



TWO BID
TENDER ENQUIRY

No. Q/NIB/16-17/15/RT

Date: 14.02.2017

Due Date of submission :09.03.2017 Time: 15:00 Hours
Due Date of Opening: 09.03.2017 Time: 15:30 Hours onwards

To:

All Vendors

Dear Sir,

I am directed to send to you this Tender Enquiry with the request to submit your most competitive offer from the manufacturer / their authorized distributors for supply and installation of the following items as per Technical Specification enclosed:-

Sl.No	Description of Material	Qty
1	Slotted Angle Rack : (H)1825mm X (W) 915mm X (Depth) 380mm (As per specification at Annexure I)	10 Nos.
2	Slotted Angle Rack : (H) 1800mm X (W) 910mm X (Depth) 375mm (As per specification attached at Annexure I)	06 Nos.
3	Slotted Angle Rack : Ht. 1800mm X (W) 910mm X (Depth) 375mm with 375mm X 375mm slots (As per specification attached at Annexure I)	08 Nos.

Note: The item on tender is reserved for procurement from MSE vendors as per the "Public Procurement Policy order 2012 of GOI, Dept of MSME" and the order shall be placed on emerged L1 MSE firm as per ranking clause. In case, no MSE vendors are found techno-commercially acceptable against the tender then order will be placed on emerged L1 non-MSE bidders for need fulfillment of organization. Offer of Non-MSE vendors shall not be considered in case the offer of MSE vendors is techno-commercially accepted. No preferential purchase shall be given among MSE bidders who are not L1. However 20% of total quantity will be awarded to MSEs owned by SC/STs under the above criteria for reservation of quantity for award to MSE vendors provided the emerged MSE L1 firm is not a MSE owned by SC/ST and the MSE owned by SC/ST is willing to match the L1 price. Bidders shall ensure that relevant document towards their MSE status be submitted along with offer. Firm in process of obtaining MSE certificate / certification received after tender due date shall not be considered as MSE parties.

Please indicate price on following terms:

- Price:-** FOR Destination NIB, NOIDA, U.P.
- Taxes:-** Sales Tax/CST/VAT without Form C/D
- Excise Duty:-** Applicable Excise Duty. NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July, 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97 - Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.

4. **Payment:-** 100% payment on satisfactory receipt of materials at site.
5. **Earnest Money:** Rs. 6000/- (Rupees Six thousand only) to be submitted along with the offer in shape of Demand Draft Drawn in favor of **National Institute of Biologicals payable at Noida/New Delhi**. Without EMD, the offer will not be considered. The EMD shall be refundable to un-successful bidder after placing Purchase Order. The MSEs registered with above mentioned agencies/bodies for the tendered item are exempted from payment of Tender Fee and Earnest Money Deposit (EMD).
6. **Delivery:-** Within 4 (four) – Weeks required by NIB. Offered by vendor _____
7. **Installation:** Within 3-4 days from the date of receipt of items at site on free of cost.
8. **Warranty / Guarantee:** - 12 months from the date of satisfactory installation and acceptance of materials.
9. **Arbitration:** In the event of any dispute or difference arising out of or relating to this contract between the parties, the same shall be referred to an authority as decided by the Director, NIB and the decision arrived at by such authority shall be final and binding on both the parties and shall be enforceable in any court of competent jurisdiction in NOIDA/Delhi. The venue of the arbitration proceedings shall be at NOIDA. The arbitrator shall give a speaking and reasoned order/award.
10. **Transit Insurance:** - For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from “Warehouse to Warehouse” (ultimate destination) on “all risks” basis including strikes.
11. **Delay Delivery Discount** – In case of delayed delivery of all or any item(s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week of part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or risk purchase will be affected at your risk and expenses.
12. The Tender submitted after the due date and time shall be rejected. Your quotation must be clearly legible, duly signed by authorized signatories. Any erasure or alteration must appear specifically in the quotation.
13. The award of work shall not be assigned, transferred or sub delegated to other Contractors except with the written approval of NIB. However, this clause shall not apply to purchase of equipments and material for the performance of the work.
14. Offer should be submitted in two sets. One Set containing Technical details, Literature, Catalogue etc., Tender commercial terms and EMD should be put in a sealed cover and marked as **“Technical Bid” Prices should be kept blank.**
15. The second set (in duplicate) should be sent in a separate sealed cover and should contain **Price Schedule** (Annexure-I) only. ‘Price-Bid’ should be clearly mentioned on the cover.
16. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.
17. Both Technical – Bid’ & Price – Bid’ should then be put in a single sealed cover clearly indicating the Item, Tender No. & Due date of opening on the sealed cover.
18. Copy of Sales Tax clearance certificate.
19. Customer reference list for similar equipments / materials for last three years

