confirmation from NIB.

- vii) Renewal – The contract can be extended for a further period of one year on the same terms and conditions, subject to satisfactory performance of the vendor.
- viii) Client List – The vendor should provide Client satisfactory report mainly from Govt. organisations in support of his offer.
- ix) Quantity – The quantity as mentioned is tentative. It can be increased or decreased from 10% to 15%.
- x) Earnest Money Deposit – The Bidder shall furnish a bid security of **Rs.5000/-** (Five thousand only) in the form of a Demand Draft drawn in favour of, “National Institute of Biologicals” payable at Noida/New Delhi or Bank Guarantee as per the enclosed format at Annexure – III from a Schedule Bank. The Bank Guarantee issuing branch should be situated in India and the Bank Guarantee should remain valid for a period of 45 days after the bid validity period. Demand Draft/BG is to be enclosed along with “**Un – priced**” bid only.
- xi) Any bid not accomplished by EMD will be rejected by the Purchaser as non responsive.
- xii) Unsuccessful bidder’s bid security will be discharged / returned as promptly as possible but not later than 30 days after the expiry of bid validity period prescribed by the purchaser.
- xiii) Transit Insurance – For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “warehouse to warehouse” (ultimate destination) on all risks” basis including strikes.
- xiv) Delay delivery discount – In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.
- xv) Performance Security – In case of award of supply order, vendor is required to submit Performance Security Deposit within 10 days from the date of award of order for 10% of order value in the form of DD drawn in favour of “National Institute of Biologicals” payable at Noida/New Delhi. The Security deposit shall remain in force for 60 days after expiry of contract period.

Terms and conditions for MSME

1. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or consortia of Micro and Small Enterprises formed by National Small Industries Corporation, if the price quoted by the MSEs is within 15% of L-1 price (L-1 price means Landed Lowest price) quoted by any other bidder, for the tendered items for which they are the L-1.
2. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE and the MSEs accept the L-1 price.

3. In case of an MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.
4. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L – bidder, then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
5. In case of more than one MSEs participates in tender and their prices are within 15% of L-1 bidder price who is not a MSEs and one of the MSEs is owned by SC or STY then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non-SC/ST owned MSEs subject to their acceptance of L-1.
6. In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.
7. In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs subject to their acceptance.

Notes:

1. Offer to be given by authorized dealer / distributor shall accompany with valid authorization Certificate issued by the principal.
2. Copy of Sales Tax clearance certificate duly attested by a Gazette officer.
3. Customer reference list for the similar / materials for last two years.
4. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
5. Validity of the offer should be kept open for a period of not less than **three months**.
6. Vendor has to supply the gases in their own container and decant the same in NIBs Container.

Please indicate item, our enquiry number and opening date on top of the envelope positively.

Yours faithfully


(W.Z. Quazi)
Procurement Officer