

MEMORANDUM OF ASSOCIATION

1. Name of the Society

The name of the Society shall be National Institute of Biologicals, hereinafter referred to as "The Institute".

2. Registered Office

Which of the Society shall be remained in the Union Territory of Delhi and at present it is at the following address :

"Ministry of Health & Family Welfare, Room No 252 'A' Wing, Nirman Bhawan, New Delhi - 110 011".

3. Aims and Objects

The aims and objects for which the Society is established are as under :

- 3.1. To develop and validate standards for quality control testing procedures for biological and immuno biological products.
- 3.2. To develop linkages with other national/international institutions and keep abreast with worldwide scientific research and technological developments in production and quality control of biologicals and immunobiologicals with a view to advising on the suitability of their adoption.
- 3.3. To provide training facilities in quality control for personnel of related institutions including testing and manufacturing units.

- 3.4. To assess from time to time the availability of qualified manpower to meet the needs of quality control and manufacture of biologicals and immunobiologicals so as to advise the Government on appropriate measures and the scope for upgrading existing testing facilities in the country.
- 3.5. For realisation of its objectives the Institute will have the following functions :-
- ✓3.5.1. to conduct systematic examination of the quality of biological products in order to facilitate the release of indigenous and imported products according to procedures prescribed under the Drugs & Cosmetics Act;
- 3.5.2. to develop national reference standards and serve as a repository and a national bank for reference standards and reagents for biologicals and immunobiologicals;
- 3.5.3. to develop suitable network/linkages with related institutions set up by Government of India or State Governments or within Universities so as to effectively disseminate knowledge, develop manpower and act as a resource backup for long term development of reference standards and quality control of biological and immunobiological products; ✓
- 3.5.4. to develop and advise on pharmacopoeial specifications appropriate for biologicals and immunobiological products for use in India in consultation with the Indian Pharmacopoeia Committee;

- 3.5.5. to function as an accredited testing and reference laboratory for quality control of biological and immunobiological products and evaluate and advise on the emerging technologies in these fields in terms of their specificity, sensitivity and replicability.
- 3.5.6. to train scientific and technical personnel in the procedures for development of testing standardisation and quality control methods of biologicals and immunobiologicals.
- 3.5.7. to develop technical guidelines/manuals on standards to be used by manufacturers and also for training scientific and technical manpower for standardisation and quality control.
- 3.5.8. to undertake research, establish linkages and exchange personnel with different institutions in India and abroad for the furtherance of its mandate.
- 3.5.9. to advise Government of India and State Governments and their agencies and various other institutions in the further development and implementation of testing procedures for biological and immunobiological products.
- 3.5.10. to carry out such activities with regard to the enforcement of standards for biological and immunobiological products as may be entrusted to the Institute by the Government of India.
- ✓3.5.11. to do all such other lawful deeds as are conducive or incidental to the attainment of the above objectives.

- 3.5.12. to invest and deal with funds and moneys of the institute.
- 3.5.13. to issue appeals and applications for money and funds in furtherance of the said objectives and to raise or collect funds by gifts, donations, subscriptions or otherwise of cash and securities and any property either moveable or immovable and to grant such rights either moveable or immovable and to grant such rights and privileges to the donors, subscribers and other benefactors, as the Institute may consider proper.
- 3.5.14 to acquire purchase or otherwise own or take on lease or hire in the Union Territory of Delhi or outside, temporarily or permanently, buy any moveable or immovable property necessary or convenient for the furtherance of the objectives of the Institute.
- 3.5.15 to borrow and raise money with or without security or on the security of a mortgage, charge or on the security hypothecation or pledge of all or any of the moveable or immovable properties belonging to the Institute or in any other manner whatsoever, provided that prior approval in writing of the Government of India is obtained in that behalf.
- 3.5.16 to sell, assign, mortgage lease, exchange and otherwise transfer or dispose of all or any property, moveable or immovable, of the Institute for furtherance of the objectives of the Institute provided prior approval of the Government of India is obtained for the transfer of the immovable property.

- 3.5.17 to enter into any agreement with any government or authority, municipal, local or otherwise to obtain from such government or authority any rights, privileges, concessions, fiduciary or otherwise that the Institute may deem desirable to obtain and carry out, exercise and comply with such agreements and rights, privileges and concessions.
- 3.5.18. to draw, make, accept, endorse, discount, execute, sign, issue and otherwise deal with cheques, drafts, certificates, receipts, Government securities, bill of exchange or other instruments and securities whether negotiable or transferrable or not.
- 3.5.19. to build, construct, maintain, repair, alter, improve or develop or furnish any buildings or works necessary or convenient for the purposes of the Institute.
- 3.5.20 to undertake and accept management of any endowment or trust fund or donation to further the objectives of the Institute.
- 3.5.21. to appoint, or employ temporarily or permanently, any person or persons that may be required for purpose of the Institute and to pay them or other persons in return for services rendered to the Institute salaries, wages etc.
- 3.5.22. to mobilise available expertise in the field of public cooperation and child development and to offer technical and consultancy services with or without payment of remuneration as necessary.