20. Current valid certificate of registration including its annexure in case registered with SSI / NSIC etc.
21. If the item is available on DGS&D Rate Contract, copy of Rate Contract may please be provided / enclosed.
22. Validity of the offer should be kept open for a period of not less than three months.

Please indicate item, our enquiry number and opening date on the top of your sealed envelope positively.

Tender Conditions for Benefits/Preference for Micro & Small Enterprises (MSEs)

- I. As per Public Procurement Policy for Micro & Small Enterprises (MSEs) Order, 2012 issued vide Gazette Notification dated 23.03.2012 by Ministry of Micro, Small and Medium Enterprises of Govt. of India, MSEs must be registered with any of the following in order to avail the benefits/preference available vide Public Procurement Policy MSEs Order, 2012.
 - a. District Industries Centers (DIC)
 - b. Khadi and Village Industries Commission (KVIC)
 - c. Khadi and Village Industries Board
 - d. Coir Board
 - e. National Small Industries Corporation (NSIC)
 - f. Directorate of Handicraft and Handloom
 - g. Any other body specified by Ministry of MSME
- II. MSEs participating in the tender must submit on date valid certificate of registration with any one of the above agencies indicating the details of the particular tendered item along with their bid. The certificate should be duly notarized.
- III. The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- IV. The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- V. The MSEs registered with above mentioned agencies/bodies for the tendered item are exempted from payment of Tender Fee and Earnest Money Deposit (EMD).
- VI. Purchase Preference – Subject to meeting terms and conditions stated in the tender document including but not limiting to prequalification criteria, MSEs registered with above mentioned agencies/bodies for the tendered item shall be allowed Purchase Preference as under:
 1. Single item tender (shall not be split) or Multiple items tender (which cannot be split as per tender conditions):

In case the L1 price is that of a non MSE bidder, then the MSE bidder (whose price is nearest to L1 price) shall be allowed to supply total tendered value provided its price is within the price band of L1 price + 15 percent and it matches the L1 price. In case the MSE bidder (Whose price is nearest to L1 price) refuses to match the L1 price, then the next MSE bidder (whose price is 2nd nearest to L1 price and is within a price band of L1 price + 15%) shall be allowed to supply total tendered value, provided it matches the L1 price and so on. If no MSE bidder whose price is within a

price band of L1 price + 15% accepts to match the price of the L1 bidder then the Purchase Order shall be placed on the L1 bidder.

2. Multiple items tender (tenders which can be split):

a) MSE bidder(s) is/are L1 for item(s) and the total evaluated price of such items $\geq 20\%$ of the total tendered value: Purchase Preference shall not be applicable for the balance items.

b) In other cases, items where the L1 price is that of non MSE bidder(s) and price of MSE bidder(s) is within a price band of L1 price + 15%, "such" items will be offered to MSE bidder(s) (whose price is nearest to L1 price) for price matching as detailed below. On price matching Purchase Order for "such" items shall be placed on the concerned MSE bidder(s):

(i) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s), is less than 20% of the total tendered value: All "such" items will be offered for price matching. In case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder.

