

| | |
|---|---|
|  | <p>NATIONAL INSTITUTE OF BIOLOGICALS Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P) Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014 E-mail: info@nib.gov.in Website: www.nib.gov.in</p> |
|---|---|

No. R.1-29/2002/NIB/Engg. (Civil)

Invitation to tenders for “Making Wooden Almirah in Room No. A-208, (Director’s Room) in the Administrative Building” in NIB Noida.

Sealed tenders are invited from experienced civil work contractors for **“Making Wooden Almirah in Room No. A-208, (Director’s Room) in the Administrative Building”** in NIB Noida, on the attached tender form. Please quote your most competitive rates for this work, on the enclosed Price-Bid format including all Taxes, Duties, T & P etc. required for proper completion of this work. The tenders may be down loaded free of cost from NIB website www.nib.gov or Central Procurement Portal (CPP) from **18.07.2016 to 01.08.2016**.

Sealed tender should be dropped in NIB tender box or reach NIB, Noida on or before the closing date, i. e. **02.08.2016** up to **3:00 P. M.** and the same shall be opened on the same day at **4:00 P. M.** in presence of the representatives of the bidders, who wish to be present during the opening of the tenders. Late tenders will not be received and treated as rejected.

(Dr. Reba Chhabra)
I/c Dy. Director (Admn.)



NATIONAL INSTITUTE OF BIOLOGICALS

Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P)

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in Website: www.nib.gov.in

No. S.1-29/2002/NIB/Engg. (Civil)

Invitation to tenders for “Making Wooden Almirah in Room No. A-208, (Director’s Room) in the Administrative Building” in NIB Noida.

1. Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India, established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, five laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to strengthen the regulation of biologicals in India by averting the Not of Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health.”

2. Scope of Work:

An Almirah of approx. size 9’ (length) X 1’6” (depth) X 8’6” (height) is to be made in the niche on the wall of Room No. A-208 (Director’s Room). Rough sketch of the Almirah is attached in the tender. The structure of the Almirah shall be made with 19mm thick (ISI marked) termite and water proof block board. Double board with 4mm thick one side decorative veneer will be used for making total thickness of wooden structure/ frame and shelves as 50mm.

Almirah borders, edges and other horizontal & vertical edges will be covered with 8mm thick block board finished with 4mm thick veneer. Lower portion of the Almirah, up to 2’ ht. shall have doors made with block board and veneer. Upper portion shall be covered and partitioned by 8mm thick glass sheets having grounded and polished edges. All Hardware & fittings such as locks, hinges, handles, knobs, brackets etc. will be provided by the contractor. The wooden part shall be polished with melamine polish to give neat shining finish to the Almirah. Any kind of damage such as plaster at corners/ edges etc. made during the course of making & fixing the Almirah shall be made good by the contractor without any extra cost to NIB. The agency will take utmost care of the walls, false ceiling and other items lying in Room. The site shall be cleaned neatly after completion of the work, muck/ debris etc. shall be removed from the site every day before leaving the site. All materials shall be shown to NIB, before cutting/ fixing in position. At the time of entry into NIB campus materials shall be

accompanied with proper Invoices/challans and got checked by NIB. The agency will work out time schedule with NIB, as working in this room may not be permitted during office hours. Complete and finished Almirah shall be handed over to NIB.

3. Earnest Money Deposit (EMD):

The Bidder shall furnish EMD of **Rs. 3,000/-** (*Three thousand only*) along with the tender in the shape of demand draft in favour of "**National Institute of Biologicals**" payable at **Noida**. EMD shall be returned to the unsuccessful bidders after award of work. EMD of successful bidder shall be adjusted in the security deposit. The tender not accompanied with EMD shall be rejected.

4. Security Deposit:

A sum equivalent to 10% of the contract value shall be deducted from the bills of the contractor, which shall be returned after successful completion of the Defect Liability Period (DLP) of one year or the same can be released against submission of equal amount of Bank Guarantee (B.G.) valid for 60 (*Sixty*) days beyond the Defect Liability Period

5. Defect Liability Period (DLP):

The work/ materials of the contractor shall be under **one year's** Defect Liability Period. Defect/s noticed during the Defect Liability Period shall be rectified by the contractor without any cost to NIB, failing which the Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute.

6. Submission of Tender:

The contractor shall submit the tender in the sealed envelope in the following manner.

Envelope No. 1 - Shall contain EMD in the form of bank draft for **Rs. 3,000/-** (*Three thousand only*) along with a copy of tender document (all pages including blank Price-Bid) duly signed and stamped by the bidder as a token of acceptance of terms & conditions. Any omission or addition of terms & condition in the tender document shall be treated as non-responsive tender and such tender/s shall be treated as rejected. If EMD and tender documents are found in order, Price-Bids will be opened immediately after opening of Envelope -1.

