



NATIONAL INSTITUTE OF BIOLOGICALS

Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P)

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in

Website: www.nib.gov.in

SHORT TERM NOTICE INVITING TENDERS

No. S.1-381/2016/NIB/Engg. (Civil)

Invitation to tenders for “Up-gradation of two Suites in NIB Guest House Ground Floor” at NIB Noida.

Sub Head: Providing & fixing Wooden Plank Flooring:

Sealed tenders are invited from for “Up-gradation of two Suites in NIB Guest House Ground Floor, Sub head: Wooden Plank Flooring”, at NIB Noida. Bidders are advised to quote competitive rates for this work, on the enclosed Price-Bid format including all taxes, duties, labour, T & P etc. required for proper completion of the work. The tender document can be purchased from Finance Section of NIB on all working days from **23.12.2016** to **02.01.2017** between 10:00 A.M to 5:00 P.M, by presenting demand draft of **Rs. 525/- (Five hundred twenty five)** towards tender fee in favour of “National Institute of Biologicals” payable at Noida or the same can be down loaded from NIB Website www.nib.gov.in or Central Procurement Portal of Govt. of India. However tender fee must be submitted along with the tender document down loaded from website.

Sealed tender should be dropped in tender box of NIB Noida on or before the closing date, i. e., **03.01.2017** up to **3:00 P. M.** and techno- commercial bid shall be opened on the same day at **4:00 P. M.** in presence of the representatives of the bidders, who are present during opening of the tenders. Late tenders will not be received and treated as rejected.

Prospective bidders are advised to regularly scan through NIB website tender portal www.nib.gov.in as corrigendum/ amendments etc., if any, will be notified on this portal only and no separate intimation/ advertisement will be made in this regard.

(Dr. Reba Chhabra)
I/c Dy. Director (Admn.)
(For on behalf of Director, NIB, Noida)



NATIONAL INSTITUTE OF BIOLOGICALS

Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P)

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in Website: www.nib.gov.in

No. S.1-381/2016/NIB/Engg. (Civil)

Invitation to tenders for “Up-gradation of two Suites in NIB Guest House Ground Floor” at NIB Noida.

Sub Head: Providing & fixing Wooden Plank Flooring:

Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India, established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, five laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to strengthen the regulation of biologicals in India by averting the Not of Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health.”

1. Scope of Work:

Wooden plank flooring is to be supplied and installed in two Guest House Suites as per tender specifications. Wooden flooring will to be installed on the existing mosaic tile flooring. The wooden doors of the Suites will be cut and repaired to match the wooden flooring raised level. Time is the essence of this contract. Since Guest House is a functional facility all works will be carried out in time bound manner and in close coordination with NIB. Sample of Wooden planks, flooring shall be got approved from NIB before purchasing the same. Before quoting their rates the bidders are advised to visit the site and also see the sample of Wooden Laminate Plank available with NIB.

All muck and debris shall be removed from NIB campus after completion of the work and the rooms shall be neatly cleaned after completion of the work. All materials, labour T&P etc. shall be arranged by the contractor. The work site shall be cleaned neatly after completion of the work.

2. Eligibility Criteria:

2.1 Eligibility will be based on meeting the following minimum criteria regarding the Applicant's work experience, personnel and financial position, as demonstrated by the Applicant's responses in the tender.

2.2 The Applicant to meet the following minimum criteria for eligibility:

(a) Average Annual financial turnover for related works during the last three financial years, ending 31st March, 2016 should be at least **Rs. 10.00 lakh**.

(b) Experience of having successfully completed similar works during the last seven years ending 31st December, 2016, should be either of the following.

a) Three similar completed works each costing not less than the amount equal to **Rs. 1.70 lakh each**.

Or

b) Two similar completed works each costing not less than the amount equal to **Rs. 2.50 lakh each**.

Or

c) One similar completed work costing not less than the amount equal to **Rs. 3.50 lakh**.

2.3 **Definition of Similar Work: Experience of carrying out Laminate Wooden Flooring/ other flooring etc. works in Govt. sector or large private sector companies etc.**

3. Earnest Money Deposit (EMD):

The Bidder shall furnish EMD of **Rs. 9,000/-** (*Nine thousand only*) along with the tender in the shape of demand draft in favour of "**National Institute of Biologicals**" payable at **Noida**. EMD shall be returned to the unsuccessful bidders after award of work. EMD of successful bidder shall be adjusted in the security deposit. The tender not accompanied with EMD shall be rejected. EMD can also be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with Date & Time etc. Bank details of NIB are as below:

For Payment of EMD through Bank transfer:

NAME OF BANK	BANK OF BARODA, SEC-29, NOIDA (U.P)
NAME OF ACCOUNT	NATIONAL INSTITUTE OF BIOLOGICALS
S.B. ACCOUNT	26290100001774
IFSC CODE	BARB0NOIDAX (5 th digit is zero)

4. Site Visit:

- a. The bidder is advised to acquaint himself with the job work, visit the site & examine site conditions, climatic conditions, labour, power, material availability, transport and communication facilities, environmental regulations, laws and byelaws of statutory, local bodies and the Govt. of India and collect all information that will be necessary for preparing the bid and entering into a contract. The cost of visiting the site and collecting information for the purpose of submission of the bid shall be to the bidder's account.
- b. The bidder and any of his personnel or agents will be granted permission by NIB to enter upon the site for the purpose of such inspection.