(ii) Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is $\geq 20\%$ of the total tendered value: "Such" items will be offered for price matching in such a way that the Sum Total of the total evaluated L1 price of "such" items and total evaluated L1 price of items where the L1 price is that of MSE bidder(s) is at least 20% of the total tendered value. The Items to be offered to MSE bidder(s) will be selected on the basis of the % difference between the L1 price and MSE bidder price (whose price is nearest to L1 price) in ascending order. During this exercise in case the MSE bidder (whose price is nearest to L1 price) refuses to match the L1 price, the item will be ordered on the L1 bidder and will not be replaced by new item for price matching even though the above mentioned 20% of the total tendered value is not achieved.

Yours faithfully,


(P.K. Mohapatra)
Section Officer (Admn.)

Encl: 1) Technical Specification for Sl.No. 1 (Annexure - I)
2) Price Schedule - (Annexure-II)

ANNEXURE-I

NATIONAL INSTITUTE OF BIOLOGICALS
NOIDA-201 309

SPECIFICATION OF ITEM

A. SPECIFICATION OF SLOTTED ANGLE RACK THREE SIDE CLOSED

Overall Size:-

1	(H)1800mmX(W)910mmX(Depth) 375mm
2	(H)1800mmX(W)910mmX(Depth) 375mm with 375mmX375mm slots
3	(H)1825mmX(W)915mmX(Depth) 380mm
4	Slotted angle size 40mmX40mmX2mm thick
5	Shelves 910mmX375mmx1.6mm
6	Shelves load bearing capacity 100Kg.
7	Number of shelves in each Rack-6Nos., placed equidistant 5 compartments
8	Material of Constt. CRCA Sheets.
9	Finish- Powder coated minimum 50 microns in sheets grey shade.
10	Side & Back sheet thickness minimum 1mm
11	Corner Joints: Suitable for 40mmX40mmX2mm angles thickness not less than 1.2mm.
12	Nut Bolts in Stainless Steel(SS)/GI.

ANNEXURE - II
PRICE SCHEDULE - Tender No. Q/NIB/16-17/15/RT
Slotted Angle Rack

1 Sl. No.	2 Item Description	3 Qty. & Unit	4 Price for each Unit				5 Unit price INR	6 Total Price (FOR NIB, NOIDA) INR	
			Ex-Works Price	Excise duty, if any. Indicate % age applicable as per DSIR Exemption	Packing & forwarding	Inland transportation and insurance and other local costs incidental to delivery etc.			Applicable ST/CST/VAT without Form C or D and Service Tax on services
			(a)	(b)	(c)	(d)	(e)	(a + b + c + d + e)	3 X 5
1	Slotted Angle Rack : (H)1825mm X (W) 915mm X (Depth) 380mm (As per specification at Annexure I)	10 Nos.							
2.	Slotted Angle Rack : (H) 1800mm X (W) 910mm X (Depth) 375mm (As per specification attached at Annexure I)	06 Nos.							
3	Slotted Angle Rack : Ht. 1800mm X (W) 910mm X (Depth) 375mm with 375mm X 375mm slots (As per specification attached at Annexure I)	08 Nos.							

Notes:

1. Delivery Schedule: Material required by NIB - Immediately from the date of receipt of Supply order. Delivery offered by supplier:-weeks.
2. Installation will be done by the vendor.
3. In case of discrepancy between unit price and total price, the unit price shall prevail
4. Destination of material : National Institute of Biologicals, Noida (UP)
5. Bidders to quote Ex-Works price in Rupees and other charges (if any) towards Packing & Forwarding, Excise Duty, ST/CST/VAT (without Form C/D, Freight separately in terms of **Percentage** of Ex-Works price. NIB is exempted for Customs & Excise duty under the provision of Notification No.51/96-Customs dt.23.7.1996 and 10/97-Central Excise dated 01.03.1997
6. "Technical Bid" (Un-price bid) to contain this price schedule keeping price as 'Blank'. However, bidder to **fill up all other columns** and indicate in percentage the charges, if any, for Packing & Forwarding, ED, ST/CST/VAT, Freight etc.

Total bid price in fig _____ In words _____

Tender No: Q/NIB/16-17/15 /RT

Place:

Date:

Signature of Bidder _____

Name _____

Business address _____