- 3.5.23. to establish a provident fund and other benefits for the employees of the Institute.
- 3.5.24. to institute, offer or grant prizes, awards, scholarships/fellowships and stipends in furtherance of objects of the Institute.
- 3.5.25. to make and enforce rules and bye-laws and, if necessary, to repeal, amend and alter the same from time to time, and.
- 3.5.26. to pay all costs, charges and expenses incurred in the promotion, formation, establishment and registration of the Institute.
- 3.5.27. all incomes, earnings, moveable, immovable properties of the Society shall be solely utilised and applied towards the promotion of its aims and objects only as set forth in the Memorandum of Association and no profit on thereof shall be paid or transferred, directly or indirectly by way of dividends, bonus, profits, or in any manner whatsoever to the present or past members of the Society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any moveable or immovable properties of the Society or make any whatsoever by virtue of this membership.

4. Governing Body.

The names, addresses, occupations, designations of the present members of the Governing Body to whom the management of the Society is entrusted as required under Section 2 of the Societies Registration Act, 1860, as applicable to the U.T. of Delhi are as follows :

S.No	Name in full (Capitals)	Address	Occupation	Designation in the Society
(1)	(2)	(3)	(4)	(5)
1.	SHRI R.L.MISRA	SECRETARY(HEALTH) MINISTRY OF HEALTH & FAMILY WELFARE, NIRMAN BHAWAN, NEW DELHI.	SERVICE	CHAIRMAN
2.	SHRI K.K.MATHUR	SECRETARY(FAMILY) WELFARE), MINISTRY OF HEALTH & FAMILY WELFARE, NIRMAN BHAWAN, NEW DELHI.	SERVICE	VICE-CHAIRMAN
3.	DR.G.K.VISHWAKARMA	DIRECTOR GENERAL OF HEALTH SERVICES, NIRMAN BHAWAN, NEW DELHI.	SERVICE	MEMBER
4.	DR.S.P.TRIPATHY	DIRECTOR GENERAL INDIAN COUNCIL OF MEDICAL RESEARCH, ANSARI NAGAR, NEW DELHI.	SERVICE	MEMBER

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| 5. | SMT.A.P.AHLUWALIA | JOINT SECRETARY &
FINANCIAL ADVISER,
MINISTRY OF HEALTH
& FAMILY WELFARE,
NIRMAN BHAWAN,
NEW DELHI. | SERVICE | MEMBER |
| 6. | SHRI J.VASUDEVAN | JOINT SECRETARY,
MINISTRY OF HEALTH
& FAMILY WELFARE,
NIRMAN BHAWAN,
NEW DELHI. | SERVICE | MEMBER |
| 7. | DR.P.K.GUPTA | DRUGS CONTROLLER
(INDIA),
DIRECTORATE GENRAL
OF HEALTH SERVICES,
NIRMAN BHAWAN,
NEW DELHI. | SERVICE | MEMBER |
| 8. | DR.(MRS.)IRA RAY | PROJECT DIRECTOR
NATIONAL INSTITUTE
OF BIOLOGICALS,
MINISTRY OF EHALTH
& FAMILY WELFARE
NIRMAN BHAWAN,
NEW DELHI. | SERVICE | MEMBER-
SECRETARY |

5. Desirous persons :

We the undersigned are desirous of forming a Society namely "The National Institute of Biologicals" under the Societies Registration Act, 1860 as applicable to the Union Territory of Delhi in pursuance of this Memorandum of Association of the Society.

<u>S.No</u>	<u>Name & Address</u>	<u>Occupation</u>	<u>Signature</u>
1.	SHRI R.L.MISRA SECRETARY(HEALTH), MINISTRY OF HEALTH & F.W., GOVERNMENT OF INDIA, NIRMAN BHAWAN, NEW DELHI.	SERVICE	Signed
2.	SHRI K.K.MATHUR SECRETARY(FAMILY WELFARE), MINISTRY OF HEALTH & F.W., GOVERNMENT OF INDIA, NIRMAN BHAVAN, NEW DELHI.	SERVICE	----do---
3.	DR.G.K.VISHWAKARMA DIRECTOR GENERAL OF HEALTH SERVICES, GOVERNMENT OF INDIA, NIRMAN BHAWAN, NEW DELHI.	SERVICE	----do----
4.	DR.S.P.TRIPATHY, DIRECTOR GENERAL INDIAN COUNCIL OF MEDICAL RESEARCH, ANSARI NAGAR, NEW DELHI.	SERVICE	----do----

S.No.	Name & Address	Occupation	Signature
5.	SMT.A.P.AHLUWALIA, JOINT SECRETARY & FINANCIAL ADVISER MINISTRY OF HEALTH & F.W., GOVERNMENT OF INDA, NIRMAN BHAWAN, NEW DELHI.	SERVICE	Signed
6.	SHRI J.VASUDEVAN, JOINT SECRETARY, MINISTRY OF HEALTH & F.W., GOVERNMENT OF INDIA, NEW DELHI.	SERVICE	---d---
7.	DR.P.K.GUPTA, DRUGS CONTROLLER (INDIA), DIRECTORATE GENERAL OF HEALTH SERVICES, GOVERNMENT OF INDIA, NIRMAN BHAWAN, NEW DELHI.	SERVICE	---do---
8.	DR.(MRS.)IRA RAY, PROJECT DIRECTOR, NATIONAL INSTITUTE OF BIOLOGICALS, MINISTRY OF HEALTH & F.W., GOVERNMENT OF INDIA, NIRMAN BHAWAN, NEW DELHI.	SERVICE	---do---