5. Submission of Tender:

The contractor shall submit the tender in the sealed envelope in the following manner.

Envelope No. 1 - shall contain:

- EMD, in the form of demand draft for **Rs.9,000/-** (*Nine thousand only*) in favour of **National Institute of Biologicals, Noida.**
- Tender fee **Rs. 525/-** (*Five hundred twenty five only*) in the form of demand draft.
- Similar work experience certificates in support of fulfilling the eligibility criteria.
- Balance sheet of the company for the last three financial years etc.
- A copy of tender document duly signed and stamped by the bidder as a token of acceptance of terms & conditions and Bill of Quantities (BOQ) of the tender (**Page No. 1 to 9**)

Envelope No. 2 - Shall contain:

- Price-Bid only. Price shall be filled up by the bidder on the Price-Bid format (**Page No. 10 to 11**) enclosed with the tender by NIB. Price on any other format shall be rejected.

Both the sealed envelopes No. 1 & 2 shall be then put in a bigger envelope duly addressed to "Director National Institute of Biologicals, A-32, Sector - 62, Noida - 201 309" and marked on top Tender for "**Up-gradation of two Suites in NIB Guest House Ground Floor, Sub Head: Wooden Plank Flooring**" at NIB Noida.

6. Evaluation & Award of work:

The bids will be evaluated as per the Eligibility criteria given at Clause -2 above. The bids which are found to be fulfilling the eligibility criteria shall only be considered for opening of Price-Bids. NIB may seek clarifications in the bids from the bidders during

the evaluation process. The work will be awarded to the lowest responsive (L-1), evaluated bidder and Work- order will be issued to the firm. NIB may like to visit the similar completed works of the successful bidder before considering their bid.

7. Time of Completion:

The work shall be completed within 3 (*Three*) weeks from the date of issue /receipt of work order.

8. Liquidated Damages/ Penalty for Delay:

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidated damages at the rate of 2% per week/part thereof delay subject to maximum 10% of the total work value shall be deducted/ recovered from the contractor.

9. Specifications:

The materials proposed and supplied for use in the work shall be of requisite specifications as specified in the tender and also, reputed make in the industry. The works will be carried out as pre relevant CPWD specifications and best practices in the Industry.

10. Defect Liability Period (DLP):

The materials & work of the contractor shall be under *one year's Defect Liability Period (DLP)*. Defect/s noticed during the defect liability period shall be rectified by the contractor without any cost to NIB, failing which the Performance Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute.

11. Payment:

(i) Payment of the contracted price for respective item will be made on receipt of bill & inspection of site. Final payment will be made within 15 (*Fifteen*) days after completion of the work. No advance payment shall be made to start the work. TDS will be deducted as per rules.

(ii) Necessary Bank details in the given below format need to be provided for release of payment directly in bidder's Bank Account along with the bill.

NAME OF ACCOUNT HOLDER	
NAME OF BANK & ADDRESS	
ACCOUNT NO	
IFSC CODE	
PAN NO	

12. Bill of Quantity:

The quantities given in the Price-Bid are approximate quantities and it can be increase/decrease by 20%. Payment shall be made as per the measurement of finished & actual work done at site.

13. a) Tools & Tackles:

All tools, tackles such as cutting & drilling machines cutters, etc. will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same.

b) Water & Electricity:

Water & Electricity will be provided free of cost by NIB, at one point from where contractor will make arrangement of pipes, cables, power plugs, sockets etc. to extend the same to the work place.

14. Risks:

Contractor shall be solely responsible for safety of his workers, working at site by taking insurance cover and by following all safety norms in the trade.

All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a. (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
- (ii) rebellion, revolution, insurrection, or military or usurped power, or civil war,
- (iii) Ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radioactive toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.

(iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.

b. Loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.

15. Disputes:

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/ Delhi unless both parties agree otherwise.

16. Particulars of bidders:

The following details of the bidder are necessary for linking on Central Procurement Portal etc. as per Govt. of India orders. The details may be filled carefully.

Detail of Bidder

<i>Srl. No.</i>	<i>Name of Company/firm/ agency with full address</i>	<i>Name of Contact Person</i>	<i>Mobile No.</i>	<i>Land Line Telephone No.</i>	<i>Email address</i>

17. Details of Similar works Executed by the bidders: (Separate Annexure may be used if required).

<i>Srl. No.</i>	<i>Name of Clint</i>	<i>Name of Work</i>	<i>Completed works Value in (Rs.)</i>	<i>Date of Completion</i>

18. Right to accept or reject the Tender:

Director NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Stamp of bidder with signature of authorized signatory,

	<p>NATIONAL INSTITUTE OF BIOLOGICALS</p> <p>Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P)</p> <p>Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014</p> <p>E-mail: info@nib.gov.in Website: www.nib.gov.in</p>
---	---

BILL OF QUANTITY (BOQ)

No. S.1-381/2016/NIB/Engg. (Civil)

Subject: Tender for "Up-gradation of two Suites in NIB Guest House Ground Floor, Sub Head Wooden Plank Flooring" at NIB Noida.

