



**TENDER ENQUIRY**

No.Q/NIB/14-15/30

Dated 21/11/2016

**Due Date of submission: 14/12/2016; Time: 15.00 Hours**  
**Due Date of Opening: 14/12/2016; Time 15.30 Hours onwards**

To:

All	
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**Sub: Procurement of Lab Chemicals & Reagents. Req**

Sir,

I am to refer to send this Tender Enquiry to you with the request to submit your most competitive offer for the supply of items as mentioned below in a sealed cover duly superscribed our tender inquiry number and date of opening.

Sl. No.	Item Description	Qty.
1.	Clinitrol Reference Solution (290mOsmo1 / kg)	2 Nos.
2.	Di-Sodium Hydrogen Phosphate Anhydrous	4 Nos.
3.	Ethanol Lichrosoly, Gradient Grade for liquid Chromatography, Cat No. 1.11727.0500, Merck (HPLC)	1 Ltr X 6 Nos.
4.	Ethanol Absolute 99.9% Merck	500ml X 6 Nos.
5.	Sodium azide – 100g	100gm X 2 Nos.
6.	Sodium Chloride ACS Grade (500gm)	500gm X 6 Nos.
7.	Sodium Dihydrogen Phosphate monohydrate	500gm X 4 Nos.
8.	Disodium phosphate Dibasic Heptahydrate	500gm X 2 Nos.
9.	Sodium Phosphate monobasic monohydrate, Analytical Grade	250gm X 4 Nos.
10.	Membrane Filter	6 Nos.

- I. **Price:** - FOR NIB/ Free Delivery at A-32, Sector-62, NOIDA-201309.
- II. **Taxes:-**Sales Tax/CST/VAT without form C/D
- III. **Excise Duty:** - NIB will provide necessary certificate as NIB is registered with DSIR for the purpose of availing of custom duty exemption in terms of Government Notification No. 51/96-customs dated 23 July 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97- Central Excise dated 1 st March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order, subject to above indicate applicable duty.
- IV. **Payment:-**100% payment within 30 days from the date of receipt of items in good condition.
- V. **Delivery:** - 2-3 weeks
- VI. **Delay Delivery Discount:-** Delay delivery of all or any such item(s) or goods in which event the purchase shall be entitled to a discount on or reduction of the contract price in sum equivalent of 1% (one percent of value of goods/items delivered late for each week or part of a week of delay, subject to maximum of 10% (ten percent) of undiscounted/ unreduced contract price for the relative good items/ and / or risk purchase will be affected at your risk and expenses.
- VII. **Right of NIB:** The Director of NIB has reserve the right to cancel process of Tender enquiry and order.
- VIII. **Transit Insurance:** - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes. ! **Unexpected end of Formula.**

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- IX. **Authorization of Principal:** The offer must accompany with valid authorization certificate of principal and COA.

**General Conditions.**

1. **Copies of the purchase order received from other Govt. institutions for these items may please be enclosed.**
2. **Fall Clause Certificate: To submit as per format enclosed.**
3. Offer to be given by authorized dealer / distributor should have the authorization certificate given by the principal and it should be enclosed with Bid. **Please note that your offer will not be entertained without the authorization & the same will be summarily rejected.**
4. Copy of Sales Tax clearance certificate duly attested by a Gazette Offer.
5. Customer reference list for the similar / materials for last two years.
6. **Current valid certificate of registration including its annexure in case registered with DGS&D.**
7. Validity of the offer should have for a period of 120 days.
8. **COA is necessary to submit.**

**TERMS & CONDITIONS FOR MSME/NSIC Registered firms**

1. The bidders in the category of Micro and Small Enterprises (MSEs) who are registered with MSME bodies like National small Scale Industries Corporation etc. are exempted from payment of Bid Security / Earnest Money Deposit. A proof regarding current registration with MSME/NSIC for the tendered items will have to be attached along with bid/quotation/offer.
2. SSI Units registered with NSIC should participate in tender directly enclosing copy of NSIC certificate and offers from their agents will not be considered.
3. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises(MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation Or Directorate of Handicrafts and Handloom or Consortia of Micro and Small Enterprises formed by National Small Industries corporation, if the price quoted by the MSEs is within 15% of L-1 price (L-1 price means Landed Lowest price ) quoted by any other bidder, for the tendered items for which they are the L-1.
4. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSEs and the MSEs accept the L-1 price.
5. In case of and MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.
6. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
7. In case of more than one MSEs participates in the tender and their prices are within 15% of L-1 price and L-1 bidder is an enterprise other than MSEs then 20% of the tendered quantities shall be shared proportionately between participating MSEs on their acceptance of L-1 price.
8. In case of more than one MSEs participates in tender and their prices are within 15% of L-1 price bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSEs subject to their acceptance of L-1.
9. In case of more than on MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Please submit your quotation with full details, catalogues & delivery period. The validity of the offer should be for a period of 120 days from the date of opening. A specific confirmation in this regard must be made in the offer.

**Please submit your offer latest by 14 /12 /2016**

Yours faithfully

  
(P.K. Mohapatra)

Section Officer (Admn)

Tender Enquiry no.Q/NIB/14-15/30

Dated 21 / 11 / 16

**PROFORMA OF FALL CLAUSE CERTIFICATE**

If any subsequent date after submission of quotation or placing of Supply Order , the manufacturer ( the term manufacturer will also include his authorized distributor/agent) reduces the sale price of such stores or sells such stores to any party at a price lower the price charged/ chargeable against supply order placed by the National Institute of Biologicals, Noida, the manufacturer ( including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply/service is also effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced **correspondingly and will be reimbursed to the Institute.**

(Signature & Date of Tenderers with Rubber Stamp.)