

EMPOWERING CONSUMERS: RIGHT TO INFORMATION ACT, 2005

In terms of Section 4(1) (b) and 4(2) of the Right to Information Act, 2005, the Institute has nominated the following officers as PIO and Appellate Authority under the RTI Act, 2005:

A. Appellate Authority

Dr. Gauri Misra, Scientist Grade-I

Link Officer

Dr. Ratnesh Kumar Sharma, Scientist Grade-II

Dr. Suresh Kumar, Scientist Grade-III (Vet.)

B. Public Information Officer

Sh. P.K. Mohapatra, Administrative Officer

Sh. Harit Kasana, Scientist Grade-II

(Scientific Activities)

Link Officer

Sh. U. N. Sharma, Section Officer

Sh. Manmeet Singh, Section Officer

During the year (2024-25), the Institute received the following numbers of applications as detailed below to obtain various types of information under the RTI Act: -

Status of RTI Applications Received during the Financial Year 2024-25 (up to 31.03.2025)

Particulars	Opening Balance	No. of Applications Received as transfer from other PA u/s 6(3)	Revived (Including cases transferred to other PAs)	No of cases transferred to other PAs u/s 6(3)	Decision where request/appeal Rejected	Decision where request/appeal Accepted	Registration Fee Collected (in Rs.) u/s 7(1)
Request	0	29	14	0	0	43	140
First Appeals		8	0	0	0	0	0

POSH Act, 2013 (Prevention, Prohibition, and Redressal of Sexual Harassment of Women at the Workplace)

The Institute complies with the POSH Act, 2013 on prevention, prohibition, and redressal of sexual harassment of women at the workplace. It has an Internal Complaints Committee (IC) in compliance with the Act. The members of the IC are responsible for conducting inquiries pertaining to such complaints and organising the training for the awareness of the staff. During the year 2024-25, one complaint was received and a process of addressing was initiated by the IC. The Annual Report of IC for the year 2024 has been duly submitted to the District Officer.