



NATIONAL INSTITUTE OF BIOLOGICALS
Plot No.A-32, Sector- 62 (Institutional Area), NOIDA- 201 309 (U.P)

Tel: 0120-2400022, 2400072, Fax: 0120-2400074, 2403014

E-mail: info@nib.gov.in

Website: www.nib.gov.in

NOTICE INVITING TENDERS

Tender No. S.1-8/2000/NIB/Engg. (Civil)

Invitation to Tenders for “Repair of Aluminium Panel False Ceiling in various Buildings” in NIB Noida.

Sealed tenders are invited from experienced work contractors for “**Repair of Aluminium Panel False Ceiling in various Buildings**” in NIB Campus Noida, on the attached tender form. Please quote your competitive rates for this work, on the enclosed Price-Bid format including all taxes, duties, T & P etc. required for proper completion of this work. The Tender Document /Form may be downloaded free of cost from NIB website www.nib.gov.in and Central Procurement Portal of Govt. of India from **25.05.2018** to **07.06.2018**.

Your sealed tender should be dropped in NIB tender box or reach NIB, Noida, on or before the closing date, i. e. **08.06.2018** up to **3:00 P. M.** and the same shall be opened on the same day at **4:00 P. M.** in presence of the representatives of the bidders, who wish to be present during the opening of the tender. Late tenders will not be received and treated as rejected.

(Dr. Reba Chhabra)
Head of office
(For on behalf of Director, NIB, Noida)



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1. Introduction:

“National Institute of Biologicals (NIB) is an autonomous institution under the Ministry of Health & Family Welfare, Government of India, established on 27th January, 1992 and is to be the Central Drugs Laboratory for quality control of all indigenously produced and imported biological products. Presently, eight laboratories of the Institute are notified as Central Drugs Laboratory under provision of Drugs & Cosmetics Act and Rules. Institute plays a vital role in collaboration with CDSCO to strengthen the regulation of biologicals in India by averting the Not of Standard Quality Biologicals reaching the consumer, thereby promoting and protecting public health.”

2. Scope of Work:

Aluminium false ceiling consisting of clipin panels (approx. 2' x 2' size) and planks are to be repaired in various Buildings in NIB Noida. The broken/ damaged carrier sections and jointers are to be replaced. Runners are to be provided to fix the loose/ dislodged false ceiling panels ceiling panels in the line & level. The bent/ deformed panels/ planks will be repaired suitably to bring them into regular shape.

New planks, clipin panels, jointer, runners will be supplied and installed wherever required. Finish and specification of new materials shall be matched with existing one. All materials labours, T & P, ladders, platforms etc. for the work will be arranged by the contractor. Dust/ dirt from the old panels/ planks will be cleaned-off before refixing them into position. The work area will be neatly cleaned after completion of the work. Dust, dirt, material pieces etc. shall be removed from the site and disposed-off outside NIB campus.

3. The bidders should have executed & completed minimum one work of fixing/repairs of False Ceiling, during last three year ending on 30.04.2018. Bidder shall submit copies of work order/completion certificate in support of work experience.

4. Earnest Money Deposit (EMD):

The Bidder shall furnish EMD of **Rs. 3,500/-** (*Three thousand five hundred only*) along with the tender in the shape of demand draft in favour of "**National Institute of Biologicals**" payable at **Noida**. EMD shall be returned to the unsuccessful bidders after award of work. EMD of successful bidder shall be adjusted in the security deposit. The tender not accompanied with EMD shall be rejected. If the bidder fails to accept the order or start the work EMD shall be forfeited.

Tender Fee/ EMD can also be deposited by way of NEFT/RTGS and bidder need to indicate transaction ID details with Date & Time etc. Bank details of NIB are as below:

For Payment of EMD through Bank transfer:

NAME OF BANK	BANK OF BARODA, SEC-29, NOIDA (U.P)
NAME OF ACCOUNT	NATIONAL INSTITUTE OF BIOLOGICALS
S.B. ACCOUNT	26290100001774
IFSC CODE	BARB0NOIDAX (5 th digit is zero)

In case of EMD deposited through NEFT/ RTGS directly in NIB's Bank Account relevant details should be provided in the Technical-Bid.

5. Security Deposit:

A sum equivalent to 10% of the contract value shall be deducted from the bills of the contractor, which shall be returned after successful completion of the Maintenance Period of **1 (One) year**.

6. Submission of Tender:

The contractor shall submit the tender in the sealed envelope in the following manner.

• **Envelope No. 1** - shall contain EMD in the form of bank draft for *Rs. 3,500/- (Three thousand five hundred only)*, work experience document along with a copy of tenders document duly signed and stamped by the bidder as a token of acceptance of terms & conditions. If the EMD and tender document are found in the order, Price-Bid will be opened, subsequently.

Envelope No. 2 - Shall contain Price-Bid (**Price part only**). Price shall be filled by the bidder only in the format given by NIB with the Notice Inviting tenders. Price on any other format shall be rejected.

Both the sealed envelopes No. 1 & 2 shall be then put in a bigger envelope duly addressed to “**Director, National Institute of Biologicals, A-32, Sector - 62, Noida - 201309**” and marked on top tender for “**Repair of Aluminium Panel False Ceiling in various Buildings**” in NIB Noida.