Envelope No. 2 - Shall contain only Price-Bid (Price filled on the copy of blank Price-Bid, taken from the original Price -Bid format attached in the tender). Price shall be filled by the bidder only in the NIB's format given in the Notice Inviting Tenders. Price on any other format shall be treated as rejected.

Both the sealed envelopes No. 1 & 2 shall be put in a bigger envelope duly addressed to “Director, National Institute of Biologicals, A-32, Sector-62, Noida- 201309” and marked on top tender for “**Making Wooden Almirah in Room No. A-208, (Director’s Room) in the Administrative Building**” in NIB Noida.

7. Time of Completion:

The work shall be completed within 21 (*Twenty one*) days from issue/ receipt of work order.

8. Liquidated Damages/ Penalty for Delay:

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidated damages at the rate of 1% per week of delay subject to maximum 10% of the total contract value shall be deducted /recovered from the contractor.

9. Specification:

The materials supplied and proposed to be used in the work shall be of good quality. Block boards shall be ISI marked. Other items such as glass, hardware etc. shall be of reputed make in the Industry. The contractor will provide necessary proof regarding source of supply thereof if asked by NIB. The work shall be carried out as per relevant CPWD specifications and best engineering practices.

10. Payment:

Payment of the contracted price for respective items will be made on receipt of bill & inspection of work. If the materials and works are found satisfactory final payment will be made within 15 (*Fifteen*) days after satisfactory completion of the work. No advance payment shall be made to start the work. TDS will be deducted as per rules.

11. Bill of Quantity:

The quantities given in the Price-Bid are approximate quantities. Payment shall be made as per the measurement of actual work done at site.

12. Tools & Tackles:

All tools, tackles such as drill machine, cutters, polishing machine, platforms, ladders, ropes etc. will be arranged by the contractor and no extra payment shall be made for the same.

13. Risks:

Contractor shall be solely responsible for safety of his workers, working at site by taking insurance cover and following safety norms in the trade.

All risks of loss or damage to physical property and of personel injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a.
 - (i) war, hostilities (whether war be declared or not), invasion, act of foreign enemies.
 - (ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,
 - (iii) ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
 - (iv) pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.
- b. loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.
- c. loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.

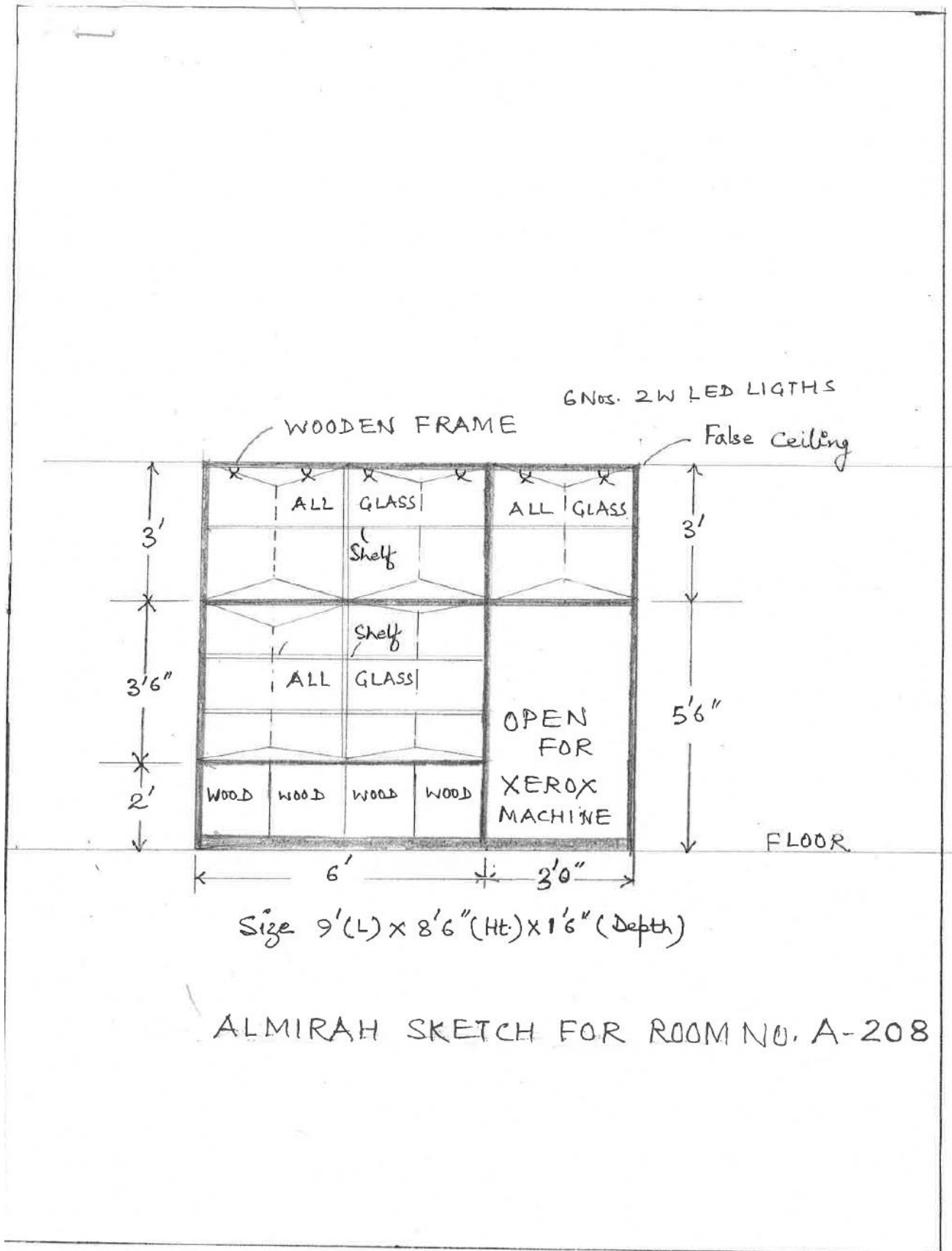
14. Disputes:

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/ Delhi unless both parties agree otherwise.

15. Right to accept or reject the Tender:

Director, NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Stamp of bidder with signature of authorized signatory,



ALMIRAH SKETCH FOR ROOM NO. A-208

| | |
|---|---|
|  | <p>NATIONAL INSTITUTE OF BIOLOGICALS Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P) Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014 E-mail: info@nib.gov.in Website: www.nib.gov.in</p> |
|---|---|

PRICE-BID

No. R.1-29/2002/NIB/Engg. (Civil)

Name of Work: Tenders for “Making Wooden Almirah in Room No. A-208, (Director’s Room) in the Administrative Building” in NIB Noida.

| Srl. No. | Description of work | Unit | Qty. | Rate (in figure & words) (Rs.) | Amount (in figure & words) (Rs.) |
|-----------|---|------|------|--------------------------------------|--|
| A- | <u>Civil Works:</u> | | | | |
| 1. | Providing wood work in frames of false ceiling, partitions etc. sawn and fixed in portion: Kiln seasoned and chemically treated hollock wood. | Cum | 0.1 | | |
| 2. | Providing and installation of A -class termite and water proof block board 19mm thick (ISI marked), using standard nails, dash fasteners and fixing adhesive etc. including making cuts etc. for wiring, all complete as per the drawing provided. | Sqm. | 30 | | |
| 3. | Providing and fixing of 4 mm thick one side decorative veneer (Duro or equivalent), for plain lining/ cladding with necessary screws, including priming coat on unexposed surface all as per the drawing provided.(Veneer base price not to be less than Rs. 2,000/- Sq. mtr.). Colour shade and texture of Veneer to be decided by NIB. | Sqm. | 24 | | |
| 4. | Melamine matte polishing on wood work, including making clean the surface using suitable grade flint paper, applying filler of standard and approved quality to make the surfaces even. Polishing up to 2 to 3 coats to get the desired color and texture and final polishing with compressor machine to get an even layer of matte melamine finish all complete. | Sqm. | 24 | | |

| | | | | | |
|-----------|---|------|----|--|--|
| 5. | Providing & fixing 8mm thick glass doors & shelves with all fittings & fixtures as shown in the sketch. | Sqm. | 09 | | |
| 6. | Providing and fixing of Udaipur green stone/marble strips 4" to 8" wide in floor and skirting, stone to match the existing flooring. Fixing to be done by using white cement (with pigment to match the stone) standard epoxy adhesive and standard fixing arrangement etc. and subsequent polishing the marble all as per the drawing provided, as per the instructions of engineer-in-charge. | Mtr. | 02 | | |
| | Total (A- Civil Works) | | | | |
| B- | <u>Electricals Works:</u> | | | | |
| 1. | Providing & installation of 2 Watt LED down lighter (recessed type) (Philips, Crompton make) including chock etc. all complete. This shall include cutting of ply/ board etc. to fix the light. | Each | 06 | | |
| | Total (B-Electrical Works) | | | | |
| | Total (A-Civil + B-Electrical) | | | | |
| | <i>Taxes if not included above</i> | | | | |
| | Total | | | | |

Amount (in words):

.....

- i) *Quoted rate should be validated for 120 days from the opening of the Technical Bid.*
- ii) *Taxes/ duties not specified in Price-Bid will be treated as inclusive.*

Stamp of bidder with signature of authorized signatory