Srl. No.	Description of work	Unit	Qty.
1.	<p>Providing & fixing Four sided V Groove Laminate flooring in the double inter locking system of thickness 14 mm with a sound proof packing at 2mm which reduces the sound up to 50%. SIZE: Panel 1215 x 143 x 12+2mm as per approved Colour Shade and sample available with NIB.</p> <p>(i) Surface Abrasion - ≥ 6000, (ii) Modulus of Rupture-$\geq 35\text{N/mm}^2$, (iii) internal Bond-$\geq 1.2\text{N/mm}^2$, (iv) Surface Soundness-$\geq 1.0\text{N/mm}^2$, (v) Density-$\geq 860\text{Kg/m}^3$, (vi) Swelling after 24 hours in water-$\leq 12\%$, (vii) Moisture Content- 4%-7%, (viii) Resistance to Concentration of Acid on overlay -Not Visible, (ix) Resistance to Coldness & hotness cycle on Surface- "No cracks and blisters", (x) Resistance to Cigarette burns- "Not visible discoloration, cracks or blisters, (xi) Resistance to Dry-hotness- "No cracks and blisters", (xii) Anti-crack on Surface-0/Grade 0, (xiii) Resistance to Impact-$\leq 9\text{mm}$, (xiv) Resistance to Scratch- $\geq 4.0\text{N}$, (xv) Resistance to Stain- Not Visible, (xvi) Formaldehyde Emission- $E1 \leq 1.5\text{mg/L}$, (xvi) Anion Emission-$\geq 800/\text{cm}^3$.</p>	Sqm.	121
2.	Providing and fixing end profile T shaped, made up of Laminate, at the start and end of Laminate flooring jointed with the existing flooring, using standard adhesive as per manufacturer's direction.	Rmt.	07
3.	Providing and installation of 100mm laminate skirting, 15mm thick as per instructions from NIB. Applying standard recommended adhesive/ tape/ sealant to seal & finish the joints.	Rmt.	102

Stamp of bidder with signature of authorized signatory,



NATIONAL INSTITUTE OF BIOLOGICALS

Plot No.A-32, Sector-62(Institutional Area), NOIDA-201 307(U.P)

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in Website: www.nib.gov.in

PRICE-BID

No. S.1-381/2016/NIB/Engg. (Civil)

Subject: Tender for “Up-gradation of two Suites in NIB Guest House Ground Floor, Sub Head Wooden Plank Flooring” at NIB Noida.

<i>Srl. No.</i>	<i>Description of work</i>	<i>Unit</i>	<i>Qty.</i>	<i>Rate (in figure & words) (Rs.)</i>	<i>Amount (in figure & words) (Rs.)</i>
1.	<p>Providing & fixing Four sided V Groove Laminate flooring in the double inter locking system of thickness 14 mm with a sound proof packing at 2mm which reduces the sound up to 50%. SIZE: Panel 1215 x 143 x 12+2mm, as per approved Colour Shade and sample available with NIB.</p> <p>(i) Surface Abrasion - ≥ 6000, (ii) Modulus of Rupture-$\geq 35\text{N/mm}^2$, (iii) internal Bond-$\geq 1.2\text{N/mm}^2$, (iv) Surface Soundness-$\geq 1.0\text{N/mm}^2$, (v) Density-$\geq 860\text{Kg/m}^3$, (vi) Swelling after 24 hours in water-$\leq 12\%$, (vii) Moisture Content- 4%-7%, (viii) Resistance to Concentration of Acid on overlay -Not Visible, (ix) Resistance to Coldness & hotness cycle on Surface- “No cracks and blisters”, (x) Resistance to Cigarette burns- “Not visible discoloration, cracks or blisters, (xi) Resistance to Dry-hotness- “No cracks and blisters”, (xii) Anti-crack on Surface-0/Grade 0, (xiii) Resistance to Impact-$\leq 9\text{mm}$, (xiv) Resistance to Scratch- $\geq 4.0\text{N}$, (xv) Resistance to Stain- Not Visible, (xvi) Formaldehyde Emission-$E1 \leq 1.5\text{mg/L}$, (xvi) Anion Emission-$\geq 800/\text{cm}^3$.</p>	Sqm.	121		

2.	Providing and fixing end profile T shaped, made up of Laminate, at the start and end of Laminate flooring jointed with the existing flooring, using standard adhesive as per manufacturer's direction.	Rmt.	7		
3.	Providing and installation of 100mm laminate skirting, 15mm thick as per instructions from NIB. Applying standard recommended adhesive/ tape/ sealant to seal & finish the joints.	Rmt.	102		
	Total				
	Taxes if not included above				
	Total				

Amount (in words):

- i) **Validity of Bid shall be 90 days from the last date of submission of the bid.**
- ii) **Taxes/ duties not specified in Price-Bid will be treated as inclusive.**

Stamp of bidder with signature of authorized signatory