7. Time of Completion:

- i) The work shall be completed within 30 (Thirty) Days from the date of issue of work order.
- ii) Due to an event, not attributable to the contractor, causing delay, occurs or a variation order is issued, which makes it impossible to complete the work by scheduled completion date, NIB may consider extending the completion date on request of the contractor.

8. Liquidated Damages/ Penalty for Delay:

If the contractor fails to complete the work within the stipulated time or time extended by the Institute (if any), liquidate damaged damages at the rate 1% per week of delay subject to maximum 10% of the total contract value shall be deducted /recovered from the contractor.

9. Specification:

The materials supplied and proposed to be used in the work shall be of good quality and reputed make in the industry. The work shall be carried out as per relevant CPWD specifications and good engineering practices in the industry.

10. Defect Liability Period (DLP):

The materials & work of the contractor shall be under 1 (*one*) **year's Defect Liability Period (DLP)**. Defect/s noticed during the defect liability period shall be rectified by the

contractor without any cost to NIB, failing which the Performance Security Deposit of the Contractor shall be forfeited. The contractor may also be debarred from any future tendering in the Institute.

11. Payment:

(i) Payment of the contracted price for respective item will be made on receipt of pre-receipted bill & satisfactory completion of work. Final payment will be made within 15 (*Fifteen*) days after completion of the work. No advance payment shall be made to start the work. TDS will be deducted as per rules.

(ii) Necessary Bank details need to be provided for release of payment directly in bidder's Bank Account. Bank Details is to filled in the column by bidder as given below:

NAME OF ACCOUNT HOLDER	
NAME OF BANK & ADDRESS	
ACCOUNT NO	
IFSC CODE	
PAN NO	

12. Bill of Quantity:

The quantities given in the Bill of Quantities (BOQ) are approximate quantities. There may be 20% increase/decrease in actual work done. The varied quantities of work will be carried out on the tendered rates. Payment shall be made as per the measurement of finished & actual work done at site.

13. a) Tools & Tackles:

All tools, tackles will be arranged by the contractor and their charges will be deemed to be included in the quoted rates, no extra payment shall be made for the same.

b) Water & Electricity:

Water & Electricity will be provided free of cost by NIB, at one point from where contractor will make arrangement of pipes, cables, power plugs, sockets etc. to extend the same to the work place.

14. Risks:

Contractor shall be solely responsible for safety of his workers, working at site by taking insurance cover and following safety norms in the trade.

All risks of loss or damage to physical property and of personal injury and death which arise during and in consequence of the performance of the Contract other than the excepted risks are the responsibility of the Contractor. Excepted Risks are:

- a. (i) War, hostilities (whether war be declared or not), invasion, act of foreign enemies.
- (ii) Rebellion, revolution, insurrection, or military or usurped power, or civil war.
- (iii) Ionising radiations, or contamination by radio-activity from any nuclear fuel, or from any nuclear waste from the combustion of nuclear fuel, radio-active toxic explosive, or other hazardous properties of any explosive nuclear assembly or nuclear component thereof.
- (iv) Pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speed.
- b. Loss or damage due to the use or occupation by the Employer of any section or part of the Permanent Works, except as may be provided for in the Contract.
- c. loss or damage to the extent that it is due to the design of the Works, other than any part of the design provided by the Contractor or for which the Contractor is responsible.

15. Disputes:

If any dispute or difference of any kind, whatsoever, shall arise between NIB and the Contractor, in connection with or arising out of the Contract, or the execution of the works, whether during the progress of the works or after their completion and whether before or after the termination, abandonment or breach of the contract, it shall, be settled under the Indian Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and the rules made there under and for the time being in force shall apply to the arbitration proceedings under this clause. Such arbitration shall be settled by Sole arbitrator who shall be appointed by Director, NIB. The arbitration shall take place in Noida/ Delhi unless both parties agree otherwise.

16. Right to accept or reject the Tender:

Director, NIB reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Stamp of bidder with signature of authorized signatory,



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PRICE-BID

Name of Work: Invitation to Tenders for "Repair of Aluminium Panel False Ceiling in various Buildings" in NIB Noida.

Srl. No.	Description of work	Unit	Qty.	Rate (Rs.)	Amount (Rs.)
1.	Supply & installation of powder coated false ceiling line tiles (Size: 600mm x 600mm). Complete work.	Sqmt.	50		
2.	Repairs of powder coated false ceiling line tiles (Size: 600mm x 600mm) including replacement of frame & tiles as per requirement. Complete work.	Sqmt.	180		
3.	Repair of powder coated false ceiling line tiles (Size: 600mm x 600mm). Complete work.	Sqmt.	150		
4.	Repairing & re-fixing of sagging gypsum board false ceiling 12.5mm by cutting it in regular shape & size, with necessary screws, including supply of jointing compound, jointing tape. Complete work.	Sqmt.	10		
	Sub-Total				
	Goods & Service Tax (GST) @				
	Total including GST				

Amount (in words):

Note:

- i) Validity of Bid shall be 90 days from the last date of submission of the bid.**
- ii) Taxes % and amount, if, not specified in Price-Bid will be treated as inclusive and basic rates will be arrived after reverse calculation of GST as applicable.**
- iii) Any vague term such as GST as per Rule as applicable will not be considered for evaluation.**

Stamp of bidder with signature of authorized signatory