



Speed Post
TENDER ENQUIRY

TWO BID SYSTEM

No.Q/NIB/16-17/111/RT/

Date: 30.10.2017

Due Date of submission: 21.10.2017; Time: 15.00 Hours
Due Date of Opening: 21.11.2017; Time 15.30 Hours onwards

To

Sub: Tender Enquiry for supply and installation of UPS.

Dear Sir,

Sealed quotations are invited from authorized dealers / distributors etc. for supply and installation of UPS (10KVA) at this Institute, NOIDA, superscribing "Quotations for supply & installation of UPS at NIB, Noida". The details have also been placed at Institute's website www.nib.gov.in and Central Public Procurement Portal.

Please submit your most competitive offer for the same. The details of items are as follows :

S.No.	Description of Item	Quantity Required
01	UPS, Online 10 KVA,(Single Phase) 230V Input – 230V Output 30Minutes Battery back –up High frequency PWM, Inverter Using IGBT Manual by pass Switch, Input Static Switch. Makes:- AAL, APC, Emerson, Microtek, Genus Power Infra.	01 No.

Terms and Conditions for submission of quotation:

Please indicate price on following terms:

I. Price:- FOR Destination NIB, NOIDA.

II.Taxes:- Applicable rate of GST.

III.Excise Duty :- NIB is having Central Excise Duty exemption certificate in terms of Govt. Notification No.10/97-Central Excise dt.1.3.97. Applicable rate of Excise Duty be given in view of exemption.

IV.Custom Duty:- NIB is having Custom Duty exemption certificate in terms of Govt. Notification No51/96-Customs dated 23rd. July 1996. NIB will provide the exemption certificate to avail concessional exemption on Custom Duty.

V.Payment:-100% payment within 30 days from the date of satisfactory receipt, installation and acceptance of equipment.

VI.Delivery:-2 weeks required by NIB. Offered by vendor _____

VII.Warranty/Guarantee: 12 Months from the date of installation and commissioning.

VIII.Installation : Installation, demonstration and training will be done by the vendor free of cost.

IXTransit Insurance - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "warehouse to warehouse" (ultimate destination) on "all risks" basis including strikes.

X.Delay delivery discount – In case of delayed delivery of all or any item (s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week or part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or, risk purchase will be affected at your risk and expenses.

XI.Tax deduction at source: Income tax shall be deducted at source as per IT rules etc. if applicable and TDS certificates shall be issued by NIB.

TERMS & CONDITIONS FOR MSME

1.In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or consortia of Micro and Small Enterprises formed by National Small Industries Corporation, if the price quoted by the MSEs is within 15% of L- 1 price (L-1 price means Landed Lowest price) quoted by any other bidder, for the tendered items for which they are the L-1.

2.Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE and the MSEs accept the L- 1 price.

3.In case of an MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.

4.In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.

5.In case of more than one MSEs participates in tender and their prices are within 15% of L- 1 bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSEs subject to their acceptance of L-1.

6.In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

7.In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

Notes:

1. The offer should be submitted in two sets. One Set containing Technical details, Literature, Catalogue etc. and Tender commercial terms should be put in a sealed cover and marked as 'Technical Bid' Prices should be kept blank.
2. The Second set should be sent in a separate sealed cover and should contain **Price Schedule** only. 'Price-Bid' should be clearly mentioned on the cover.
3. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
4. Both the 'Technical-Bid' & 'Price-bid' should then be put in a single sealed cover clearly indicating the Item, Tender No. & Due Date of opening on the sealed cover.
5. Copy of Sales Tax clearance certificate duly attested by a Gazette officer.
6. Customer reference list for similar equipments/ materials for last three years.
7. May provide copies of recent Supply Order for supply of said specification item in other Govt. organization / Deptt or reputed public enterprises in justification of the quoted rates.
8. The bidder shall submit latest price list of said item in the financial bid.
9. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
10. Validity of the offer should be kept open for a period of not less than **three months**.
11. The bidder should fill up the Fall Clause Certificate and attach the same along with Technical Bid. The format of Fall clause is attached as Annexure-II

Please indicate item, our enquiry number and opening date on the top of the envelope positively.

Yours faithfully



(W. Z. Quazi)
Procurement Officer

Encl: 1. Price Schedule – Annexure-I
2. Performa of Fall Clause – Annexure -II

ANNEXURE-I

PRICE SCHEDULE --Tender No. Q/NIB/16-17/111/RT/

1 Sl. No.	2 Item Description	3 Quantity & Unit	4 Make & Model No.	5 Price for each Unit			6 Unit price INR	7 Total Price (FOR NIB, NOIDA) INR	
				Ex-Works Price	Excise duty, if any. Indicate % age applicable as per DSIR Exemption	Packing & forwarding			Inland transportation insurance and other local costs incidental to delivery etc.
1	UPS, Online 10KVA, (Single Phase)	01 No		(a)	(b)	(c)	(d)	(e)	(a +b +c +d + e) 3 X 5

Notes:

1. Delivery Schedule: Material required by NIB - 2 weeks from the date of Supply order. Delivery offered by supplier:- weeks.
2. In case of discrepancy between unit price and total price, the unit price shall prevail
3. Destination of material : National Institute of Biologicals, Noida (UP)
4. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, Excise Duty, GST, Freight separately in terms of **Percentage** of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.3.1997 Indicate Installation & Commissioning schedule _____(days/weeks), Cost _____, if any and inclusive/exclusive in above price.
5. Indicate Training (at NIB site/supplier site) schedule _____(days/weeks), Cost _____, if any and inclusive/exclusive in above price
6. "Technical Bid" (Un-price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to **fill up all other columns** and indicate in percentage the charges, if any, for Packing & Forwarding.

Total bid price in fig _____ In words _____

Tender No: Q/NIB/16-17/111/RT

Place:

Date:

Signature of Bidder _____
Name _____

Business address _____

*Taxes if not mentioned may be treated as inclusive.

Annexure – II

PROFORMA OF FALL CLAUSE CERTIFICATE

If any subsequent date after submission of quotation or placing of Supply Order, the manufacturer (the term manufacturer will also include his authorized distributor / agent) reduces the sale price of such stores or sells such stores to any party at a price lower than the price charged / chargeable against supply order placed by the National Institute of Biologicals, NOIDA, the manufacturer (including his authorized distributor / agent) as aforesaid in case the quotation is submitted by them and supply / service is also effected by them) will forth-with notify such reduction in Sale price to National Institute of Biologicals, NOIDA and price payable for the stores to be supplied against the Supply Order after the date of such reduction in sale price coming force, shall stand reduced correspondingly and will be reimbursed to the Institute.

(Signature & Date of Tenderers with Rubber Stamp)