



Procurement Department
TENDER ENQUIRY

No. Q/NIB/16-17/27

Date: 19.07.2016

Due Date of submission : 10.08.2016 Time: 3.00 PM
Due Date of Opening : 10.08.2016 Time: 03.30 PM

To:

All Vendor

Dear Sir,

I am directed to send you this Tender Enquiry with the request to submit the most competitive offer for supply of following items as per Technical Specification enclosed:-

| S.No. | Name of Item | Size | Qty |
|-------|--|---|--------|
| 1. | Stainless Steel Table with Granite Top. The table should be able to bear a load of 100 to 150 kilograms (Technical specification enclosed at Annexure-I) | Length : 4 ft. Width : 3 ft. Height : 3 ft. | 01 No. |

Please indicate price on following terms:

- Price:-** FOR Destination NIB, NOIDA, U.P.
- Taxes:-** Sales Tax/CST/VAT with and without Form C/D
- Excise Duty:-** Applicable Excise Duty. NIB is registered with DSIR for the purpose of availing Custom Duty exemption in terms of Government Notification No. 51/96-Customs dated 23 July, 1996 and Central Excise Duty exemption in terms of Government Notification No. 10/97 - Central Excise dated 1 March 1997 as amended from time to time. To avail the exemption, NIB shall be providing the above certificate along with the supply order. Subject to above, indicate applicable Duty.
- Payment:-** 100% payment within 30 days from the date of satisfactory receipt and installation of equipment at NIB, NOIDA.
- Delivery:-** Within 2 (two) - Weeks required by NIB. Offered by vendor
- Warranty / Guarantee :** - 12 months from the date of satisfactory commissioning.
- Transit Insurance :-** For delivery of goods at site, the insurance shall be obtained by the supplier for an amount equal to 110% of the value of goods from "Warehouse to Warehouse" (ultimate destination) on "all risks" basis including strikes.
- Installation:** Installation / assembly will be done by vendor.
- Delay Delivery Discount** - In case of delayed delivery off all or any item(s) or goods the Purchaser shall be entitled to a discount or reduction on the contract price to a sum equivalent to 1% (one percent) of the value of goods/items delivered late for each week of part thereof subject to a maximum of 10% (ten percent) of undiscounted/unreduced contract price for the relative good/items, and/or risk purchase will be affected at your risk and expenses.

1. **TERMS & CONDITIONS FOR MSME**

1. The bidders in the category of Micro and Small Enterprises (MSEs) who are registered with MSME bodies like National Small Scale Industries Corporation etc. are exempted from payment of Bid Security /Earnest Money Deposit. A proof regarding current registration with MSME/NSIC for the tendered items will have to be attached along with bid/quotation/offer.
2. SSI Units registered with NSIC should participate in tender directly enclosing copy of NSIC certificate and offers from their agents will not be considered.
3. In compliance of Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 2012, purchase preference shall be given to Micro and Small Enterprises (MSEs) registered with District Industries Centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation
4. or Directorate of Handicrafts and Handloom or consortia of Micro and Small Enterprises formed by National Small Industries Corporation, if the price quoted by the MSEs is within 15% of L- 1 price (L-1 price means Landed Lowest price) quoted by any other bidder, for the tendered items for which they are the L-1.
5. Purchase preference shall be applicable for the 20% of the tendered quantities only provided L-1 bidder is not MSE and the MSEs accept the L- 1 price.
6. In case of an MSEs is the L-1 bidder for an item, the 100% tendered quantities shall be placed an order to MSEs firm.
7. In case of an MSE owned by SC/ST and price quoted is within 15% of the L-1 price quoted by the L-bidder then 20% quantity shall be ordered on them at L-1 rate, subject to their acceptance.
8. In case of more than one MSEs participates in the tender and their prices are within 15% of L- 1 price and L-1 bidder is an enterprise other than MSEs then 20% of the tendered quantities shall be shared proportionately between participating MSEs on their acceptance of L- 1 price.
9. In case of more than one MSEs participates in tender and their prices are within 15% of L- 1 bidder price who is not a MSEs and one of the MSEs is owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantities shall be procured from MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance of L-1 price in addition to sharing of equal portion of balance of 16% with other non SC/ST owned MSEs subject to their acceptance of L-1.

In case of more than one MSEs owned by SC or ST then 4% tendered quantities or say 20% of the 20% tendered quantity shall be procured from these MSEs owned by SC or ST entrepreneurs exclusively subject to their acceptance.

General Terms and Condition:

- i. Tender No., Item description and Due Date of opening should be clearly mentioned on the envelop.

- ii. Validity of the offer should be kept open for a period of not less than three months from the date of submission.
- iii. The tender submitted after due date and time shall be rejected.
- iv Current valid certificate or registration including its annexure in case registered with SSI/NSIC etc.
- v. Please indicate item, our enquiry number and opening date on the top of your sealed envelope and submit on or before 10.08.2016 (3.00 PM) positively.

Yours faithfully,



(P K Mohapatra)

Section Officer (Admn.)

Encl: 1) Annexure-I (Technical Specification)

**NATIONAL INSTITUTE OF BIOLOGICALS
THERAPEUTIC MONOCLONAL ANTIBODY LABORATORY**

LABORATORY TABLE SPECIFICATIONS

| SPECIFICATIONS | MATERIAL TO BE USED | Remarks |
|---|---|--|
| Length = 4 feet Width = 3 feet Height = 3 feet | Stainless steel with granite top | a. Covered storage space with shelves (one partition within) on each side. (Picture as below) b. The table should be able to bear a load of 100 to 150 kilograms. |

