

**No.A.2-27/2008-NIB**  
**NATIONAL INSTITUTE OF BIOLOGICALS**  
(Ministry of Health & Family Welfare, Govt. of India)  
A-32, Sector – 62, Institutional Area Phase-II, NOIDA – 201309, U.P

Dated: 17.07.2023

The National Institute of Biologicals (NIB) is an apex autonomous Institute under the administrative control of Ministry of Health & Family Welfare, Government of India engaged in Quality Control Evaluation of various biological products like vaccines, blood products, blood reagents, sera, Immuno-diagnostic kits etc. produced and imported in to India.

The following position is available for contractual appointment under External Quality Assessment Scheme (EQAS) under NACP - V of National AIDS Control Organization (NACO).

**Technical Officer: 1- post,**

**Remuneration: Rs. 35,000/-P.M. (consolidated)**

**Essential Qualification:** B.Sc in Microbiology / Biochemistry / Biotechnology / Life Sciences;

**Desirable Qualification:** M.Sc. in Microbiology / Biochemistry / Biotechnology / Life Sciences / OR B. Tech (Biotechnology).

**Essential Experience:** 5 years of experience of working in any diagnostic laboratory for candidates with B. Sc. in the above subject.

2 years of experience working in any diagnostic laboratory for candidates with M.Sc / B. Tech in above mentioned subjects.

Candidates with experience of working in accredited labs or those labs who have applied for accreditation will be preferred.

**Job Responsibilities:** Will work in accordance to the operational and technical guidelines of NACO issued from time to time focusing on but not limited to the following activities:

- (i) Monthly visit to their respective SRLs. Submit the tour report to In-charge NRL and a copy to NACO.
- (ii) Supervisory and troubleshooting, root cause analysis in testing errors in ICTCs under SRL.
- (iii) Supervision and mentoring of laboratory technicians of SA-ICTCs/PPCTCs through on site visits.
- (iv) Monitor the work related to EQA including sending of panels to ICTCs and SRLs. EQA data analysis and reporting.
- (v) Trainings: organizing ICTC-LT training.
- (vi) Enter data in IIMS/NACO Prayogshala / any other latest e-tool developed for results reporting

**How to apply:**

Application in the prescribed format and with a recent passport size photograph affixed at the space indicated along with attested copies of certificates, testimonials etc. should be sent to the Sr. Administrative Officer & i/c DD(A), National Institute of Biologicals (Ministry of Health & Family Welfare), A-32, Sector-62, Institutional Area, Noida, U.P., 201 309. The envelope containing the application form should be super scribed with "Application for the post of **Technical Officer**."

**Last Date:** The last date for receipt of applications is **11.08.2023**.

**NATIONAL INSTITUTE OF BIOLOGICALS**

(MINISTRY OF HEALTH AND FAMILY WELFARE)

GOVERNMENT OF INDIA

**APPLICATION FORMAT****For Technical Officer post on contractual basis under External Quality Assessment Scheme (EQAS) under NACP of National AIDS Control Organization (NACCO).**

(Candidates should fill up application forms in his/her own handwriting. All details must be given in words and not in dashes or dots. No column should be left blank).

1. Name of the Post applied for: \_\_\_\_\_  
2. Name of the applicant (Mr/Ms/Mrs): \_\_\_\_\_ (in Block Letters)

**3. Address :**

- a. Present: \_\_\_\_\_  
STD Code: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_ Email ID: \_\_\_\_\_  
b. Permanent: \_\_\_\_\_  
STD Code: \_\_\_\_\_ Phone No: \_\_\_\_\_  
Mobile No.: \_\_\_\_\_ Email ID: \_\_\_\_\_

Space for  
Photograph

4. Date of Birth (In Christian Era) \_\_\_\_\_  
5. Nationality \_\_\_\_\_  
6. Sex: Male ( ) Female ( )  
7. Marital Status: Married ( ) Unmarried ( )  
8. Father's/Husband's Name: \_\_\_\_\_  
9. Do you belong to SC/ST/OBC/EWS (Yes/No): SC ( ) ST ( ) OBC ( ) EWS ( )  
(Attach certificate in support of your claim issued by the Competent Authority)  
10. Education/Professional Qualifications obtained (commencing with Matriculation or equivalent examination) (Please attach attested copies of all certificates)

S.No.	Exam/Degree Passed	College/University	Subjects	Specialization If any	Year of passing	Class/Division/ % of marks	Remark

**11. Professional Trainings**

S.No.	Name of the Training	Name of the Institute	Scale of Pay and last salary drawn

**12. Experiences**

Name of the Employer/ Organization	Post Held	From	To	Nature of Duties	Scale of Pay and last salary drawn

13. Please State clearly in the light of the above entries, whether you meet the requirements of the post (Yes/No)  
14. Are you under any contractual obligation to serve the Central/State Government/Public Sector Undertaking/ Autonomous Body? If so, please furnish all the details.  
15. Reference (Please give names and addresses of two persons who are residence of India, hold a responsible position and not relatives to whom a reference can be made regarding the applicant's professional competence, character and work. Whether the candidate has been in employment, he/she should give his/her present or most recent employer or immediate superior as a reference or produce a testimonial from him/her) \_\_\_\_\_  
16. If selected, how many days would you require for joining? \_\_\_\_\_  
17. Any other information: \_\_\_\_\_

Declaration: I hereby declare that the information furnished and entries made in this form and the additional particulars, if any, furnished herewith by me are true to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material Information, my appointment shall be liable for termination without notice or compensation.

(Signature of the Applicant)

Date: \_\_\_\_\_

Place: \_\_\_\_\_